

Provider Access Policy



Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 7 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements

Student entitlement

Students from Year 7 up are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships and supported internships – through options evenings, assemblies and group discussions and taster events;
- To understand different pathways into employment once they leave school.

Management of provider access requests Procedure

A provider wishing to request access should contact Mrs Kika Charalambous, Head of School, Post 16 and Career's Lead

Email Kcharalambous@westleaschool.co.uk

Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

We commission a London Borough of Enfield Careers Adviser for independent personal careers advice and guidance. There are a number of events, integrated into the school careers programme, which include opportunities for providers to come into school to speak to pupils and/or their parents (Virtual or in person). We run an extensive work experience programme at KS4/KS5 as well as a Supported Internship Programme for students aged 16-25 years.

See also West Lea Careers Plan, Programme and Strategic Action Plan

Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy. Please speak to our named Careers Leader (Kika Charalambous) to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Links to other policies and plans

Safeguarding policy
Child protection policy
Career's guidance policy
Curriculum policy
Careers Plan