

> COVID 19 – GUIDANCE

> CLUB RISK ASSESSMENT

> FACILITY RISK ASSESSMENT

A. PROMOTE BEHAVIOURS THAT REDUCE SPREAD

Strategies to encourage behaviours that reduce the spread of COVID-19.

1. Staying Home when Appropriate

- a. Educate coaches and player's families about when they should stay home and when they can return to activity.
- b. Actively encourage sick coaches, families, and players to stay home.
- c. Individuals, including coaches, players, and families, should stay home if they have tested positive for or are showing COVID-19 symptoms.
- d. Coaches should check that players are fit to train prior to the start of the session. Currently, COVID-19 symptoms are:
 - Had a high temperature (above 37.8° C);
 - Has developed a new continuous cough;
 - Has shortness of breath or a sore throat;
 - Loss of or change in normal sense of taste or smell;
 - Is feeling unwell.
- e. Individuals, including coaches, players, and families, who have recently had a close contact with a person with COVID-19 should also stay home and monitor their health.
- f. If a player becomes symptomatic during the session, they should be immediately removed from the session and taken home as soon as possible. NHS guidance on further management of symptoms should be followed.

FA Reference

(FA Football Activity Guidance for Coaches page 3 para 10)

(FA Football Activity Guidance for Coaches page 4 para 3)

(FA Football Activity Guidance for Coaches page 5 para 7)

2. Hand Hygiene and Respiratory Etiquette

- a. Teach and reinforce handwashing with soap and water for at least 20 seconds.
- b. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used
- c. Do not allow spitting and encourage everyone to cover their coughs and sneezes with a tissue or use the inside of their elbow. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
- d. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used.

FA Reference

(FA Football Activity Guidance for Coaches page 5 para 5)

3. Face Coverings

a. Teach and reinforce the use of cloth face coverings. Face coverings are not intended to protect the wearer, but rather to reduce the risk of spreading COVID-19 from the person wearing the mask (who may not have any symptoms of disease). Face coverings may be challenging for players (especially younger players) to wear while playing sports. Face coverings should be worn by coaches, youth sports staff, officials, parents, and spectators as much as possible. Face coverings should be worn when entering all/ any indoor facility.

b. Wearing cloth face coverings is most important when physical distancing is difficult.

c. People wearing face coverings should be reminded to not touch the face covering and to wash their hands frequently. Information should be provided to all participants on the proper use, removal, and washing of cloth face coverings.

Note: Cloth face coverings should not be placed on:

- Babies and children younger than 2 years old.
- Anyone who has trouble breathing or is unconscious.
- Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance.

FA Reference

Host regular online calls with club officials.
Issue guidance

4. Adequate Supplies

a. If hand washing facilities are available ensure players wash their hands before and after a training session/ game

b. If hand washing facilities are not available ask parents/players to provide hand sanitizer with at least 60% alcohol, managers and coaches should provide their own.

FA Reference

5. Signs and Messages

a. Encourage facilities to display COVID information in highly visible locations (e.g., at entrances and exits, and in changing rooms) that promote everyday protective measures and describe how to stop the spread of germs such as by properly washing hands and properly wearing a cloth face covering.

b. Distribute COVID-19 prevention messages through Club Facebook, Twitter accounts and website

FA Reference

B. MAINTAINING HEALTHY ENVIRONMENTS

Strategies to maintain healthy environments.

1. Cleaning and Disinfection

FA Reference/ Note

- a. Clean and disinfect frequently touched surfaces on the field, court, or play surface (e.g., drinking fountains) at least daily, or between uses as much as possible. Use of shared objects and equipment (e.g., balls, bats, gymnastics equipment) should be limited, or cleaned between use by each individual if possible.
- b. Develop a schedule for increased, routine cleaning and disinfection. Where renting a facility ensure facility provider implements a more frequent cleaning regime.
- c. Ensure facility provider is safely using and storing disinfectants, including storing products securely away from children. Antiviral cleaning products should be used where possible
- d. Use gloves when removing garbage bags or handling and disposing of trash. Wash hands after removing gloves.

2. Shared Objects

FA Reference/ Note

- a. Discourage sharing of items that are difficult to clean, sanitize, or disinfect. Do not let players share towels, clothing, or other items they use to wipe their faces or hands.
- b. Make sure there are adequate supplies of shared items to minimize sharing of equipment to the extent possible (e.g., protective gear, balls, bats, water bottles); otherwise, limit use of supplies and equipment to one group of players at a time and clean and disinfect between use.
- c. Keep each player's belongings separated from others' and in individually labelled containers, bags, or areas.
- d. If food is offered at any event, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing food and utensils. Offer hand sanitizer or encourage hand washing.

