



**St Paul's Catholic  
Primary School**

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Deputy CEO: **M Shorten M.Ed., BA (Hons)**  
Chair of Directors: **J Wilson BA (Hons), PGCE, NPQH**

14<sup>th</sup> October 2020

Dear Parents and Carers,

Following the announcement on Monday, please read the information below which has also been placed on our school website by the Trust:

**Trust Guidelines for all schools within Bishop Hogarth Catholic Education Trust**

**The Government has announced that our School is now in Tier 2**

**The following arrangements are in place from 14 October 2020**

- **The school will keep visitors to an absolute minimum, and only those with a key role will be able to visit (health workers etc)**
- **We will not allow internal lettings until further notice.**
- **All staff and children from KS2 upwards will be expected to wear a face covering when in school, but outside the classroom.**
- **Face covering for KS1 remains optional and at the discretion of the parents/guardians.**
- **Children under the age of 3 will not be permitted to wear face masks in line with Public Health guidelines.**
- **If a child has a medical condition, e.g. asthma, that makes wearing a mask difficult, parents will be given the choice for the child not to wear a mask.**
- **All parents/guardians will be asked (where possible) to wear a face covering when dropping off and picking up their children from school.**

**We hope that this reassures parents/guardians that the safety and care of children is our greatest priority.**

These guidelines from the Trust have several implications for you and your child/ren. If your child is in Year 3, 4, 5 or 6 they should bring a face covering to school with them in a clear, plastic bag (like a sandwich bag). They will be asked to put on their face covering IF they need to move around a communal space. In line with our risk assessment this will be very infrequently as for the majority of the day your child will only be in their



class bubble – however, they should still have a face covering, as soon as you can provide one, and definitely by Monday 19<sup>th</sup> October to be used for any occasions they may come into contact with adults or children from other bubbles.

You will also be aware that we are no longer allowed to meet those from other households indoors, and outdoors we should be in groups no larger than 6. Please adhere to this.

When dropping off and collecting children from school, please ensure that social distancing continues. I am so grateful to parents and carers for consistently demonstrating the correct social distancing. Please continue this good practice. Thank you.

**I would also like to remind all parents that it is essential you are following correct procedures. If anyone in your household has symptoms of Coronavirus, going for a test or awaiting test results under no circumstances should you send your children into school. It is essential that you inform us if this is the case either by email or phone call, we can then advise you of our school protocol, which is approved by Public Health. Once test results have been received, we request that you inform us of the outcome before sending your child back into school. Alerting us to any positive test results at the earliest opportunity is essential as we have procedures to follow which may impact on our children or staff. Please use the school office email address, [office@stpauls.bhcet.org.uk](mailto:office@stpauls.bhcet.org.uk). Emails are checked frequently over the weekend.**

Finally, you will have received an email from school on behalf of Stockton Borough Council about changes to parking restrictions and the introduction of traffic calming measures around school. I welcome this measure being introduced. Although the vast majority of parents and carers take seriously their responsibility towards their own children, our school community and our local residents, we still have a number of parents and carers who are continuing to park inconsiderately, and often dangerously and illegally around school. This particularly applies to parents and carers using Wolviston Mill Lane for dropping off, parking or picking up. You are aware there is a lot of 'foot-fall' along the lane and this is clearly increasing the likelihood of an accident. The Council Traffic Enforcement Team are aware of the concerns of the school and will be monitoring the situation.

Please allow yourselves the extra time to park safely and well done to all those families who are walking a bit further, cycling or scooting to school.

Thank you once again for your support, care and attention in what are increasingly challenging circumstances. As always, please do not hesitate to contact me at school should you wish to discuss anything further.

Yours sincerely



Sheena Sinclair  
Head Teacher