

TRAFALGAR SCHOOL
Minutes of the Local Governing Body Meeting
held on 23rd November 2017

Present: Matt Stratton (Chair)
Steven Labeledz
Sue Wilson
James Mansfield
Kelly Dawkins

Apologies: Joanne Bennett, Claire Copeland, Helen Tippett, Lisa Freeman, Richard Barlow

1. Apologies for Absence

Apologies received from Joanne Bennett, Claire Copeland, Helen Tippet, Lisa Freeman and Richard Barlow.

2. Declarations of Interest

As per the register.

3. Minutes of Meeting held 12th October 2017

The minutes of the 12th October meeting will be approved at the December meeting.

4. Matters Arising from Minutes

Nil

5. Correspondence

One item of correspondence was passed to the chair. No other correspondence has been received for discussion at the meeting.

6. Academic Targets for 2017/2018

Steve Labeledz presented the Trafalgar School targets for the school year 2017/2018 to governors. A good level of discussion revolved around the balance of the proposed targets in terms of aspiration and realism. Governors were supportive of the level of aspiration and noted that if all targets were met this would move the school forward significantly to a Progress 8 floor score for boys, noting that the current year 11 remains a full male cohort. The one area that was not agreed by governors was the English FFT50 target as it was felt that this was not aspirational enough and failed to build on last year's success in English; Steve Labeledz agreed to revisit this area of the targets and run an FFT20 rather than FFT50 figure against the target for agreement by the LGB. Much discussion revolved around the need to understand how the school was going to become more aspirational to move through well-articulated milestones to get firstly to the boys P8 national average, then mixed P8 national average and beyond as part of a well-managed and rapid plan to improvement

7. Policies

It was agreed that the Support Staff Appraisal Policy and Absence Management Policy would be presented at the December LGB.

8. Training

Steve Labeledz led a wide ranging training session for governors on what to expect and how to prepare for OFSTED. Governors were fully engaged throughout the session and discussions were free and wide ranging with lots of self-challenge and debate conducted to ensure that Governors were comfortable with the process and their role therein. The training session was open, interactive and covered:

- School history as City Boys with OFSTED
- Expectations for future OFSTED inspections
- Aims of the school to achieve a good assessment and relevant timings
- Process and execution of an OFSTED inspection including the LGB involvement
- Guidance for the LGB at OFSTED for before, during and after the inspection
- How OFSTED collects evidence
- How schools are judged and grade descriptors
- The specific areas of leadership and management

9. Any Other Business

There being no further business the meeting closed at 8.45 pm.

Date of next meeting: **Thursday 21st December 2017**

Signed:

Chair

dated:

Summary of Action Points:

| <i>Agenda Item</i> | <i>Action</i> | <i>Responsible</i> |
|--|---|---------------------------|
| <i>English target</i> | <i>Present an alternative English academic target to the LGB for agreement for School Year 2017-2018.</i> | <i>Steve Labeledz</i> |
| <i>Website</i> | <i>Head of School to confirm to the Chair of the LGB that the website is now fully compliant with the latest OFSTED guidance</i> | <i>Claire Copeland</i> |
| <i>Membership of Governors Association</i> | <i>Head of School to confirm that all governors have access to the Governors Association through membership, to reflect the change in LGB makeup.</i> | <i>Claire Copeland</i> |