



Draft Minutes – EONS GENERAL MEETING 2020

Date: Saturday 19 September 09.30-11.00

Location: online meeting

MINUTES FINAL

Present:

Andreas Charalambous (ACh)	President
Johan de Munter (JdM)	President-Elect
Lena Sharp (LS)	Past-President (Advocacy)
Virpi Sulosaari (VS)	Board member (Communication)
Wendy Oldenmenger (WO)	Board member (Research), Treasurer
Theresa Wiseman (TW)	Board member (Board Secretary)
Amanda Drury (AD)	Board member
Emma Woodford (EW)	EONS COO
Rudi Briké (RB)	Coordination and Membership Manager
Eleonora Varntoumian (EV)	Working Groups Manager
Anne Revell (AR)	Finance and HR Manager
Tamsin Rose (TR)	Meeting chair

Also:

18 representatives of the National Oncology Nursing Societies and 12 EONS individual members.

Item 1 Welcome

ACh welcomed the participants to the General Meeting. Apologies for absence were received from Gabi Knötgen (GK). TR shortly introduced herself to the meeting participants.

Item 2 Minutes of the previous meeting:

The members approved, and the President signed, the minutes of the previous General Meetings held on Friday 27 September 2019 (Barcelona, Spain) and the online General Meeting held on Tuesday 30 June 2020.

Item 3 EONS operations

-Financial outline 2020-2021

AR provided the participants with an overview of EONS spending until August 2020 and forecast of spending to December 2020. AR pointed out that related to spending until August 2020 only 210,955€ € of the total approved budget of 549,358€ was spent, leaving 338,403€ available for the remaining 4 months of 2020. AR highlighted the reduced spending until August 2020. Related to the forecast to 31 December 2020, AR outlined the forecast of spending to December 2020 with an expected spending of 160,000€, providing a carryover of 178, 403€ towards 2021.

Related to the Budget planning for 2021, EW informed the meeting participants that the proposed budget planning is a basic one as it is difficult to know now if we will be able to have face to face meetings in 2021 or not.

EW provided an outline of the estimated income resources for 2021, highlighting the increase in income from membership and the reduced income from the EONS13 Symposia, showing an estimated income in 2021 of 469,746€, not including a potential additional ESMO grant of 100,000€.

Related to the 2021 Budget planning, the estimated Budget would come to 480,881€. Compared to the estimated income, this would result in a deficit of 11,000€, not taking into account the ESMO grant. EW highlighted the need to develop further the Cancer Nursing Fund to provide additional resources and to look for EU funding. To conclude, EW pointed out that EONS' financial situation is secured for 2021 but stressed the need to consider that we are facing an uncertain future. TR invited the meeting participants to approve the proposed financial statements for 2020 and projected budget for 2021 by submitting their vote.

-Governance

Approval of Board election results:

JdM reminded the meeting participants that due to the departure of Rebecca Verity as Executive Board member, EONS launched an election process open to all the EONS full members for candidates to be elected as EONS Board member with term of duration until September 2021. Ani Khmaladze, Matt Fowler and Merel van Klinken were nominated as candidates. As a result of the call for voting, Matt Fowler was elected as EONS Executive Board member. On behalf of the EONS Executive Board, JdM congratulated MF and welcomed him warmly as new Board member. On behalf of the EONS Executive Board, JdM also expressed his thanks to Ani Khmaladze and Merel van Klinken for acting as candidates at this election. The meeting participants were invited to approve the election result by submitting their votes.

ACh gave special thanks to Rebecca Verity for her important contribution towards EONS and her input as an EONS Board member which was highly evaluated by her Board member colleagues.

Approval of changes in the EONS Byelaws and Constitution:

The EONS Byelaws and the Constitution with the proposed changes had been forwarded two weeks in advance to the full membership by email. JdM reminded the meeting participants that the EONS Executive Board proposed a number of changes in the EONS Byelaws and Statutes in order to adapt to new working conditions, to ensure a continuing strong and safe EONS Governance structure and to set out regulations and processes for members of the EONS Executive Board when representing EONS in other organisations.

