



RISK MANAGEMENT SUMMARY

From a Licensed Provider

The following is our risk management summary. The purpose of this summary is to satisfy clients that our risk analysis and management schemes are adequately robust and are satisfactory for Category C Approvals.

PROVIDER / CENTRE DETAILS

NAME Adventure Ways
WEBSITE www.adventureways.co.uk
EMAIL info@adventureways.co.uk
TELEPHONE 01604 645156

ADVENTURE ACTIVITIES LICENCE DETAILS

The holding of an Adventure Activities Licence means that a provider has been inspected by the Adventure Activities Licensing Authority (AALA) and their risk analysis and management systems were found to be at least satisfactory. More about what holding a licence means can be found on the Licensing Authority's website www.aala.org.uk.

REFERENCE NO: R2054
LICENCE NO: L26371
DATE LICENCE EXPIRES 03.10.2022

STAFF COMPETENCE AND QUALIFICATIONS

All staff will either hold a relevant National Governing Body (NGB) qualification, or a statement of competence signed by an appropriately experienced and qualified person consistent with the requirements of the Licensing Regulations. Copies will be available for inspection on site.

FIRST AID

All Adventure Ways Staff hold current first aid qualifications to the required standard.

CHILD PROTECTION

Our policy is consistent with current good practice and meets current statutory requirements. All staff have received Disclosure and Barring Service (DBS) checks within the last three years and are renewed every three years.

SUPERVISION

The legal Duty of Care is with the visiting Leader / Teacher.

RISK ASSESSMENTS

All risk assessments are checked by Adventure Activity Licence Service and are reviewed and updated yearly. We also have external technical advisors to oversee our risk assessments and they also play an active part in our staff development. Our staff are always assessing risk on a daily basis especially whilst delivering activities in a changeable environment.

RISK BENEFIT ANALYSIS

Adventure Ways exists to provide opportunities for young people to access learning through the creative use of the outdoors and adventurous activities. This encompasses residential activities and trips delivering arts, environmental, conservation, outdoors and adventurous activities. Whilst adventurous sport is dangerous in its essence, Adventure Ways believes when these risks are planned and managed safely it provides a huge range of positive outcomes for young people including enjoyment, confidence, social awareness, environmental awareness, activity skills, personal qualities, key skills, functional skills, health and fitness, increased motivation, and appetite for learning, and broadening horizons.



PAPER TRAIL

All hard copies of paperwork containing confidential information is stored in a locked cupboard, in a secure building. Access is restricted to staff only. All electronic copies of confidential paperwork is secured on a cloud. The cloud and any computer used are password protected, known only by staff of Adventure Ways. Staff have access to consent forms at all times on the Cloud by the use of their mobile phones which are also protected by personal passwords. If areas of poor signal are predicted, such as in wild country, staff carry hard copies for emergency contact details. These are carried in a bag with a designated person at all times.

INSURANCE

Insurance Company	Activity Industry Mutual
Contract Number	Y136147QBE0120A
Member Number	AIM/ADWAY416
Cover Number	ADWAY416
Expiry Date	16 September 2021

Amount of Cover:

Employers Liability	No less than £10 million
Public Liability	No less than £5 million

EQUIPMENT

Specialist equipment provided. All equipment will be fit for purpose and is inspected as part of our Adventure Activities Licence. Records of equipment checks will be available for inspection on site.

ACCOMMODATION

Camping facilities are provided to a high standard.

PROVISION OF FOOD

All groups self-cater, which is supervised by Adventure Ways staff who all follow good food hygiene standards.

MONITORING GROUPS ON PROVISION

All Adventure Ways vehicles are fitted with trackers to allow management to view movement details. This includes location, speed, and route. This gives Adventure Ways the advantage of knowing where every group is, all the time. In addition, all staff carry mobile phones with the ability to charge them, and all communicate via a group mobile messaging app. Two groups are in use. The first is for staff to identify who are in what vehicle and their intended plan for that day. The second group is for staff to communicate between each other about daily logistics to ensure smooth, successful days.

TRANSPORT

To and from Adventureways: Not included but can be arranged.

Course transport:	Minibuses
Comply with:	Current legislation Drivers
Qualification:	MIDAS, D1, D1 + E

Emergency Contact details

Kurt Perryman	07712610911
Donna Perryman	07841075232
Lee Taylor	07734368492

DECLARATION

I declare that the information above is accurate.

Signed: K Perryman

Managing Director Dated:

21-06-2021