

Steven Labeledz gave a brief overview of the growth of Trafalgar School. Funding received for 2018-2019 is based on numbers on role as at October 2017, so it was vital to receive Estimates Funding from the ESFA. Next year's budget is based on lagged funding until February 2019 and has been distorted by over-funding for Year 7 students, however the ESFA have deferred payment of clawback funding, enabling Trafalgar to pay back a total of £392K over 2 years.

Three versions of the Trafalgar budget were presented and discussed. The first budget shows the position that Trafalgar School has been advised to adopt, with an in year surplus of £618K.

The second budget shows the ESFA funding Trafalgar on actual numbers on roll in October 2018 with lagged funding until February 2019. With an estimated 669 students enrolled for September 2018, it is critical that we have this figure on roll at the October 2018 census. Claire Copeland confirmed that this budget has been modelled on including increased staff members to meet increased student numbers.

ACTION: To discuss student numbers on roll, linked to budgetary planning - at the LGB meeting in September 2018.

Matt Stratton challenged the lack of inflationary increases added to the budgets, so producing an unrealistic forecast. In response, it was recommended that schools need to reduce spending and Governors should hold the Headteacher to account. Under the new Scheme of Delegation, Claire Copeland is permitted to spend up to £10K without seeking LGB approval.

The final budget assumes that the ESFA will continue with Estimates Funding. It is hoped that they will continue to fund Trafalgar School on estimates.

Matt Stratton thanked Karen Tyrrell on a particularly useful, helpful and clear presentation of the budgets.

The Fixed Asset Register for year ending 31st August 2017 was presented and briefly discussed. It was explained that there are certain assets which can be capitalised each year. Under the new Scheme of Delegation, Governors at Trafalgar will be responsible for the school's fixed asset register from September.

6. Headteacher's Report

Claire Copeland presented an End of Year report – July 2018 SIP review, which had been previously circulated to Governors and asked for comments. Matt Stratton requested that results are sent to Governors as soon as they become available. **ACTION: Claire Copeland**

Jo Bennett shared her experience of recent parents' evenings, which she believes could be improved by staff increasing their personal knowledge and understanding of the students they teach. It was noted that during this year there has been a definite focus on data and attendance and less attention directed towards communication and pastoral matters. It was recommended that 'Improving parental engagement' should be included in 'Next Steps' for 2018-2019.

Claire Copeland provided an update on long-term staff absence and acknowledged the challenge of motivating staff following a potentially poor set of Year 11 results.

The topic of attendance at Governor training sessions was raised, with a request for training in Finance and Understanding Data to be arranged. The Trust Board recently discussed appointing a Trust Training Director, who would drive forward and develop a training programme for both the Trust and LGBs.

In response to questions regarding the divide between upper and lower school, Claire Copeland commented that the new House System and Vertical Tutoring has been successful in closing the gap. As Staff Governor, Stacey Ryan stated that she felt 'more valued' as a staff member since the introduction of a number of significant developments at Trafalgar School.

7. LGB plan for School year 2018-2019

Matt Stratton stressed the importance of recruiting new people to join the LGB at Trafalgar School, ideally with experience in either Finance, HR, Health & Safety or SEN. Anyone interested will be invited to attend the first LGB meeting on 13th September 2018. In a similar format to this year, Matt Stratton will produce an LGB Strategic Plan for 2018-2019, to include 2 training sessions in the place of LGB meetings.

Governors were advised that nominations for Chair and Vice-Chair of LGB should be forwarded to Bobbie Young (byoung@alns.co.uk) as Trust HR Director.

8. Any other Business

It was announced that interviews will take place next week, for a Clerk to the Trust Board and LGBs, to replace Debbie Hewitt, who was thanked for her contribution to minute taking over the last three years.

Matt Stratton extended his sincere thanks on behalf of the LGB to Claire Copeland for a highly successful year achieving a 'Good' OFSTED grading and to the entire staff team for their hard work and efforts throughout the year and to wish them an enjoyable and relaxing summer holiday.

There being no further business the meeting closed at 8.05pm.

Date of next meeting: **Thursday 13th September 2018**

Signed:

Chair

dated:

Summary of Actions:

<i>Agenda Item</i>	<i>Action</i>	<i>Responsible</i>
<i>Matters Arising from previous meeting</i>	<i>To investigate possible funding options and report to Steven Labeledz.</i>	<i>Jo Bennett</i>
<i>Year End Budgetary Analysis</i>	<i>To discuss student numbers on roll, linked to budgetary planning - at the LGB meeting in September 2018.</i>	<i>Local Governing Body</i>
<i>Headteacher's Report</i>	<i>To send results to Governors as soon as they become available.</i>	<i>Claire Copeland</i>

Dates for Trafalgar School LGB meetings for 2018-2019

Thursday **13th September** at 6pm
Thursday **11th October** at 6pm
Thursday **22nd November** at 6pm
Thursday **13th December** at 6pm

Thursday **24th January** at 6pm
Thursday **28th February** at 6pm
Thursday **28th March** at 6pm
Thursday **9th May** at 6pm
Thursday **13th June** at 6pm
Thursday **11th July** at 6pm