

TIVERTON MENS HOCKEY CLUB

CONSTITUTION

1) NAME AND CLUB COLOURS

1.1 The club will be called "Tiverton Mens Hockey Club" hereinafter referred to as "the Club". The Club will be affiliated to the national governing body of Hockey-England Hockey.

1.2 The colours of the Club shall be blue tops, black shorts with blue and orange socks. Members shall play in the correct Club colours when representing the club.

2) AIMS AND OBJECTIVES

The aims and objectives of the Club will be:

2.1 To manage Tiverton Mens Hockey Club.

2.2 To offer Hockey coaching, training and playing opportunities to the members.

2.3 To promote the Club within the community and in Hockey generally.

2.4 To provide all opportunities in a way that is fair and equal to all existing and prospective members.

2.5 To ensure a duty of care to all members of the Club adopting wherever practical England Hockey guidelines.

2.6 To provide social amenities and facilities incidental to the above.

3) OFFICERS OF THE CLUB

3.1 Members shall be elected annually at the Annual General Meeting, or other general meeting of the Club, to fill the offices of President, Chairman, Secretary, Treasurer, Club Captain, Fixture Secretary, Social Secretary, Welfare Officer, Publicity/Web Officer, Chief Coach, Umpire Liaison, Discipline Officer, DBS Co-ordinator, Team Manager and Captains of each team.

3.2 All officers shall retire annually at each Annual General Meeting but shall be eligible for re-election.

4) MEMBERSHIP

4.1 Membership shall consist of officers and members of the Club. All members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept these regulations and codes of conduct adopted by the Club.

4.2 Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a necessary consequence of the requirements of Hockey as a particular sport.

4.3 The club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Clubs officials and decided by a majority vote.

4.4 Membership categories will be:

-Full adult playing members.

-Full junior playing members.

-Associate membership.

-Pay as you play.

4.5 Details of new members are to be provided to the Club Secretary via Club officers and team captain(s) to ensure memberships are recorded. The Secretary will ensure that an up to date membership list is maintained.

5) MEMBERSHIP FEES

5.1 Annual subscriptions for each category of membership and weekly match fees / training fees for each season will be proposed annually by the committee of the Club and be ratified by resolution carried by a simple majority at the AGM or other general meeting of the Club.

5.2 Subscriptions will be paid annually either in full, or by monthly OD / standing order and fall due by October 31st each year unless a player has agreed an alternative payment structure with the Club Treasurer. The subscription for members joining after October 31st may be reduced by an amount decided by the Treasurer. The Club may impose higher penalty rates of subscription for late payment and will afford selection priority to those members who have paid their subscription.

5.3 Match fees are payable each time a member plays a match. The members shall pay this fee to the team captain on the day of the match. The captain shall forward the entire match fee to the Treasurer promptly.

6) COMMITTEE

6.1 The Club will be managed by the afore mentioned Management Committee. Only these posts will have the right to vote at meetings of the Management Committee. Each attendee at a meeting will only have one vote.

6.2 The Management Committee will be convened by the Secretary of the Club and will meet no less than three (3) times a year.

6.3 The Management Committee will have powers to appoint advisors, other committees and sub committees as necessary to fulfil club business. To delegate powers to enable effective day to day running of the Club while retaining overall authority and accountability for Club business.

6.4 The quorum required for business to be agreed at Management Committee meetings will be five (5).

6.5 The Management Committee may fill casual vacancies, resignations and new positions between general meetings but such posts to be ratified at the next following general meeting.

6.7 The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the Club.

6.8 The Management Committee shall oversee the running of the Clubs "Facebook page", making sure nothing detrimental, offensive or policy breaking is posted online.

6.9 The Management Committee will be responsible for disciplinary hearings and for taking any action arising, in the event of member(s) infringing the Club rules.

7) FINANCE

7.1 The Club Treasurer will be responsible for the finances of the Club. All Club monies will be banked in an account(s) held in the name of the Club. Each account must require at least two (2) signatories one of which shall be the Treasurer.

7.2 The financial year of the club will end on 31st May. The Treasurer at the AGM will present an audited statement of annual accounts.

8) AGM AND EXTRAORDINARY GENERAL MEETINGS

8.1 The Management Committee has the right to call Extraordinary General Meetings (EGM) outside the AGM. Procedures for EGM will be the same as for the AGM. An EGM may be convened at any time and shall be convened within twenty-one (21) days on the requisition of one fifth of the voting members of the Club, or twenty members whichever is less. Such requisition must state the purpose for which such meeting is required.

8.2 The period between the holding of a general meeting whether AGM or EGM shall not exceed 15 months.

8.3 Notice by publication on the Club Website / Facebook page / Messenger, and by post where requested by individual members, to members, of general meetings will be given by the Club Secretary not less than twenty-one (21) clear days before the meeting.

8.4 The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

8.5 Nominations for officers of the Management Committee will be sent to the Secretary prior to the GM. Nominations shall also be allowed during the meeting. Officers will be elected at the GM, but the Management has the power to appoint to vacancies not filled at the time. All Full members, except all associate members who have no voting rights, have the right to vote at General Meetings.

9) DISCIPLINE AND APPEALS

9.1 Any complaints regarding the behaviour of members should be submitted in writing to the secretary. The Management Committee or a sub committee set up for the purpose will meet to hear complaints within fourteen (14) days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

9.2 The outcome of a disciplinary hearing will be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within seven

(7) days of the hearing.

9.3 There is a right of appeal to the full Management Committee following disciplinary action being announced. The Committee should consider the appeal within fourteen (14) days of the Secretary receiving the appeal in writing.

10) DISSOLUTION

10.1 A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of at least 75% of the membership with voting rights.

10.2 If upon the dissolution of the club (otherwise than for the purposes of reformation through reconstruction or amalgamation etc.) there remains after the satisfaction of all debts and liabilities any assets whatsoever, the assets shall not be paid to or distributed among the members but shall be given or transferred to:

- A registered charitable organisation(s)
- The sports national or local governing body by use by them for related community sports.
- Another club which is registered CASC

10.3 Such institution(s) to be determined by the Club at or before the time of dissolution or in default thereof by a proper officer of the Devon County Hockey Association or Charities commission.

11) AMENDMENTS TO THE CONSTITUTION

The constitution can only be changed through agreement by simple majority vote at an AGM or EGM

Paul Williams - Chairman

Robert Ware - Secretary