

20 May 2020

Dear Families,

Following on from my previous letter, we have now taken steps to begin implementing arrangements, ready to welcome more students in from Monday 8<sup>th</sup> June and some of you will have received telephone calls to discuss your child's provision options.

This is fully in line with Government guidance as per the [Education Secretary's statement on coronavirus \(COVID-19\): 16 May](#) (press Ctrl and click on the link to read the full statement).

At present, the arrangements are as follows:

Springfield campus (from Mon 8<sup>th</sup> June) – Reception and Year 1 students

Dyson's Road campus (from Tues 9<sup>th</sup> June) – vulnerable/keyworker KS2 students and some KS1 students

Haselbury campus (from Mon 8<sup>th</sup> June) – Year 6 students, vulnerable/keyworker KS3 students and vulnerable/keyworker KS4/5 students that are usually based at Broomfield or the Learning for Life centre

Ponders End campus (from Mon 8<sup>th</sup> June) – KS3/4 students usually based at Ponders End and West Lea students due to start there in September

If you have already organised for your child to be in school, this place will be secured from 8<sup>th</sup> June until the end of this academic year. If you have not yet decided, please do so by the end of this week. We are finalising staffing arrangements to ensure a safe phased return, so please note that we may not be able to add more students in during this period June 8<sup>th</sup> - July 17<sup>th</sup>.

One-off events may take place to support transition, if deemed safe.

If your child will be in school, you will receive more info during the week commencing the 1 June, however please note the following:

- The school day will run from approximately 9am-3pm; there will be no breakfast or after-school club provision
- Free School Meal students will receive a daily hot lunch
- All other students will need to bring a packed lunch
- All students will need to bring in their own named water bottle
- Ensure all bags and items of clothing are named
- If your child receives Local Authority transport, this will continue; if not, they will need to be dropped/collected or travel independently
- School uniform requirements are in place as usual
- The pupils must wear fresh clothes each day
- Students will not necessarily be in their normal classrooms with their usual peers or staff; please ensure you have prepared them for this in advance of their return

Just to re-iterate, we will **only go ahead with this provided that the 5 key tests** set by government justify the changes at the time, including that the rate of infection is decreasing and the enabling programmes set out in the roadmap from the government are operating effectively.

Please be assured that if your child is either not within the groups outlined for this stage of the phased return or if they cannot return for any other reason, we will continue to provide support in terms of home schooling.

If you have any queries or concerns, as always, please do get in touch with me on:

Email: [stripp@westleaschool.co.uk](mailto:stripp@westleaschool.co.uk)

Mob: 07941 813602

Regards



**Sue Tripp**

Executive Headteacher

