

Privacy notice for parents/ carers

This privacy policy applies to anyone who is a parent or carer for a child on our Switch Ambassador Programme.

Who are we?

Say It With Your Chest is an organisation that empowers young people to be the best version of themselves. We are a registered company in England, number 12027332

Say It With Your Chest CIC (“Say It With Your Chest”) will be what’s known as the ‘controller’ and of the personal data that is provided.

How do we collect information about your child?

We get sent information about your child from their school when they are recommended to our programme. We will also collect updated information if your child gives Say It With Your Chest staff members or staff at your school additional details in person.

What type of information is collected about your child?

We collect information about your child including personal information like their name, attendance data, behaviour points data, exclusion data and the things that they tell us in surveys, questionnaires, the feedback box and interviews. We also collect information about them so that we can do a pupil risk assessment. A pupil risk assessment makes sure that we know how to keep them safe.

Who has access to your child's information?

Only Say It With Your Chest staff have access to their information. We have a data protection process in place to oversee the effective and secure processing of your personal data.

How is your child's information used?

We will use their personal information so that we can:

- Run our programme and understand how well the programme is going (e.g. we will keep a list of everyone’s names, so that we can take an attendance list).
- See how good our programme is and what impact it has on them and their peers. We then use this information to improve our programme (e.g. we ask the school about attendance, so we can see if from being a Switch Ambassador made a difference to your child's attendance).
- Share and promote the work that we do with your child (e.g. we might share a picture of your child on twitter, or use a quote from them in a document we make).
- Take care of your child and make sure we are doing everything we need for your child (e.g. their teacher might tell us if they have any additional needs so that we can make sure the programme works as well for them as everyone else).
- We will also share their personal information with the school so that we can make sure that your child gets the best experience as a Switch Ambassador.

Your rights

To read about your rights please look at our general [‘Privacy Policy’](#).

Security

We are committed to ensuring that your child's information is secure. We have put in place technical and organisational measures that are designed to safeguard and secure the information we collect.

Your choices

You can find out what personal information we have that relates to your child by making a ‘subject access request’ to us under the General Data Protection Regulation 2018. If you make such a request and we do hold information about your child, we will:

- give you a description of it;
- tell you why we are holding it;
- tell you who it could be disclosed to; and
- let you have a copy of the information

To make a request for any personal information we may hold, you need to contact us using the details provided at the end of this policy. Your request will be responded to within 30 days.

If at any point you believe the information we process on your child is incorrect you can write to us to have it corrected or deleted. If you wish to raise a complaint on how we have handled your child's personal data, you can contact us to have the matter investigated.

How to contact us

Requests for information about our privacy notice can be made to: Say It With Your Chest, The Print House, 18 Ashwin Street, London, E8 3DL or info@sayitwithyourchest.co.uk with the subject as ‘Data protection request’. If you are under 16 your parent or carer would need to do this.