



مدرسة الشعاع  
Radiant School

**RADIANT SCHOOL –SHARJAH**

PO.BOX:4764

[TEL:065663128](tel:065663128)

**APPLICATION FORM FOR THE TRANSFER CERTIFICATE**

To

Date: \_\_\_\_\_

The Principal

Radiant school - Sharjah

Dear Madam,

I humbly request you to issue the **Transfer Certificate / Leaving Certificate** of my son / daughter is studying in your school.

- Name of Student: \_\_\_\_\_
- Student Emirates ID Number (**Compulsory**): \_\_\_\_\_
- Class: \_\_\_\_\_ Division: \_\_\_\_\_ Admission No: \_\_\_\_\_
- Last date of attendance: \_\_\_\_\_

➤ (Please tick the appropriate box):

- School in Sharjah (Mention the school Name). \_\_\_\_\_
- School in another Emirate: \_\_\_\_\_
- School outside UAE: \_\_\_\_\_

➤ Reason for Leaving: \_\_\_\_\_

Parent Name : \_\_\_\_\_

Mobile Number: \_\_\_\_\_

**FOR OFFICE USE ONLY**

All school dues are cleared:  \_\_\_\_\_

TC Fees Paid \_\_\_\_\_ Dhs. Date: \_\_\_\_\_

Cashier /account signature: \_\_\_\_\_

Principal Signature: \_\_\_\_\_