

دار العلوم دعوة الإيمان

DARUL ULOOM DAWATUL IMAAN

Registered Office: Harry St, Off Wakefield Rd, Bradford, BD4 9PH,

Tel/Fax: 01274 402233

www.dawatulimaan.org

... Where the quest for divine knowledge begins ...

Reference No: _____

Application Form

PLEASE COMPLETE IN BLOCK CAPITALS USING INK, ALL FIELDS ARE MANDATORY

1. APPLICANT DETAILS

Forenames: _____

Surname: _____

Date of Birth: _____

Town & Country of Birth: _____

Permanent United Kingdom Resident since: _____

Nationality: _____

Address: _____

Post Code: _____

Telephone Number: _____

Mobile: _____

E-mail Address: _____

N. Insurance NO (if applicable): _____

2. PARENT/GUARDIAN DETAILS

Father/Guardian

Forenames: _____

Surname: _____

Date of Birth: _____

Town & Country of Birth: _____

Address (if different from above): _____

Post Code: _____

Tel No: _____

Mobile No: _____

E-mail Address: _____

Occupation: _____

If parents are divorced or separated, who has legal custody of the applicant? _____

Custody Arrangements Details & Visiting Rights: _____

Mother

Forenames: _____

Surname: _____

Date of Birth: _____

Town & Country of Birth: _____

Address (if different from above): _____

Post Code: _____

Tel No: _____

Mobile No: _____

E-mail Address: _____

Occupation: _____

Who will be responsible for payment of the fee? (Mark as applicable)

Self Family Other: _____

Emergency Contact

Name: _____

Address: _____

Post Code: _____

Tel No: _____

Mobile No: _____

3. PREVIOUS ISLAMIC EDUCATION

Name of previous Madrasah/Maktab: _____

Name of Principal: _____

Address: _____

_____ Post Code: _____

Tel No: _____ Period of stay at this Madrasah: _____

Reason for leaving last Madrasah: _____

_____ Date of leaving: _____

What portion of the Quran has been completed by the applicant during Nazirah (looking inside):

Please provide details of any portions of the Quran which the applicant has memorised (if applicable):

Has the applicant studied Urdu/Arabic? Please mention which kitaabs have been studied:

4. SECULAR EDUCATION

Name of last School attended: _____

Head teacher/Principal name: _____

School Address: _____

_____ Post Code: _____

Tel No: _____ Date of leaving: _____

Reason for leaving this School: _____

5. OTHER DETAILS

Has the applicant had any involvement with the Police? • Yes • No

If YES, please provide details:

Has the applicant had any involvement with a terrorist or anarchic group? • Yes • No

If YES, please provide details:

Has the applicant had any involvement with Social/Probation services? • Yes • No

If YES, please provide details:

Does the applicant have SEN (Special Educational Needs)? • Yes • No

If YES, please provide details:

Please mention below details of any medical conditions, allergies, long term illnesses or operations which the applicant received:

Rules and Regulations

- 1) Every student will have to uphold all the rules and principles of the Darul Uloom.
- 2) Prospective students will have to demonstrate keenness in developing, understanding, maintaining and displaying the Shariah by way of practice, dress code, mannerisms and characteristics.
- 3) Upon enrolment it will be decided by the management whether a child will be enrolled into the Hifz or Aalamiyah as a specialist study. This decision will be taken by senior & highly experienced Ulama and this will be for the best.
- 4) Students must respect all elders and teachers of the Darul Uloom; indiscipline and disrespect will not be tolerated & similarly grievance to any member of staff by student, parent etc. will not only be not tolerated which may result in expulsion
- 5) The Darul Uloom uniform, at all times, is either a Plain White Kurta and white shalwar/Plain White Jubbah and Shalwar. Students may wear tracksuit bottoms etc. under their white shalwar's. Students may wear coloured clothing 'during' sport activities or voluntary work.
- 6) Parents requesting any extra leave for holidays, appointments etc. must complete an absence request form **prior** to making any arrangements.
- 7) No student should leave the Darul Uloom boundary without permission. The wandering of students can have a detrimental effect on their studies and can lead them to having incorrect friendships, exposure to an inappropriate environment and indulging in bad habits.
- 8) Parents must comply when their attendance has been requested regarding the well being of their child.
- 9) If in any event a student has to be sent home then the parents/guardians will have to without objection or delay make necessary arrangements for the student to return home.
- 10) It is of paramount importance that students are punctual in departing and returning to and from the Darul Uloom at the start & end of any break.
- 11) For Safeguarding reasons students are not allowed to bring any electronic devices such as; Mobile Phones, iPods, Tablets etc. (These items are classed as inappropriate/prohibited). Such items will be confiscated and may lead to Suspension/Expulsion. Students may hand in their phones on the first day back to the office/designated member of staff.
- 12) Disciplinary action will be taken immediately with students who are caught in possession of items deemed as inappropriate/prohibited e.g. illegal items, mobile phones etc.. Students will be suspended and depending on severity he may be expelled.
- 13) All complaints must be made formally in writing to the Darul Uloom, by phone or directly to the Office. Under no circumstances should a parent etc. approach any member of the Darul Uloom apart from the Management directly in or out of working hours.
- 14) It is the duty of every student to protect and exercise due care for the property and equipment of the Darul Uloom. Damage caused by the student (purposely or not) will have to be reimbursed by the parent/guardian.
- 15) Students must declare any plans of marriage to the Office; upon receiving any requests discussions will be held with the parents and student to determine arrangements etc.
- 16) Travel arrangements to & from the Darul Uloom will be made by the parent/guardian; for safeguarding issues the Darul Uloom will not provide any transportation.
- 17) No student is allowed to have or keep any sort of transportation/vehicle whilst at the Darul Uloom.
- 18) Fees must be paid in full by the end of each Academic year (dates to be confirmed as they fluctuate year on year) on time to the appointed member of staff. The annual fee is £3000 (correct at time of print). For further info please see our website
- 19) The Darul Uloom will not be held responsible for any injuries etc. caused or received during the above-named applicant's attendance at, to and from the Darul Uloom and all its building and premises and waives any claim against the Darul Uloom.
- 20) Any student/parent found to be guilty of breaking any rule, regulation or principle maybe suspended or expelled (dependant on individual circumstances); dismissals can not be challenged or questioned and in signing the declaration below parent and student waive all legal remedies and therefore no legal action can be taken against the Darul Uloom or any individual directly or indirectly associated to the Darul Uloom.
- 21) Any false information given or any required information undisclosed will be liable for immediate dismissal.
- 22) The Darul Uloom may add, delete or alter any rule without prior notice.

- 23) All pupils' enrolment at Darul Uloom Dawatul Imaan are subject to an annual review of admission. Each pupil's admission shall be reviewed and renewal of admission will be granted accordingly. The Darul Uloom will inform you if we are unable to renew your child's admission.
- 24) The declaration below must be signed by the applicant and parent(s)/guardian(s). To demonstrate and consent that all the information supplied is correct to their knowledge and that they have read, understood and are in agreement with the rules, regulations & principles stated herein and made known elsewhere too. Remember, applications that are submitted without consent of both parent(s)/guardian(s) & student via the means of signing below will be counted as incomplete and the application will be void.

(Please note along with the declaration, entry of a pupil's name in the Admissions Register marks a binding contract between the pupil, his parent(s)/guardian(s) and the Darul Uloom, that the pupil will be commencing studies at the Darul Uloom. It also demonstrates consent that they have read, understood and are in agreement with the rules, regulations & principles stated on the application form and made known elsewhere too.

Please note details will be given upon induction to the applicant of any further rules/regulations

6. DECLARATION

We declare that the Information we have provided on this form is true and accurate to the best of our knowledge. We have read the rules & regulations of the Darul Uloom stated herein and made known elsewhere. We accept and agree to abide by them. We also understand that it is our responsibility to inform the Darul Uloom of any changes such as address, telephone, medical condition etc. We understand that any misleading information given verbally, in writing or withheld information upon request, (at this stage or after admission) will result in the applicant being denied a place at the school or if attending will be subsequently expelled.

The following policies are available from the school office upon request: Anti-Bullying, Child Protection, Health & Safety, Complaints, Disciplinary Procedure & Pupil Parent Handbook

Signature of Father: _____

Signature of Mother: _____

Signature of Applicant: _____

Date: _____

7. REQUIRED DOCUMENTS

Please enclose the following with your application form,

- 1. Photocopy of applicants birth certificate and Passport**
- 2. Most recent school report (year 5 report for under 16 applicant and year 10/11 report for over 16 applicants)**
- 3. Two character references from local Alim/Imam**

Please note if the following documents are not provided the application may be classed as void

FOR OFFICE USE ONLY

Date application received: _____

Date of Interview: _____

Interviewed by: _____

• Accepted • Not Accepted

Admission Number: _____

Approved by: _____ Signature: _____ Date: _____