TR informed the meeting participants that NGO's based in Belgium need to have Statutes and that any changes need to be agreed by the Membership and recorded at a formal meeting. The changed Statutes then need to be published in the Moniteur Belge. The Byelaws is an internal working document and the proposed changes relate to both the Statutes and the Byelaws. TR pointed out that some changes are required by Belgian law and the other changes are related to the section Conditions Governing the Terms of Office outlining the working procedures and making it clear how EONS is working. TR invited the meeting participants to approve the proposed changes in the Statutes and Byelaws by submitting their votes via Menti.com.

Results of the voting process:

The full members participating at the General meeting unanimously approved the financial statements for 2020, the proposed budget for 2021, the election of Matt Fowler as new member of the EONS Executive Board and the proposed changes to the Byelaws and Statutes.

Item 7 Activity Update

WG's activity update:

- Communication – Virpi Sulosaari

VS updated meeting participants about the current members of the Communication Working group and the main objectives of this WG. She referred also to the main Communication activities in 2020, particularly highlighting the increase of activities on Social Media. Platforms (Twitter, Facebook, Instagram, and LinkedIn). SV referred to the EONS Guide to Establishing a National Cancer Nursing Society, available on the EONS website. SV provided an outline of the *Nutrition Education for Cancer nurses* (NutriCaNurse), a project aimed at providing open access guidance regarding nutrition required by nurses who care for people affected by cancer and to improve early detection of nutrition problems. She invited the participants to join the NutriCaNurse Twitter chat on 8th October and the Nutrition & Cancer webinar scheduled to take place on 26 November 2020.

- Advocacy-Lena Sharp

LS presented the members of the Advocacy Working group and provided participants with the activity overview and outlining the different projects. LS pointed out that the EONS Survey on Patients and Occupational Safety is now closed and that 650 responses have been received, providing a lot of information, much of which has fed in to the Cancer Nursing Index. LS particularly highlighted the Recognition of Cancer Nursing, referring to the discussion within the Advocacy WG which indicated that recognition covers many aspects. It could relate to personal recognition, educational or emotional recognition and many other aspects and she stressed the need to define and explore these more.

- Research – Wendy Oldenmenger

WO presented the members of the Research WG members and pointed out that the big impact from COVID-19 is not only affecting daily care but also cancer nursing research. WO provided an outline of the Research WG objectives. Due to the current situation, the Research Proposal Workshops and the Research Travel Grant planned for 2020 had to be postponed to next year but it will need to be decided in what format these will take place. She stressed the importance of influencing strategic priorities and funding, together with the Advocacy WG, the National Societies and patient organisations. WO highlighted progress related to the RECaN project and two papers submitted. WO provided also background information on two new projects: *patient reported experiences of Cancer Care during COVID 19*, a project led by Manuela Eicher and the *Patient Reported Outcomes and Measures for Supportive Care* (PROMS) lead by Greg Kotronoulas, which will start in December 2020. WO also introduced AD, EONS Board member, as new chair of the Research WG.

- Education –Rebecca Verity

RV informed the meeting participants that this will be her last presentation as chair of the Education Working Group (EG). She expressed her thanks to the EONS Board and EONS Presidents for the excellent cooperation. RV informed participants that there is a call out for new members of the EWG and outlined their objectives and main activities. She pointed out that these activities have also been reduced by COVID-19; the ESO-EONS Masterclasses have been postponed until 2021 and the Clinical Fellowship will be relaunched in 2021. Related to the EONS Endorsement, the process will be reviewed, and she stressed the need to promote the EONS Endorsement on a wider scale. She highlighted the setting up of an EONS Alumni group with former members of the Board and WG's to make their expertise available for EONS and to provide mentorship for the Young Cancer Nurses.

The meeting participants were invited to submit their comments and ideas related to the WG's. The participants all agreed that the WG's are doing a great job and some participants would like to collaborate with one of the WG's or be involved in a project. More specifically, the AIOM (Italian Oncology Nursing Society) would like to develop an Italian version of the NutriCaNurse materials and to be involved in new research initiatives. Verna Lavender (UKONS) suggested that AD as Research WG chair could liaise with Jo Bird who is chairing the UKONS Research WG. JdM invited the participants to contact EONS in case they would be interested to cooperate.

Item 8 Close of the meeting

TR closed the 2020 General meeting thanking all the participants and she invited the attendees present to join the online Advisory Council meeting, taking place from 11.15 to 12.00 CET.

Signed:

Date:

The presentations made during the meeting are available on the EONS website