

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY

Executive Headteacher: Mrs S J Moore

Head of School: Mrs S L Buttress

Abbey Road
Bourne

Tel: 422163



ABBAY ARK
CHILD CARE

25th January 2021

Dear Parents/Carers,

It has been so lovely to see so many of the children return to Abbey Ark this term.

We have had some new children and parents/carers join us this term, so I just wanted to take the opportunity to send out a few general reminders.

Collection/Drop off

When arriving at Abbey Ark, please ensure that you are keeping a safe 2 metre distance from the person in front of you in the line. Please can I also remind you to wear a mask if you are able to do so, and only **one** adult should bring a child or collect them. Additionally, whilst waiting in line, please ensure your children stay close to you and do not play or run around.

Belongings

Could all parents/carers please bring in a **named** bag with a few spare changes of clothes for your child. As we know, accidents can sometimes happen, drinks can get spilt, and although we always ensure the children wear aprons when using the water, they will sometimes require a spare set of clothes, or two! We have a very limited supply of spare clothes so please can we ask that if your child has previously borrowed any that they can be returned as soon as possible.

It is really important that your child's belongings are clearly named please. Many children have very similar belongings and it can be quite tricky for the staff to identify each belonging without a name.

Please could I also remind you to bring a **named** water bottle.

With our weather ever changeable, please consider appropriate clothing for your child as we do go outside in all weathers. Your child will need a coat suitable for all weathers and some named wellies as our garden can become quite muddy. If your child arrives in wellies, please ensure they have a pair of shoes to wear inside. As we are now into the colder months, they will need a named winter hat and gloves please.

Can I also remind you to leave all personal toys at home. I appreciate that your child may want to bring in things from home, however I know how precious these can be and

unfortunately, they do sometimes get lost and we cannot be sure of exactly who they belong to. We are also working really hard to reduce the items that come in to Abbey Ark in line with our live COVID-19 risk assessment.

At lunchtimes if your child has anything in their packed lunch that requires cutlery, please ensure that they have some cutlery with them. I appreciate that it is easily forgotten, however we only have a small supply of cutlery ourselves and find that lots of our spoons and forks have gone home with children and have not been returned.

Illnesses

Finally, I appreciate that due to the time of year, children can develop coughs and colds, however if your child is unwell please do keep them at home. If your child develops symptoms of COVID-19, they must not come in and should remain at home for at least **10 days** from the date when their symptoms started. Anyone with symptoms will be eligible for testing and this can be arranged via <https://www.nhs.uk/ask-for-a-coronavirus-test> or by calling 119.

If you have any questions or queries about any of the above information or anything at all, please do not hesitate to contact me.

You can call me on 01778 422163 or alternatively you can e-mail me at abbey.ark@abbeyacademies.co.uk.

Kind regards,
Miss Hollie Dalgleish
Abbey Ark Manager