

Superior Court of California County of Santa Clara

191 North First Street
San José, California 95113
(408) 882-2700



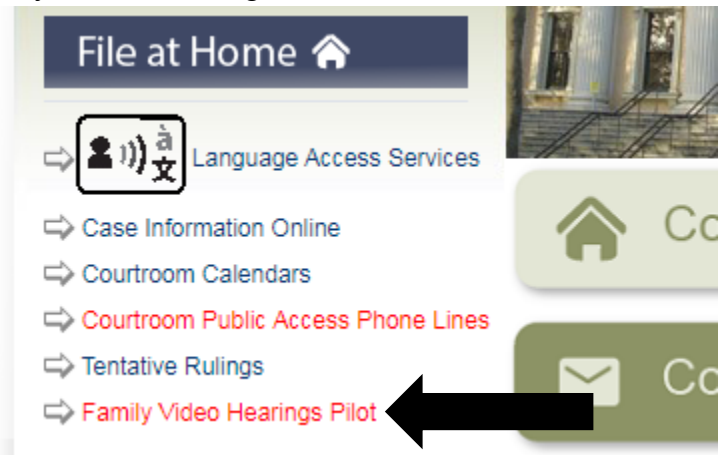
WAYS TO APPEAR FOR YOUR FAMILY COURT HEARING BY VIDEO OR PHONE

If your hearing is scheduled in **Departments 66, 71, 72, 75 or 76**,
you can appear by video or phone using **Microsoft Teams**

**You can download and install Microsoft Teams on your
computer or cell phone before your hearing**

TO GET MICROSOFT TEAMS:

1. Go to www.scscourt.org and click on “Family Video Hearings Pilot” on the left-hand side of the page.
2. On the “Family Video Hearings Pilot” page, click the link for the instructions. This link will bring up a page called “Remote Appearances.”
3. On the “Remote Appearances” page, look for the category called “Client Downloads.”
4. Use the link “Teams Desktop App” if you are installing the program on a computer, or use the link “Teams Mobile App” if you are installing the program on a cell phone.



TO APPEAR BY VIDEO:

1. When it is time for your hearing, go to www.scscourt.org and click on “Family Video Hearings Pilot” on the left-hand side of the page.
2. Locate your Department in the chart. If your hearing is in the morning, click on “Open MS Teams Hearing” under the “Morning Session” column. If your hearing is in the afternoon, click on “Open MS Teams Hearing” under the “Afternoon Session” column.

TO APPEAR BY TOLL FREE CONFERENCE CALL:

1. When it is time for your hearing, go to www.scscourt.org and click on “Family Video Hearings Pilot” on the left-hand side of the page.
2. Locate your Department in the chart.
3. Call the telephone number in the chart. If your hearing is in the morning, enter **the access code** listed under the “Morning Session” column when prompted. If your hearing is in the afternoon, enter **the access code** under the “Afternoon Session” column when prompted.

If your hearing is scheduled in **Departments 64, 65, 73, 74, 77, 78 or 79**,
you can appear by phone using **CourtCall**

**You must contact CourtCall before your hearing to arrange
for an appearance by telephone**

TO APPEAR BY COURTCALL:

1. Go to www.scscourt.org and click on the tab for "Divisions" at the top of the page. On the "Court Divisions" page, click the link for "Family." On the "Family Division" page, click the link for "Telephonic Appearance" on the left-hand side of the page.
2. Read the information on the "Telephonic Appearance" page and then call CourtCall at 1-888-88-COURT to set up the telephonic appearance. Make sure to call in for your hearing at least 5 minutes before it starts.

**CourtCall will charge a fee for a telephonic appearance
unless you have an active fee waiver granted by the Court.**

**CourtCall is a private service that is not affiliated with
the Court.**