3. Ventilation

FA Reference/ Note

If playing indoors, ensure ventilation systems or fans operate properly. Increase circulation of outdoor air as much as possible, for example by opening windows and doors. Do not open windows and doors if doing so poses a safety or health risk (e.g., risk of falling or triggering asthma symptoms) to players or others using the facility.

4. Modified Layouts and Social (Physical) Distancing

- a. Identify COVID Officers for all teams to help maintain social distancing among players, coaches, referees, and spectators.
- b. Ensure players remain socially distanced on the field while participating in the sport (e.g., during warmup, skill building activities, simulation drills). Minimise instances of physical contact during competitive training or friendlies
- c. Discourage unnecessary physical contact, such as high fives, handshakes, fist bumps, or hugs.
- d. Prioritize outdoor, as opposed to indoor, practice and play as much as possible.
- e. Create distance between players when explaining drills or the rules of the game.
- f. Encourage players to wait in their cars with guardians until just before the beginning of a practice, warm-up, or game, instead of forming a group.
- g. Limit the use of carpools or van pools. When riding in an automobile to a sports event, encourage players to ride to the sports event with persons living in their same household.
- h. If practices or competition facilities must be shared, consider increasing the amount of time between practices and competitions to allow for one group to leave before another group enters the facility. If possible, allow time for cleaning and/or disinfecting.
- i. Limit the number of players in a coaching/ game to a maximum of 30. Where practicable limit spectators to one spectator per player.
- j. Reinforce the need for all attendees to remain socially distanced (one metre plus) at all times.
- k. Close shared spaces such as locker rooms, if possible; otherwise, stagger use and clean and disinfect between use.
- l. Limit the number of players sitting in confined player seating areas (e.g., dugouts) by allowing players to spread out into spectator areas if more space is available (e.g., if spectators are not allowed).

FA Reference/ Note

Host regular online calls with club officials. Issue guidance. Liaise regularly with facility providers



C. MAINTAINING HEALTHY OPERATIONS

Strategies to maintain healthy operations.

<p>1. Protection for Individuals at Higher Risk of Severe Illness</p> <p>a. Where a coach is available consider offering options for individuals at higher risk of severe illness from COVID-19 (risk increases with age, and people of any age with certain medical conditions are at higher risk), such as virtual coaching and in-home drills that limits their exposure risk.</p> <p>b. Limit training to coaches and players who live in the local geographic area (e.g., community, city, town, or county) to reduce risk of spread from areas with higher levels of COVID-19.</p>	<p>FA Reference/ Note</p> <p>If an outbreak area is identified <u>by the government</u>, ensure no coach from this area attends a football activity</p>
<p>2. Identifying Groups of no more than 30</p> <p>a. Keep players together in groups of no more than 30 with dedicated coaches or staff, and make sure that each group of players and coach avoid mixing with other groups as much as possible.</p> <p>b. Competitive training and friendly games to follow FA guidelines, social distance to be maintained at all times.</p>	<p>FA Reference/ Note</p> <p>Training limited to two teams per pitch.</p> <p>FA Guidelines on Return to Competitive Football</p>
<p>3. Staggered Scheduling</p> <p>a. Stagger arrival and drop-off times or locations by group or put in place other protocols to limit contact between groups and with guardians as much as possible. One example is increasing the amount of time between sessions and matches to allow for one group to depart before another group enters the facility. This also allows for more time to clean the facility between uses if possible.</p> <p>b. Ask participants to arrive shortly before the session starts and depart promptly when it finishes. Children and parents/carers should not congregate at the venue and should maintain social distancing at all times. Issue arrival, entrance and exit protocols to the facility to minimise bottle necks and unnecessary crowding of players, parents and officials</p>	<p>FA Reference/ Note</p> <p>Sessions reduced to 55 mins to allow 10 minutes transition time. Entrance and exit protocols for sites.</p> <p>(FA Football Activity Guidance for Coaches page 4 para 2)</p>
<p>4. Gatherings, Spectators, and Travel</p> <p>a. Avoid group events, such as games, competitions, or social gatherings, where spacing of at least 6 feet between people cannot be maintained.</p> <p>b. Limit any nonessential visitors, spectators, volunteers, and activities involving external groups or organizations as much as possible - especially with individuals not from the local geographic area (eg, community, town, city).</p> <p>c. When the session is finished, players should be encouraged to leave the venue rather than congregate. The coach</p>	<p>FA Reference/ Notes</p> <p>Social distance implemented at one metre plus. External facility allows for spacing of spectators</p> <p>N/a currently</p> <p>Entrance and exit protocols implemented</p>

should try to manage departure to avoid any congestion at gates or doors. (FA Football Activity Guidance for Coaches page 8 para 1)

