



RADIANT SCHOOL- SHARJAH

E-SAFETY POLICY

E-Safety Policy

E-safety takes into account any form of Internet tools and electronic devices such as, mobile phones and wireless technology. Therefore it is essential that within our school system students are educated about the benefits and risks associated with using technology of this nature. It is the aim of the school to help students make responsible informed decisions as it relates to information and communication technologies (both at school and outside of school) by providing safeguards and awareness to make their online experience a better one.

The e-safety policy will be further enforced by other existing and overlapping policies such as, Behavioral policy, Bullying Policy and Child Protection policy among others.

As stated E-Safety takes into account the internet, mobile phones and any other forms of electronic communication device. We are well aware that unscrupulous individuals use this technology to harm children. The content ranging from abusive text, emails, pictures, and immoral content in an aim to entice children to engage in forms of illicit behavior and face-to-face meetings.

Therefore this policy provides essential guidelines for students to use the Internet at school and use as a reference outside school hours. This policy manages cyber-bullying any other form of bullying fall under the school's anti-bullying policy.

The Importance of the Internet

The use of the Internet is to raise educational standards, to promote intellectual growth and achievement for both pupils and teachers and to enhance how the school communicates with teachers and shareholders.

The curriculum of the 21st century depends greatly on the usage of the Internet; it makes learning fun and more interesting for both pupils and teachers and allows us to achieve more. The Internet once used responsibly can yield more information than that found in all the books worldwide, promote business and social

interaction from the comfort of where anyone desires. Therefore it is essential that a responsible and mature approach be taken as it relates to its use.

Benefits for Education

Unlimited educational resources for both pupils and teachers

Education and social interaction without geographical boundaries

Professional development for teachers

Exchange of ideas and curriculum data

Unlimited learning at your fingertips

Real time update to content as opposed to books

E-safety at All Levels

- Both staff and pupils must be aware of e-safety and be responsible for ICT usage during school and outside school hours.
- Rules relating to the school's code of conduct when on-line must be communicated to both faculty and students.
- Teachers must take full responsibility when using any form of technology and the content circulated during classes.
- Teachers must first assess any sites to be used in-class, to ensure that they are safe and age appropriate.
- Pupils will be made aware of what Internet usage is acceptable and what is not.
- Internet usage will be used to enrich learning activities
- Teachers should guide pupils in on-line usage depending on their age and level of maturity
- Parents should play an integral role in the content that children have access to, establishing guidelines for students during their out of school hours.
- Students will develop the skills required to effectively research and retrieve information.
- Pupils are educated on the dangers of social networking sites and the inappropriate of said sites
- Student should never reveal personal details about themselves or others.

- Electronic images of students and staff will be stored securely
- Correspondence written to external organizations should be carefully written and authorized before sending.

Mobiles and Smart Devices

- Students are not allowed to carry and use any form of Internet tools (mobiles, tabs, smart watches etc.) while at school.
- They can be used to access inappropriate internet material
- They can be a distraction in the classroom
- The chance of theft is quite likely as these are valuable items.
- Mobiles can be used to take photos of other students and distributed without their permission.
- For whatever reason a student needs to take a mobile to school (for the day) the mobile must be signed-in at the receptionist desk and collected at the end of school.
- All unauthorized devices found at school are confiscated and returned only when a parent or guardian meets the Principal and collects the device. Students in breach of this policy will be disciplined in-line with the school`s behavioral policy.
- The school has a zero tolerance policy when it comes to cyber bullying of other students and teachers. Serious actions will be taken against any student found engaging in behavior of such nature.

The school takes e-safety seriously and will implement all necessary safeguards to ensure that students, staff and the school`s content are safe from unwanted access. The school will work closely with parents to ensure that students out of school access to the Internet are also secured. We will constantly educate students about the dangers of inappropriate Internet usage to self and the effect it has on others. Students are also made aware of the sanctions that are associated with breaking the rules as it relates to e-safety.

R. Uma
PRINCIPAL



Consent form for photographs and pupil work

Name of child

Name of parent

Radiant School-Sharjah believes that celebrating the achievement of children in school is an important part of their learning experience and personal development. Taking photographs and videos of pupils for internal display and displaying pupil work enables us to celebrate individual and group successes as a school community. We would also like to use photographs and videos of the school and its pupils to promote the good educational practice of the school. Children's full names will never be published externally with their photographs, but may be published internally (for example, on display with their work).

By signing this form you are consenting to the use of images of your child being used in the following outlets under the terms outlined in sections of our e-safety policy:

- All school publications ()
- On the school website ()
- In newspapers as allowed by the school ()
- In videos made by the school or in class for school projects (***Please read the questions***

below, circle your answers and then sign and date the bottom of the form.

Please then return this form to the school office as soon as possible.

1. Can we use your child's photograph in printed publications (YES / NO)
2. Can we use your child's photograph on our website, school blogs, or the school's partnership websites either:
 - In a group or as a member of a whole school activity? (YES / NO)
 - Individually? (YES / NO)
3. Can we use your child's photo for publication in a newspaper? (YES / NO)
4. Can we photograph and video your child within school, and display these publicly within the school, as part of the curriculum and in class? (YES / NO)
5. Can we use videos of your children to share good practice with professionals from other schools? (YES / NO)

This consent form covers consent *for the duration of your child's time at the school/for the duration of one school year, after which we will ask for your renewed consent. Once your child leaves the school, photographs and videos may be archived within the school but will not be published without renewed consent. More information regarding the storage and protection of images can be found in the school **data protection policy.***

Signed:

Date: