

RISK ASSESSMENT FOR: National League System – Return to football during Covid-19. <i>During this evolving situation please monitor and follow government guidance given in the web links provided and information provided by the FA and Northern Premier League.</i>		Nantwich Town Football Club	
Establishment: The Weaver Stadium, Water Lode, Nantwich, CW5 5BS	Assessment by Clive Jackson Club Position: Director of Football Nantwich Town FC	Date: 21 st Aug 2020	
Risk assessment ref: Version 3 22 nd August 2020	As the situation evolves further items may be added or removed following advice from the Government, the FA, the Northern Premier League and Cheshire East Unity Authority.	Covid-19 Officers : Jon Gold, Lyndon Wain	

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
Individual risk factors Spread on Covid-19	Volunteers, club members, wider contacts	<p>Individual risk factors</p> <p>The Board of Directors to be made aware of any volunteers and club members who have underlying health conditions prior to them returning to sessions.</p> <ul style="list-style-type: none"> • Ensure extremely vulnerable persons are shielding themselves, following their specific medical advice. Volunteers/club members who live in a household with someone who is extremely clinically vulnerable should be assured of their place within the club. Includes people of BAME backgrounds. • Clear message sent to players, parents, volunteers, management that club members should not be sent/or come to any activities, if unwell for both Covid-19 and/or any other illnesses/symptoms. Anyone unwell or showing symptoms of Covid 19 must inform the Club immediately and book a test. • Vulnerable individuals (including people of BAME background) to have a risk assessment undertaken on their role and ability to maintain 2 metre social distancing. Consider if these volunteers are able work from home, if not already doing so (supporting via zoom etc) • All volunteers, club members etc. must be provided with the correct PPE for the role that they are carrying out. • Players, volunteers, and officials to fill in Covid-19 questionnaire regarding Covid illness and testing 	<p>Any volunteer/club member deemed higher risk, cannot return until government advice permits</p> <p>Information to be passed on to Youth Section, Cyclists for any further action to be taken.</p> <p>Regular supply of PPE equipment ordered. Daily stock checked to identify any possible shortages.</p> <p>Questionnaires printed off and completed ones safely stored in guidance with the data protection act.</p>	Committee, Board of Directors	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Every 2 or 4 weeks.</p>	

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<p>Suspected case whilst on site</p>	<p>Volunteers, club members, wider contacts & supporters</p> <p>Spread of COVID 19</p>	<p>Suspected case whilst on site</p> <p>If a person displays symptoms of coronavirus: high temperature (37.8 or more) or a new continuous cough, they should: -</p> <p>Go home immediately (if awaiting collection by their parent, isolate child in a room behind a closed door, or an area at least 2m away from others, open a window for ventilation)andself-isolate</p> <p>See https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings#additional-questions</p> <ul style="list-style-type: none"> • Temperatures to be taken for people entering the stadium. Anyone displaying a high temperature to be sent home and refused admittance to the game. • Volunteers supervising any person while they await collection should wear PPE (a fluid resistant surgical mask) if a distance of 2m cannot be maintained. • If direct care (such as for a very young child or a child with complex needs) is required then Volunteers giving care, are to wear a fluid resistant surgical mask, disposable apron and gloves. • Clear message to everyone, if they are unwell whilst on site, they will be sent home. • Areas occupied and equipment used by the affected person are to be thoroughly cleaned and sanitised. (see PHE cleaning advice https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings) They must then follow the guidance on self-isolation and not return to our organisation until their period of self-isolation has been completed. • All Volunteers aware of protocol for club members. • Symptomatic Volunteers should be excluded for 7 days from when symptoms started. Volunteers who have a symptomatic household member must stay at home and self-isolate for 14 days. The 14-day period starts from the day when the first person in the house became ill. • Anyone who has met a person showing symptoms should go home and self-isolate for the correct time. Anyone showing/developing symptoms should book a test immediately whether they have had a test in the past. If the test proves positive the person MUST inform the club straight away so that the appropriate action can be taken. • If the Volunteer or club member develops symptoms during this period, they can return to NTFC 7 days after their symptoms started. • See https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance. Follow Public Health England Guidance if case reported in facility. • Make sure Test and Trace procedures followed. 	<p>Plan in place</p> <p>Temperatures to be taken for people entering the stadium. Anyone displaying a high temperature to be sent home and refused admittance to the game.</p> <p>Immediately inform relevant people e.g. League, Visitors etc.</p> <p>Risk assessment needed for people of BAME backgrounds before placing them in the front line for this situation.</p> <p>Risk assessment needed for people of BAME backgrounds before placing them in the front line for this situation.</p> <p>Train volunteers on Public England Guidance and Test and Trace procedure.</p>	<p>Committee, Board of Directors</p>	<p>Ongoing</p>	

<p>Payment/ collection of money</p> <p>Spread of Covid-19</p>	<p>Volunteers, Club members / wider contacts</p>	<p>Handling Cash</p> <ul style="list-style-type: none"> • The World Health Organisation hasn't explicitly said that handling money is specifically linked to Covid 19, the Agency do however advise to use contactless methods of payment / bank transfer to reduce the risk of transmission • Turnstile – Ensure volunteers running the turnstile have appropriate PPE and encourage supporters to buy season tickets to avoid the handling of cash. • Clubhouse – Staff to wear PPE Encourage the use of contactless payments in clubhouse. (When open) If payment is made by cash the cash must be placed on a tray/plate and left for the member of staff to pick. Change will be returned on the tray/plate for the customer to pick up. The tray is then taken away and cleaned/sanitised before further use. • Bar and Diner Round up cost of items to reduce cash handling. Provide PPE to volunteers. 	<p>Inform club members & supporters via appropriate methods</p> <p>Provide PPE</p> <p>Look into contactless payments. Look into procedure if payment at Bar/Diner is made by cash. Review what happens when monies/tickets have been collected/or brought to the ground.</p>	<p>Ongoing</p>		
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<p>General Transmission of COVID-19</p> <p>Maintenance of social distancing and avoiding congestion; Effective hygiene protocols whilst on site</p> <p>Crowd control and numbers</p>	<p>Volunteers, club members, wider contacts</p> <p>Spread of Covid-19</p>	<p>Maintenance of Social Distancing Everyone to maintain 2 metre social distancing in line with HE guidance as far as is reasonable. Where 2 metres cannot be achieved 1 metre + with mitigation (eg wearing masks) MAY be allowed.</p> <p>One way system in place and clearly marked inside the stadium, inside the clubhouse, and on entering/leaving the stadium.</p> <p>Standing positions around the ground to be marked within red lines.</p> <p>Only seating that has a tick to be used.</p> <p>Queues to be clearly marked with 2 metre spacing for entrance into the stadium, the clubhouse, toilets, and the Diner.</p> <ul style="list-style-type: none"> Identify likely numbers of supporters allowed to be in attendance following guidance from the Government, the FA and Northern Premier League (current guidance below). <table border="1" data-bbox="544 742 1473 922"> <thead> <tr> <th>Stage 1</th> <th>Step Ground Capacity Grading</th> <th>Stage 1</th> <th>Capacity</th> <th>Dates</th> </tr> </thead> <tbody> <tr> <td>Step 3</td> <td>Min 1950</td> <td>15% capacity</td> <td>300</td> <td>Aug 22nd to Aug 30th</td> </tr> <tr> <th>Stage 2</th> <th>Step Ground Capacity Grading</th> <th>Stage 2</th> <th>Capacity</th> <th>Dates</th> </tr> <tr> <td>Step 3</td> <td>Min 1950</td> <td>30% capacity</td> <td>600*</td> <td>Aug 31st onwards</td> </tr> </tbody> </table> <ul style="list-style-type: none"> The actual percentage will be decided by the Government/FA/NPL. Consider systems to control the amount of spectators attending does not exceed that authorised. Consider car parking layout and spacing, reducing capacity as appropriate ensuring easy access for blue badge holders and people with disabilities. Introduce one-way movement of people to maintain 2 metre social distancing wherever possible Provide a system for entry onto the pitch for both teams, match officials, bench officials and physios. No-one else allowed inside the barrier. Defined areas to indicate where people should stand if queuing for clubhouse, gate entrance, café, and any other appropriate areas such as the Boardroom. Toilets/Changing Facilities to be on a one in and one out basis. The start date will be decided by the Government/FA. Sharing of equipment should be kept to a minimum and strong hand hygiene practices should be in place before and after. Consider the use of stretchers and defib use also. Must be sanitised before and after use. <p>Additional seating (chairs 2 metres apart) pitch side to ensure substitutes remain social distancing at the recommended government level.</p> <ul style="list-style-type: none"> Changing rooms- consider ways and means of players changing in a 	Stage 1	Step Ground Capacity Grading	Stage 1	Capacity	Dates	Step 3	Min 1950	15% capacity	300	Aug 22nd to Aug 30th	Stage 2	Step Ground Capacity Grading	Stage 2	Capacity	Dates	Step 3	Min 1950	30% capacity	600*	Aug 31st onwards	<p>Plan in place</p> <p>Markings regularly checked and any that need to be replaced to be replaced before the next game.</p> <p>Percentage allowed into the ground to be changed only on Government/FA instructions. At present fans are not allowed in stadiums but social distancing measures put in place asap to cover at matches, training.</p> <p>Suggest the referee rings the bell and visitors leave the dressing room and enter the pitch. System repeated for home team. No pre-match Respect Handshake.</p> <p>Marked with lines @ 2 metres.</p>	ALL	Ongoing	
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socially distanced method.

- Only two persons allowed in club office/press box at any one time. Equipment/surfaces used should be cleaned after each use with the provided sanitisation. Door to be kept open for ventilation if possible, handles to be regularly cleaned. PPE to be worn.

Agreed at present by the FA.

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<p>General Transmission of COVID-19</p> <p>Maintenance of social distancing and avoiding congestion; Effective hygiene protocols whilst on site</p>	<p>Volunteers, club members, wider contacts</p> <p>Spread of Covid-19</p>	<p>Hand Hygiene/Changing Rooms/Toilet Facilities</p> <ul style="list-style-type: none"> Alcohol hand sanitiser provided at entrance and exit of site, the bar and should be used by all persons when entering/leaving. Antibacterial wipes for cleaning equipment provided to all team members. Toilet / hand washing facilities will be on a one in and one out basis—hand washing/sanitising technique to be adopted as directed by NHS guidance. Provide suitable and sufficient rubbish bins with regular removal and disposal. Ensure adequate supplies alcohol hand sanitiser, tissues, paper towels and antibacterial wipes and these should be securely stored. All persons are reminded to not touch their eyes, nose or mouth with relevant posters and information on club websites and social media channels. All Volunteers, and club members briefed on expectations and need to self-isolate in event of symptoms / household member self-isolating etc. as per Government guidance. No newspapers, pamphlets, paperwork brought in from outside, tickets etc to be left lying about. Anyone bringing in from outside must wear the relevant PPE and items stored away safely. No buffets to be laid out in either the Boardroom or the Fairfax Suite. Any areas/rooms not being used to be locked. 	<p>Plan in place</p> <p>Bins to be regularly emptied.</p>	<p>All club members</p>		

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Access to and egress from site	Volunteers, Club members pupils / wider contacts Spread of COVID 19	<p>Access to and egress from site</p> <p>***Board to be aware of team training venue and times***</p> <ul style="list-style-type: none"> • When arriving and leaving EVERYONE is required to use the alcohol hand sanitiser provided • Monitor site access points to facilitate social distancing – may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring. • Introduce visual aids to help people socially distance / supervise entry. • Hand sanitiser must be used when entering the clubhouse. <p>Visitors</p> <ul style="list-style-type: none"> • Only essential visitors are allowed onto the site. • Ensure all visitors / building users are aware of expectations. They must follow social distancing, hand washing / use of sanitiser on entry and adhere to any restrictions on accessing the site. Signage on gate/entrance regarding good hygiene 	Plan in place	ALL to sends out regular comms	Ongoing	
Contact points Equipment etc.	Volunteers, Club members pupils / wider contacts Spread of COVID 19	<p>Contact Points</p> <ul style="list-style-type: none"> • Identify high-contact touch points for more regular cleaning, eg clean gate padlock, door handles etc <p>Equipment</p> <ul style="list-style-type: none"> • Regularly clean and disinfect training equipment, balls, cones etc • Players to supply their own drinks clearly labelled. No glass. • No food or drink will be supplied by the club at training sessions. <p>Activities and resources</p> <ul style="list-style-type: none"> • Equipment and resources to be thoroughly cleaned after each use. Limit use of those which are hard to clean. • NTFC to ensure anti-bacterial wipes/spray are available in all relevant places to ensure Club members wipe down after use. 	Plan in place			

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Proximity of Volunteers/ Club members/ wider contacts	Volunteers, Club members / wider contacts Spread of COVID-19	Toilets/Changing Rooms <ul style="list-style-type: none"> Alcohol hand sanitiser will be provided. Paper towels and bins provided. One in and one out system with plenty of cleaning aids and reminders in place. Activities <ul style="list-style-type: none"> Increased supervision to aid enforcement of social distancing as far as is reasonable. Looking at deploying more stewards in relevant areas of the ground. 	Plan in place			
Travel	Volunteers, Club members / wider contacts Spread of COVID 19	<ul style="list-style-type: none"> Players, supporters, management and volunteers to transport themselves to games with no car sharing or use of minibus at present. People from the same household or support bubble may travel together. If people have to travel with people from outside their household or support bubble they must : <ul style="list-style-type: none"> Travel with the same people each time. Open windows for ventilation. Wear face masks. Do not face each other. Require hand sanitisation by passengers on a coach or minibus. 	Inform club members Keep up to date with guidelines regarding away supporters being allowed.			

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Cleaning	Volunteers, Club members / wider contacts Spread of COVID 19	<p>Cleaning</p> <ul style="list-style-type: none"> • A cleaning schedule will be implemented throughout the site, ensuring that frequent contact points are all thoroughly cleaned and disinfected regularly. • Thorough cleaning of equipment at the end of each day's opening. <p>Cleaning protocol is as follows:</p> <ul style="list-style-type: none"> • Hard surfaces / Equipment to be cleaned using standard cleaning products and disposable cloths / paper towels throughout session. • See PHE advice the COVID-19: cleaning of non-healthcare settings guidance • Manufacturer's instructions for dilution, application, PPE and contact times for all detergents and disinfectants to be followed. <p>When cleaning a contaminated area people to:-</p> <ol style="list-style-type: none"> 1. Wear disposable surgical masks, gloves and apron 2. Sanitise hands once they remove their gloves and apron 3. Fluid resistant surgical mask if splashing likely <ul style="list-style-type: none"> • Hands should be washed with soap and water for 20 seconds after all PPE has been removed, where unavailable use alcohol hand sanitiser • PPE to be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished. • Any cloths and mop heads used must be disposed of as single use items. Hand towels and hand wash are to be checked and replaced as needed by site / cleaning staff. • Enhance the cleaning regimes for toilet facilities, particularly door handles, locks and the toilet flush, etc. • Only cleaning products supplied by NTFC are to be used. 	<p>Volunteers and club members be provided with cleaning equipment.</p> <p>Assess risks for vulnerable people and people of BAME backgrounds.</p>	Board	Ongoing & to be reviewed	
Contractors	Contractors, Staff, Club members / wider contacts, Spread of COVID 19	<ul style="list-style-type: none"> • Only contractors carrying out essential maintenance deemed necessary to the safe running of NTFC are to be allowed on site and will read and comply /with posters/signage regarding good hygiene • Staff and contractors are to maintain a safe distance between themselves and others (2 metres) • All contractors are to wash their hands or use alcohol based hand sanitiser upon entering the site • Agree approach to be scheduled 				

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Lack of awareness of PHE / Club controls		<ul style="list-style-type: none"> Posters will be displayed in suitable places around site. Clear briefing for all personnel on site, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. 	Posters stating that anyone entering the stadium agrees not only to the Stadium Rules but also added rules to minimise the risk of Covid-19			
Volunteer levels	Volunteers, club members Spread of COVID 19	<ul style="list-style-type: none"> Reviewed to ensure adequate number of Volunteers in attendance to maintain an appropriate ratio with planned activities. Options such as supply Volunteers, partial closure may be required in event of Volunteers shortages. Club to appoint a Covid Officer – consider what training is needed and who is able to complete the position, what the roles and responsibilities are and further liability. 	Plan to be produced.			
Premises safety	Volunteers, club members Wider safeguarding / safety risks	<ul style="list-style-type: none"> Ensure all 'normal' tasks are completed Ensure First Aid Action Plan is displayed Ensure the Defibrillator is secure and in working order Flush toilets which have been closed for period of time/also those that are regularly used with lid down. Run water if not used for any length of time to avoid Legionnaires Disease. 		Board	Weekly	
Training	Volunteers, Club Members/Officials, Players	<ul style="list-style-type: none"> All must make their own way to training. People must arrive changed. Players must bring their own water bottles (plastic), clearly marked. Social Distancing to be observed Any player showing symptoms should not attend and book a test. Register taken of ALL those present with contact numbers for Test and Trace. Covid-19 Medical Questionnaire to be filled in. Hygiene facilities must be provided. <p>ALL EQUIPMENT MUST BE REGULARLY WIPED DOWN REGULARLY WITH APPROPRIATE CLEANING MATERIALS AND THOROUGHLY CLEANED AFTER EVERY SESSION.</p>	<p>Manager/coach informed – pass on to Secretary for appropriate action.</p> <p>Repeated every 2/3 weeks. Old forms destroyed under Data Protection</p>	Board Manager Coaches	Ongoing	

		Groups must be kept to a maximum of 30 people including coaches. No mixing or swapping of groups during the session.				
		<ul style="list-style-type: none"> Following activity players must refrain from any contact. Evidence is that transmission during training or matches is minimal in comparison to social interactions pre or post activity. Hygiene facilities must be provided. Bibs should only be used if absolutely necessary and they must be worn once and NOT swapped 		Manager/ coaches	Ongoing	
Medical Physio First Aiders		<ul style="list-style-type: none"> Club to refer to the FA First Aid Guide with relevant people instructed to read it by the Club Physio/First Aiders to wear suggested PPE for the situation Pre-training screening to be carried out on players before entering training/playing environment and contact with other players and staff. Questionnaire on Covi-19 and Attendance/Contact Numbers to be kept/ updated as be Data Protection. Only one person at a time in the Medical Room with relevant PPE to be used. Any equipment used to be cleaned before further use. Stretcher to be cleaned before/after use 	Club to provide relevant PPE.	Physio First Aiders	Ongoing	
Changing Rooms		<ul style="list-style-type: none"> Greatest risk of transmission. Changing Rooms should be used for changing and showering only and as quickly as possible. Staggering to be factored in to minimise numbers On matchday the home team must give priority to the away team Maximum ventilation provided. No food or drink to be in the dressing room (except players individual water bottles) Hand sanitiser provided with paper towels and bin. 	E.g. Manager and starting 11 only	Manager		
Match Officials		<ul style="list-style-type: none"> Match Officials to travel independently in accordance with transport guidance. Car parking to be reserved near to entrance. Physical Team Sheets should not be shared Explain the club's way of teams entering the field of play. 	Will impact on costs. Build into one way system. To be dealt with electronically if needed.			

		<ul style="list-style-type: none"> • Warm up area for the officials set up. • Pre-match email to officials to explain Covid changes implemented by the club. • Where possible arrange for payment to be paid electronically. • Hand sanitiser in changing room with paper towels and bin. 	<p>Update email content as situation changes.</p> <p>Include in pre-match communication. Speak to referee by phone before game.</p>			
Warm Up Areas		<ul style="list-style-type: none"> • Sufficient distance between team. Teams to be behind opposite goals. • Area for Match Officials to be marked. 	All areas to be clearly marked and communicated.			
Technical Areas		<ul style="list-style-type: none"> • Technical areas to be extended outside the dugout with extra seating to provide adequate social distancing for substitutes and coaching staff. • Hand sanitiser provided. 	Check if ok with match officials.			
Clubhouse		<ul style="list-style-type: none"> • It is up to the licensee of the premises to undertake the relevant actions needed. • One way system in and out. • No standing in the bar except to order drinks. • No sheltering in the bar if it is adverse weather. • Once seated the person is only allowed to stand to order drinks, to go to the toilet, or to leave. • Toilets clearly marked with one way system with only the allowed numbers to enter. • Plastic screen for ordering drinks. • Encourage contactless payment. • If cash is used it is to be placed on a plate/dish and any change returned on the plate/dish which is then cleaned before further use. • Drinks collected at a set point on the bar. • Drinks to be consumed at a table if available or taken outside. Tables cleared and sanitised before further use. • Staff to wear PPE • Hand sanitiser provided in relevant positions. 	<p>Stewards required.</p> <p>Suggest prices rounded up to lessen the need for cash use. Area clearly marked.</p> <p>Extra bins to cover the increase in plastic glasses.</p>			

Snack Bar		<ul style="list-style-type: none"> • Signage/markings to show where people are to queue. Social distancing to be in place. • Plastic screening to be put in place. • Volunteers to wear PPE. • Extra bins in place for any rubbish. • Prices to be rounded up to help in the handling of cash. Look into the use of contactless payment. • Hand sanitiser in position 				
Furloughed Staff		<ul style="list-style-type: none"> • Follow the Government Guidance on this. • Look into the possibility of any training required. 				
Youth Section		<ul style="list-style-type: none"> • Refer to the Guidance issued by the FA's Grassroots Division. • For a team with 16 or 17 year olds refer to extra safeguarding guidance and risk assessment. 				

Useful Links

COVID-19 poster https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/876220/COVID19_Guidance_Education.pdf

Managing premises <https://www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-are-partially-open-during-the-coronavirus-outbreak#other-points-to-consider> (applicable to May 31st)

Guidance on infection prevention and control for COVID-19 <https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control>

First aid guidance <https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov>

Cleaning of non-healthcare settings <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>

Current guidance from the government - <https://www.gov.uk/coronavirus>

Guidance from Staffordshire FA for re-starting football activities <http://www.staffordshirefa.com/news/2020/jun/12/new-guidance-documents-issued-for-re-starting-football-activity-during-covid-19>

Advice from Club Matters - <https://www.sportenglandclubmatters.com/>

Advice from Sport England <https://www.sportengland.org/>