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## St Paul's Catholic Primary School

Head Teacher: Mrs. S. Sinclair B.A (Hons)  
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Chair of Directors: Cyndi Hughes LLB (Hons), M.Ed., M.Phil

20<sup>th</sup> March, 2020

Dear Parents and Carers,

Thank you for your patience and understanding today as we strive to implement the Government's guidance regarding educational provision from Monday 23<sup>rd</sup> March.

Further to our text messages and information on the school website, we are now beginning to compile a list of parents and carers who are requesting care for their children. It has been helpful for parents and carers to inform us of the days and times **you absolutely need childcare if you are a worker critical to the Covid-19 response and your child cannot be safely cared for at home.**

Care is available at school on Monday. If you have informed the school your child will be attending then they should arrive at school at 8.50am. There will be no pre-school groups and children do not need to arrive at school until this time. They should come to school through their normal entrances. Children should be collected at the end of the school day at 3.15pm. There will be no after-school clubs. Families are of course able to contact Rosedene Nurseries to extend their care needs beyond the school day on 01642 367987.

The school meal service is still available, however you need to be aware that we may not be able to offer the planned menu choice.

**You must not bring your child to school if they, or anyone in the family has any symptoms of the virus and must follow the self-isolation guidance. If your child is unwell at all whilst with us you will be contacted to collect them.**

Looking forward, we are aware that circumstances may change. Please ensure you keep checking the website and your text messages – this will be our main form of communication. To ensure we have safe numbers of staff on site, you should ensure that you let us know the dates and times your child will be attending school. We understand that your personal circumstances may change at short notice but we need to ensure we can operate at a safe level.

Our Home Learning tab on the website will be available before the end of the working day.

On a final note, I would like to express my personal thanks to our amazing team of dedicated staff at St. Paul's. I feel personally blessed and humbled to work with such a devoted, steadfast team. Like those who will require our support over the coming weeks, they too are critical workers ready to respond to this crisis. Like each one of us, they too have their own families and personal circumstances making this a challenging time for all. It is essential that we all support each other to reduce the spread of coronavirus by only using our service if essential.

Thank you for your kind messages and support - keeping you and your families in my thoughts and prayers.

Yours sincerely

Sheena Sinclair  
Headteacher

