

Emmanuel Community Church Tamil Fellowship
Location: 67-69 Greenleaf Road, E17 6QP



Risk Assessment: Tamil Fellowship Services	Date of assessment: 16/9/2020
Risk Assessment completed by: Daniel Ratnaras	People at Risk: Volunteers and attendees

Hazard: Lack of information on procedures relating to Covid-19
Control Measures:
Signage is clearly placed around the building reminding us of social distancing rules and one-way use of building.
This risk assessment will be made available to volunteers and attendees and posted onto the ECCTF website.
Specific procedures and measures will be implemented to reduce the risk of spreading Covid 19. These are based on ECCi, NHS, Public Health, Government guidance and instruction, and AOG UK
A briefing of measures will be given by the service host.
The floor space has been marked to show movement within the building and social distancing space.

Hazard: Methods to prevent the spread of Covid-19
Control Measures:
Only those who have booked into the meeting via the website form will be allowed to enter the building.
The number of people in attendance at the meeting will be limited to 35 people.
A mask must be worn at all times. No admittance to anyone not wearing a mask. Face coverings should not replace the need for social distancing.
Only those who have booked into the meeting are permitted entry.
Social distancing measures should be adhered to at all times
No face to face prayer or conversations should take place under a distance of 2 metres
Avoid the use of public transport where necessary and if you do need to use public transport, if unavoidable, use gloves and a mask in line with current government guidelines.
The main entrance will be used for entering the building.
The fire exit doors in the hall will be used for exiting the building.
The side door in the main hall will be used for accessing the toilets.
Only 2 people allowed in the entrance at one time including a volunteer. If 2 people are at the entrance when you arrive, please wait until one of them has left.
You should refrain from any form of physical contact (hugging, shaking hands, touching an arm or a kiss)

Congregating for conversations is not permitted within the building.

People attending from 'bubbles' or households can be sat in groups, individuals will sit in groups of 1. All groups will maintain a 2 metre distance. If possible, the building should be kept ventilated. If fans are used they should only be on setting 3 or 4 in order to not blow forceful air from one person to another as this can increase the spread of infection.

No more than 2 people should use the toilets at one time. If the toilets are in use, please form a social distance queue in the corridor sticking to the side of the wall following arrows on the floor.

All personal items brought into the building must be used only by the owner and taken away again by the owner.

In the case of an emergency i.e.: fire, medical assistance etc, the current social distance protocols may need to be temporarily suspended to facilitate safe evacuation of the building or to assist with medical care etc.

Hazard: Poor Hygiene

Control Measures:

An alcohol-based hand sanitizer gel will be available to use upon entry to the building and should be used each time you re-enter the building and as you feel is needed.

- You must refrain from touching your eye area until the gel has dried, should irritation to eyes occur.
- If the alcohol gel should get into your eyes, please remove any eyewear, and rinse your eyes immediately for several minutes. • If irritation persists, then you should seek professional medical advice.
- If you have a diagnosed skin condition you are advised not to use the sanitizing gel, please bring your own suitable gel or instead wash your hands in warm, soapy water for a minimum of 20 seconds.
- You should avoid inhaling the vapours of the hand sanitizer gel as this may cause dizziness or drowsiness.

Regular hand washing should take place throughout the day, and avoidance of touching eyes, nose or mouth is required.

Disposable tissues should be used when coughing, sneezing, blowing noses or wiping eyes. They should not be used more than once and should be put in a waste bin or flushed away immediately after use. (Please note that blue roll cannot be flushed away in the toilets)

- You should wash your hands for a minimum of 20 seconds or use hand sanitizing gel immediately after any of the above.
- If you do not have a tissue available, you should cough/sneeze into the crook of your sleeved arm (Not your hands)

Hands must be cleansed using alcohol based antibacterial hand gel before entering the toilets.

Communion juice and wafers will be provided in individually sealed cups for individual use and should be disposed of in the waste bin provided on the way out.

An offering bucket will be placed at the back of the hall for people to place donations in on their way out of the building.

Microphones will either be marked for individual use, or for shared use, kept in a microphone stand and not held by any user. Microphone covers will also be used and microphones will be sprayed with antibacterial spray after each session.

Chair will be sanitised before and after each service.

Hazard: Ill Health**Control Measures:**

If you are shielding for yourself and or a family member, please inform us ASAP and do not attempt to attend the meeting.

If you feel unwell on the day of the service with any symptoms that could be Covid-19 related (See appendix 1) you should not travel to the meeting.

If you feel unwell during the day, you must separate yourself from the group immediately, inform Pastor Raj or a leader and arrange safe travel home. You should then proceed to self-isolate for 7 days in accordance with government guidelines.

- If this should happen everyone in the building should proceed to self-isolate for 14 days in accordance with government guidelines.

If within 14 days of attending the meeting you develop symptoms of Covid-19 (see appendix 1 below) you should inform Pastor Raj or one of the leaders ASAP so that everyone on the register of attendance can be informed and enter into a 14 day self-isolation period.

The service will be streamed on ECCTF Facebook page for those who are not able to attend.

Hazard: Spread of Covid-19**Additional Control Measures:**

You must wear a mask whilst in the building. These will not be provided by ECCTF

A register of all in attendance will be kept should it need to be referred to in case a Covid-19 contraction takes place as a result of the meeting.

Singing and voice projection should not take place as vapour coming from the mouth in this way can spread further than when talking. It is reported that saliva droplets can travel 6-8 feet, depending on the force with which they are launched

No shared microphone use should take place and microphones should be sanitized using antibacterial spray after use.

No shared use of Bibles or equipment should take place outside of your bubble.

Personal items including coats and bags etc should be stored individually.

Any amplified music will be kept low to avoid people having to project their voice and creating additional vapour droplets

Appendix 1:

Symptoms of COVID-19: (a new continuous cough, a high temperature or a loss of, or change in, their normal sense of taste or smell) Anyone displaying these symptoms should not attend the place of worship due to the risk that they pose to others; they should self-isolate at home immediately with other members of their household.

I have read and agree to follow the terms in the above Risk Assessment.

Signed: _____

Print Name: _____

Dated: _____