- | | |
|---|--|
| <p>5. Designated COVID-19 Point of Contact.</p> <p>a. Designate a volunteer to be responsible for responding to COVID-19 concerns. All coaches, staff, officials, and families should know who this person is and how to contact them.</p> | <p>FA Reference/ Action</p> <p>All teams have allocated Covid Officers</p> |
| <p>6. Communication Systems</p> <p>a. Consistent with applicable law and privacy policies, having coaches and families of players (as feasible) self-report to the club if they have symptoms of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days.</p> <p>b. Notifying teams and the committee of training venue closures and restrictions in place to limit COVID-19 exposure (e.g., limited hours of operation).</p> | <p>FA Reference/ Action</p> <p>Track and trace procedure in place – all teams record attendance at all sessions/ games</p> <p>Facebook mgt page used for all communications</p> |
| <p>7. Coach and Staff Training</p> <p>a. Train coaches, officials, and staff on all safety protocols.</p> <p>b. Conduct training virtually or ensure that social distancing is maintained during training.</p> | <p>FA Reference/ Notes</p> |
| <p>8. Recognize Signs and Symptoms</p> <p>a. If feasible, conduct regular health checks (e.g., symptom checking) of coaches, volunteers and players safely and respectfully.</p> | <p>FA Reference/ Notes</p> |



D. PREPARING FOR WHEN SOMEONE GETS SICK

Strategies to prepare for when someone gets sick.

1. Advise Sick Individuals of Home Isolation Criteria

FA Reference/ Notes

Sick coaches, staff members, umpires/officials, or players should not return until they have met the Government's criteria to discontinue home isolation.

2. Isolate and Transport Those Who are Sick

FA Reference/ Notes

a. Managers, coaches, players, and families must realise that sick individuals should not attend the training/matches, and that they should notify the club (e.g., the COVID-19 point of contact) if they (staff) or their child (families) become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed to someone with COVID-19 symptoms or a confirmed or suspected case.

b. Immediately separate coaches, staff, officials, and players with COVID-19 symptoms (i.e., fever, cough, shortness of breath) at any session/match. Individuals who are sick should go home, depending on how severe their symptoms are, and follow Government guidance for caring for oneself and others who are sick. Individuals who have had close contact with a person who has symptoms should be separated and sent home as well and follow Government guidance for community-related exposure. If symptoms develop, individuals and families should follow Government guidance for caring for oneself and others who are sick.

c. Clean and Disinfect (For Site Staff). Inform Site Staff if anyone attending the training has displayed symptoms COVID-19 who should then:

1) Close off areas used by a sick person and do not use these areas until after cleaning and disinfecting them (for outdoor areas, this includes surfaces or shared objects in the area, if applicable).

2) Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. Ensure safe and correct use and storage of cleaning and disinfection products, including storing them securely away from children.

E. OTHER CONSIDERATIONS

1. For Coaches.

- a. Please ensure you have considered coaching ratios to the number of children involved. All activity requires careful planning to ensure coaching ratio's are maintained. By choosing to coach, you are taking the responsibility to ensure that the group or groups you work with remain socially distanced and minimise contact.
- b. Coaches should check the risk assessment below and should only re-start coaching when happy that safe sessions can be provided that are in line with Government guidance.
- c. For parents/ carers/ spectators
- d. For players

FA Reference/ Notes
(FA Football Activity
Guidance for Coaches
page 3 para 3)

(FA Football Activity
Guidance for Coaches
page 3 para 7)

*Deliberate blank –
follow guidance in
document*

*Deliberate blank –
follow guidance in
document*



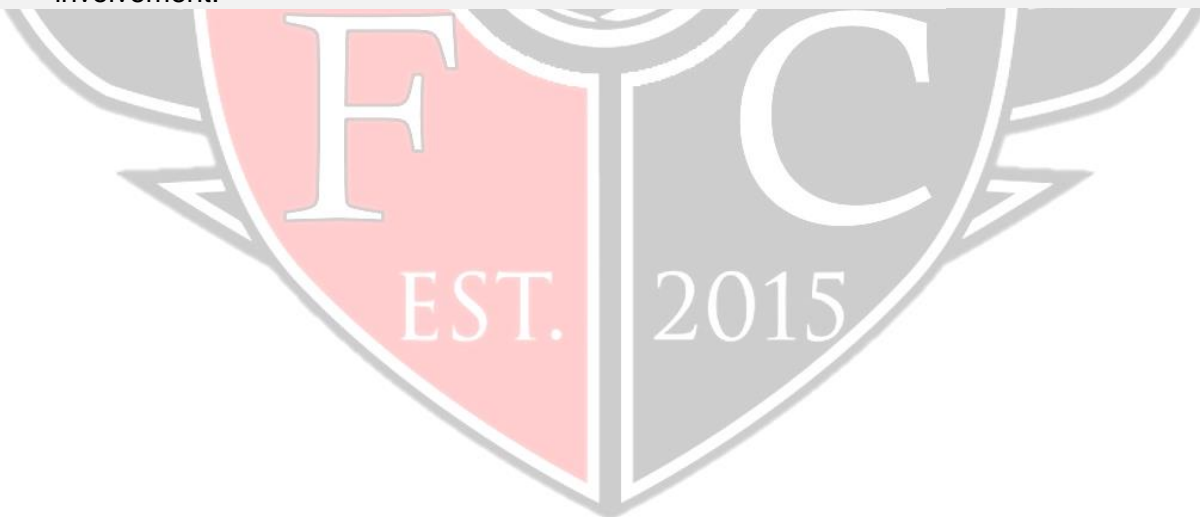
F. SAFEGUARDING

1. Coaches/ team officials are responsible for continuing to ensure the environment is safe and for implementing Blurton Reds FC safeguarding children policy and procedures.

- a. Coaches working with children must have an in-date FA DBS Check or have dispensation given by the FA due to the current pandemic.
- b. In line with Government guidance on social distancing, you must work on a ratio of one coach to groups of no more than five children in each group (1:16) and there must be a minimum of one FA-DBS-checked adult present at any one time.
- c. If Government guidance changes the position on group size in due course, you must ensure the ratio of coach to different age groups of children is appropriate. See FA safeguarding guidance note 5.5, which covers the ratios of adults to children.
- d. Children (anyone under 18) should not be working 1:1 with a coach unless their parent/carer is present and observing social distancing.
- e. It is essential that parents/carers give informed consent for their child(ren) to participate in your football session. When requesting consent, you have the ideal opportunity to be clear about what is expected of the children and their parents/carers in line with this guidance. Ensure you retain a written record of parent/carer consent.
- f. Any children with additional medical or disability needs must be discussed with parents/carers to ensure you or as the parents/carers, they can provide effective support to facilitate their involvement.

FA Reference/ Note

(FA Football Activity Guidance for Coaches page 6)



G. LISTENING TO CHILDREN

1. While many families have coped well during lockdown, others may not have and for some children the experience will have been very difficult. You may be one of the first people outside the family unit that a child has met in recent times. It's important you know that some children may be struggling for various reasons, including:

- a. Lacking confidence, as they have felt cut off from their friends
- b. Being confused and stressed about how to behave because of social distancing
- c. They or someone they care about may have been or still be unwell
- d. They may still be grieving because someone they love has died
- e. Hearing that people from BAME communities may be more vulnerable to Covid-19
- f. They may have been neglected emotionally and/or physically through lack of food and/or care
- g. Children with learning disabilities may find it particularly confusing, as their routine has changed.

FA Reference/ Notes
Adapt coaching approach to encourage safe participation

2. You may also have seen media coverage on the increase in:

- a. Domestic violence - significantly impacting children emotionally and/or physically in households where this has happened
- b. Online grooming of children
- c. Cyberbullying.

FA Reference/ Notes
Monitor player behaviour report any concerns to club welfare officer

3. We're sharing this because all officials play an important role in safeguarding children/ players

- a. If you are worried about a child as they return to football, it's vital you report your concerns. Doing nothing is not an option. Please check-in with the children you are coaching/working with and ask them how they've been and how they're doing. There are five ways to report your concerns if you are worried about a child as they return to football:
- b. To your club or league Welfare Officer
- c. To your County FA Designated Safeguarding Officer.
- d. By emailing The FA Safeguarding Team at
- e. If urgent and you cannot contact your club, league or County FA Designated Safeguarding Officer, you should call the NSPCC 24-hour helpline on
- f. If it is an emergency because a child or children are at immediate risk, then call the Police on 999.

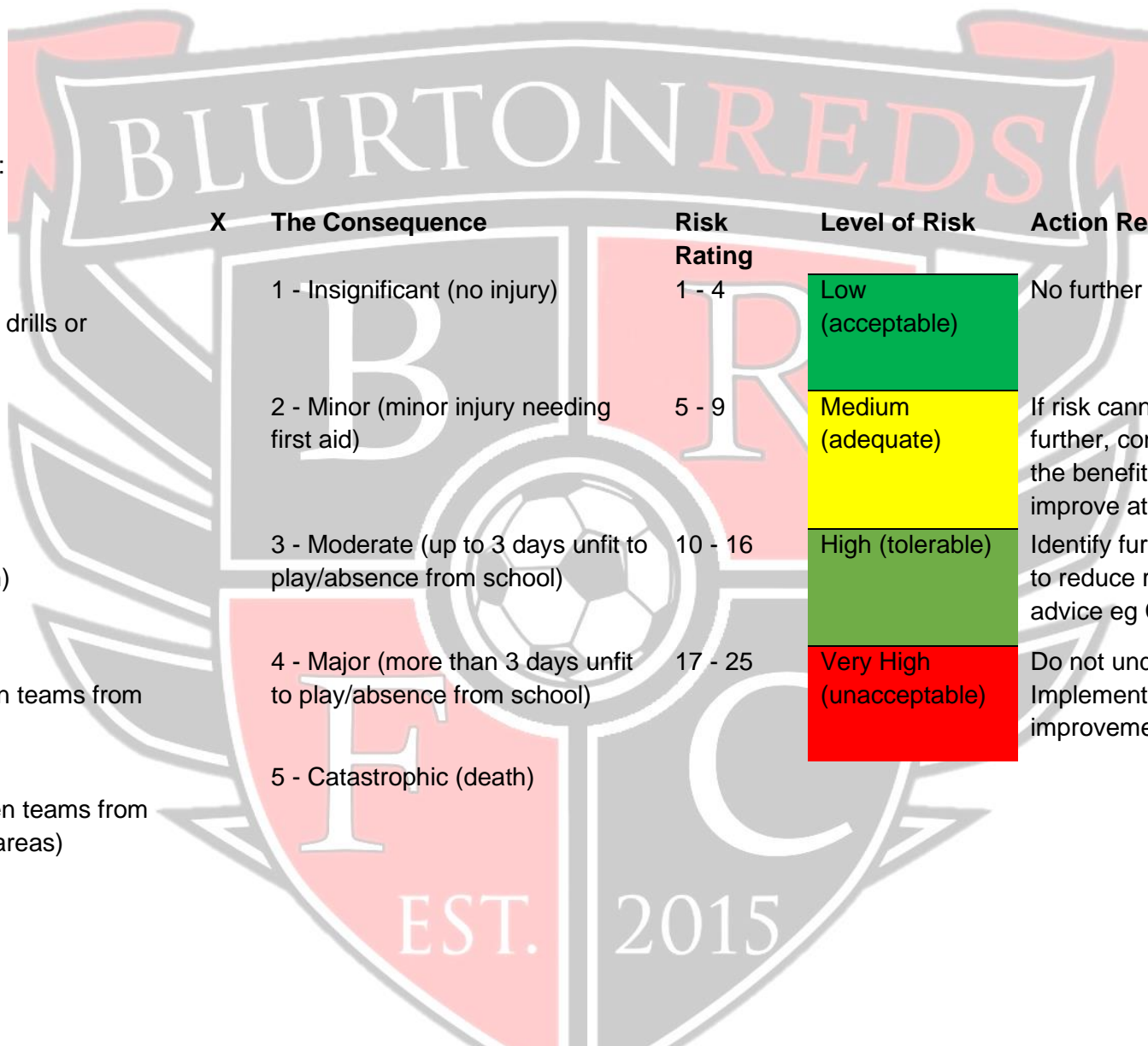
FA Reference/ Notes

info@blurtonreds.com
safeguarding@TheFA.com.
safeguarding@TheFA.com.
0808 800 5000;

999



Blurton Reds FC - RISK ASSESSMENT



Risk Rating Matrix

The level of risk is calculated:

The Likelihood

- 1 - Very unlikely
(eg Performing skill-building drills or conditioning at home)
- 2 – Unlikely
(eg Team-based practice)
- 3 - Fairly likely
(eg Within-team competition)
- 4 – Likely
(eg Full competition between teams from the same branch)
- 5 - Very likely
(eg Full Competition between teams from different branches/leagues/areas)

X The Consequence

- 1 - Insignificant (no injury)
- 2 - Minor (minor injury needing first aid)
- 3 - Moderate (up to 3 days unfit to play/absence from school)
- 4 - Major (more than 3 days unfit to play/absence from school)
- 5 - Catastrophic (death)

Risk Rating

- 1 - 4
- 5 - 9
- 10 - 16
- 17 - 25

Level of Risk

- Low (acceptable)
- Medium (adequate)
- High (tolerable)
- Very High (unacceptable)

Action Required

- No further action required
- If risk cannot be lowered any further, consider the risk against the benefit. Monitor and look to improve at next review.
- Identify further control measures to reduce risk rating. Seek further advice eg County FA
- Do not undertake the activity, Implement immediate improvements

Completed By: Darren Tranter Date: 01/08/2020 Workplace/location: Blurton Reds FC/All playing venues
 Responsible Person: Team Manager/ Coach Title: Return to Football following COVID-19

Hazard			Current Risk Rating			Action Plan	Residual Risk Rating				
Details of Hazard	Who is affected and how?	What controls are already in place	Likelihood	Consequence	Risk Rating L/M/H	Further actions required	By whom	By When	Likelihood	Consequence	Risk L/H/H
1. Of players and coaches. The length of time that players are close to each other or to coaches/managers.	Managers, Coaches, Players, Parents	Nil	5	4	20	a. Focus on individual skill building where players are socially distanced from each other as per current Government Guidance, 2m as at 20/06/20). b. No more than 30 in each training group which includes the coach. c. Where space permits a team may include two or more in its session providing the groups are kept socially distanced. Reference: FA Football Activity Guidance for Coaches Page 3 Para 1, 2 & 3 d. Social distancing does not permit handshakes, high-fives or group goal celebrations, please ensure that the players understand this and comply. Reference: FA Football Activity Guidance for Coaches Page 5 Para 2	All Managers, Coaches, Players, Parents		1	4	4
2. Of players with parents when travelling to/from training and matches.	Managers, Coaches, Players, Parents	Nil	5	4	20	Players to travel to/from matches in own family group. Reference: FA Football Activity Guidance for Coaches Page 4 Para 1	All Managers, Coaches, Parents		1	4	4
3. Of spectators when stood pitch side.	Managers, Coaches, Players, Parents	Nil	5	4	20	Spectators to follow current Government guidelines for social distancing. Reference: FA Football Activity Guidance Page 3 Para 11	Team Respect Marshall		1	4	4

Hazard			Current Risk Rating			Action Plan	Residual Risk Rating				
Details of Hazard	Who is affected and how?	What controls are already in place	Likelihood	Consequence	Risk Rating L/M/H	Further actions required	By whom	By When	Likelihood	Consequence	Risk L/H/H
5. Ability to engage in social distancing while not actively engaged in play (eg water break, during practice, on the side-line or in a dugout)	Managers, Coaches, Players, Parents	Nil	5	4	20	Attention should be given to maintaining social distancing by increasing the space between players on the sideline, dugout or bench. Additionally, Managers and Coaches can encourage players to use downtime for warm up and/or individual skill rather than staying clustered together.	All Managers and Coaches		2	4	8
B. AMOUNT OF NECESSARY TOUCHING OF SHARED EQUIPMENT AND SURFACES											
1. Equipment eg Shin pads, balls, cones, bibs, water bottles, doors, toilets.	Managers, Coaches, Players, Parents	Nil	5	4	20	a. Wash hands thoroughly on arrival at the playing venue. b. Limit the use of club equipment where possible, eg provide just footballs. c. Wash hands thoroughly before leaving the playing venue. Reference: FA Football Activity Guidance Page 5 Para 4 d. If possible, remove playing kit before leaving site. In all cases wash all kit once home. e. Where equipment is provided ensure that it is thoroughly cleaned at the end of the session. Reference: FA Football Activity Guidance for Coaches Page 8 Para 3 f. Players do not share personal equipment. g. Personal equipment should be dispersed around the session with parents to avoid gatherings during breaks.	All Managers, Coaches, Players, Parents		2	4	8

Hazard			Current Risk Rating			Action Plan	Residual Risk Rating				
Details of Hazard	Who is affected and how?	What controls are already in place	Likelihood	Consequence	Risk Rating L/M/H	Further actions required	By whom	By When	Likelihood	Consequence	Risk L/H/H
						Reference: FA Football Activity Guidance for Coaches Page 5 Para 4					
2. A person may get COVID-19 by touching a surface or object that has the virus on it, and then touching their own mouth, nose, or eyes. Particularly when using venue facilities	Managers, Coaches, Players, Parents	Nil	5	5	25	a. Wash hands thoroughly after using the on-site facilities at playing venues. b. Players to be supervised by parent or carer.	All people using the site.		1	5	5
3. A person can get COVID-19 by touching a surface (eg padlock, door handle)	Managers, Coaches, Players, Parents	Nil	5	5	25	a. When opening the site for access the nominated Manager/Coach is to thoroughly wash their hands and avoid contact with anyone or another surface before doing so. b. Everyone to wash/sanitise hands at the end of each session, before leaving the venue. Reference: FA Football Activity Guidance for Coaches Page 5 Para 4	All people using the site.		1	5	5
C. AGE OF THE PLAYER											
Older players might be better able to follow directions for social distancing and take other protective actions eg not sharing water bottles.	Managers, Coaches, Players, Parents	Nil	3	4	12	a. If feasible a coach, parent or other caregiver can assist with making sure that players maintain proper social distancing. b. For younger players teams may ask a parent or other household member to monitor the players and make sure that they follow social distancing and take other protective actions, eg younger children could be asked to sit with parents or caregivers instead of on the subs bench.	a. Nominated by the team manager. b. Manager, parents		2	4	8
D. VULNERABLE GROUPS											
Players, Parents, Coaches or Managers who may have Asthma, Diabetes or other health problems categorised as being	Managers, Coaches, Players, Parents	Nil	5	5	25	Those people categorised as being vulnerable due to a condition or illness should not attend training. Categorisation and attendance rules to	a. All		0	0	0

Hazard			Current Risk Rating			Action Plan	Residual Risk Rating				
Details of Hazard	Who is affected and how?	What controls are already in place	Likelihood	Consequence	Risk Rating L/M/H	Further actions required	By whom	By When	Likelihood	Consequence	Risk L/H
E. INJURIES AND FIRST AID											
Player is injured during training.	Managers, Coaches, Players, Parents	Attended by team first aider or coach.	3	5	15	a. A member of the player's household can provide aid. b. Others should socially distance unless a life or limb threatening injury necessitates compromising guidelines to provide emergency care. c. If there is a first aider, they should be equipped with the appropriate PPE to protect themselves and others if they need to compromise social-distancing guidelines to provide medical assistance. Reference: FA Football Activity Guidance for Coaches Page 5 Para 6 d. St Johns Ambulance advice to First Aiders: https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/ Reference: FA Football Activity Guidance for Facility Providers Page 8 Para 3 e. Government guidance for first responders: https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov	Parents, First Aider		2	4	8

Hazard			Current Risk Rating			Action Plan			Residual Risk Rating		
Details of Hazard	Who is affected and how?	What controls are already in place	Likelihood	Consequence	Risk Rating L/M/H	Further actions required	By whom	By When	Likelihood	Consequence	Risk L/H/H



Blurton Reds FC – Thomas More Training Risk Assessment

School: St Thomas More Catholic Academy/ Blurton Reds FC						Completed By: N Byrne			Date: 12.05.2020					
Activity Workplace: Outdoor Lettings						Risk Assessment for: COVID-19 staff and students						Review Date: 09.06.2020		
Hazard		Initial risk			Action plan			Residual risk						
Details of hazard	Who is affected and how?	Likelihood	Consequence	Risk L/M/H	What controls are already in place	Further action required	By whom	By when	Likelihood	Consequence	Risk L/M/H			
Symptomatic visitors on school premises	Visitors and Staff	3	4	M	All organisers are accountable to ensure that all attending the school premises, do not have symptoms; High Fever New Persistent Cough Loss of taste or smell. Or they are not living in the same household as someone presenting with symptoms.	NBy to communicate with organisers. Organisers to sign Risk Assessment before lettings	NBy Organisers	At least 24 hours before letting	2	3	M			
Not following correct procedures when on premises	Visitors and Staff	3	4	M	Organisers should ensure that all those attending; Car Park – no litter, park only in bays, no speeding. No smoking or alcohol on site. All teams are to sign in at front reception on arrival. Hand sanitiser should be used by all attending including spectators before using facilities.	NBy to communicated with all organisers. Organisers to sign Risk Assessment before lettings. Organisers to communicate with all attending.	NBy Organisers	At least 24 hours before letting	2	3	M			

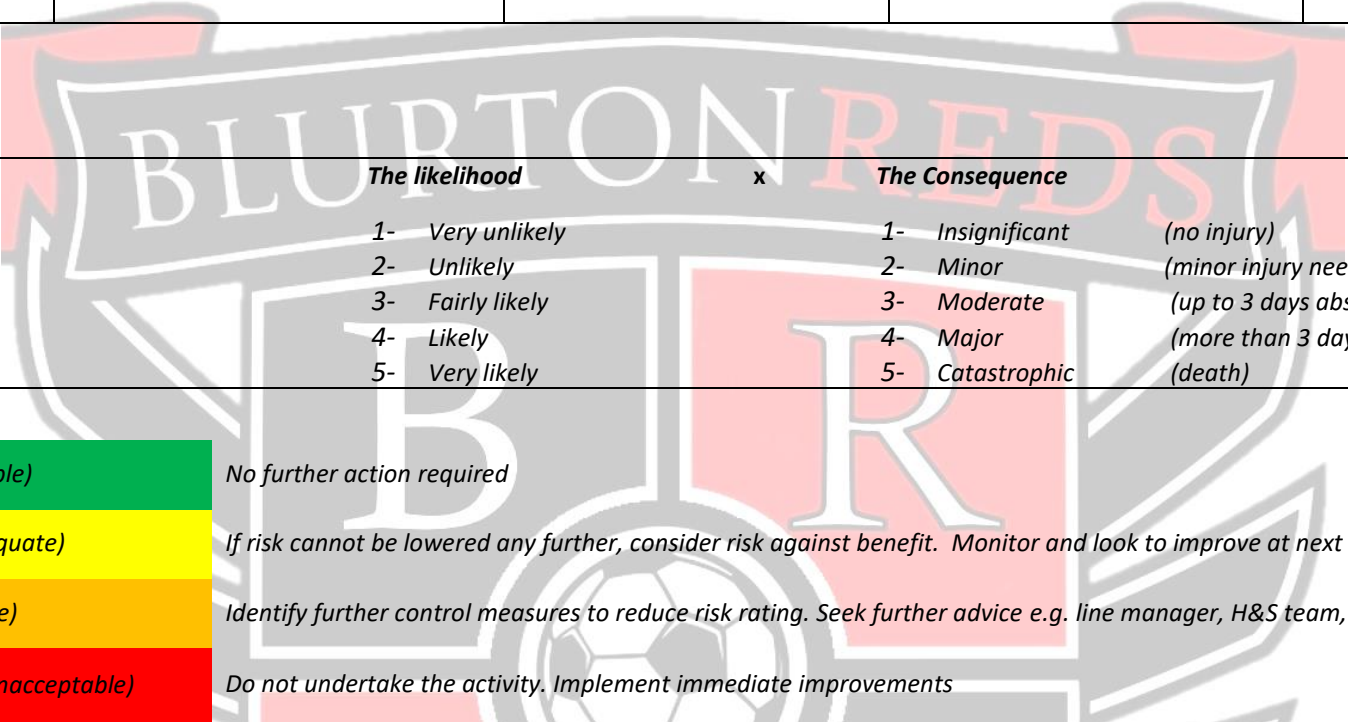
					<p>Spectators should maintain a 2 metre distance at all times. The number of spectators should be kept to a minimum.</p> <p>All attending is reminded to use the bins provided and no litter should be left on the pitch or surrounding areas.</p> <p>Toilets will remain closed until a thorough cleaning programme can be organised from the 1st September.</p> <p>Participants and spectators should minimise the use of public transport and car-sharing with anyone outside their household. They should instead walk or cycle to matches where they can.</p> <p>Attendees should only arrive up to a maximum of 5 minutes before allocated time slot and leave immediately after session.</p> <p>All attending site should show consideration to anyone entering and leaving through the gates and social distant. Only a limited number of teams will return during August and this will be reassessed in September.</p>						
Safety of staff looking after the facility	Staff	2	3	M	If staff feel uncomfortable, or feel that social distancing is not being maintained, they should report this to N Byrne immediately.	NBy to communicate with staff	NBy	Ongoing	1	2	L

					Teams who have repeat offenders will not be allowed to continue with lettings until there is reassurance that the social distancing can be maintained.						
Spread of infection whilst on site	Visitors & Staff	3	4	M	<p>Hand sanitiser to be used by all visitors to site before entering. Hand sanitiser will be available, but teams should bring their own and encourage each participant to have their own hand sanitiser to use.</p> <p>Visitors are reminded not to attend site if they have any symptoms.</p> <p>Organisers are to provide their own team risk assessments before letting (at least 24 hours)</p>	Organisers to provide their own risk assessments	NBy	Ongoing	2	3	M
Track and trace	Visitors & Staff	2	3	M	<p>Organisers are required to keep a register of all those who have attended the training session, including spectators, along with their contact details.</p> <p>This is to be provided to the school after each letting via email to nbyrne@stmca.org.uk</p>	Organisers to complete	Organisers	Ongoing	1	2	L
Congestion in toilets	Visitors	2	3	M	<p>Toilets will not reopen in August. A view to open the toilets in September when a cleaning schedule has been confirmed.</p>	Organisers to communicate with all attending site	Organisers	Ongoing	1	2	L

Opening and closing of facilities	Security company	2	3	M	<p>The security company will ensure any member of their staff opening and closing the facility is aware of the risk assessment and procedures in place.</p> <p>The security company will ensure that no one who has symptoms or is currently self-isolating will attend site.</p> <p>Attendees to site will not use any school equipment without direct permission and then ensure they use the antibacterial wipes provided to clean before and after use.</p>						



Review annually, or after an incident, or if there are changes to the task, environment, equipment or the people affected.				
Review 1	Review 2	Review 3	Review 4	Review 5
Date & Initial _____	Date & Initial _____	Date & Initial _____	Date & Initial _____	Date & Initial _____

				
The level of risk is calculated by:		The likelihood	x	The Consequence
		1- Very unlikely		1- Insignificant (no injury)
		2- Unlikely		2- Minor (minor injury needing first aid)
		3- Fairly likely		3- Moderate (up to 3 days absence)
		4- Likely		4- Major (more than 3 days absence)
		5- Very likely		5- Catastrophic (death)
Risk Rating				
1 – 4	Low (acceptable)	No further action required		
5 – 9	Medium (adequate)	If risk cannot be lowered any further, consider risk against benefit. Monitor and look to improve at next review		
10 – 16	High (tolerable)	Identify further control measures to reduce risk rating. Seek further advice e.g. line manager, H&S team, etc.		
17 - 25	Very High (unacceptable)	Do not undertake the activity. Implement immediate improvements		