

13th March 2020

Dear Parent / Guardian,

There has been a lot in the media recently regarding the Coronavirus (COVID-19) and as a school we would like to reassure you that we are regularly reviewing and acting upon advice from Public Health England to ensure that all our pupils remain safe.

Although the government update states that there have been very few cases reported in children, we feel as a school that we should keep you informed as to the current position, particularly due to the vulnerable nature of some of our students.

The advice to date states that good hygiene practices are essential to stop the spread of infection. All students and staff are washing their hands regularly throughout the school day with soap and water and we have also increased our cleaning of communal areas during the school day. We ask that families reinforce this message at home.

Recent guidance now instructs **anyone who has developed a cough and/or temperature to remain at home for 7 days**. As such, we are asking you to ensure that if your child displays either of these symptoms, that you inform the school and you keep them at home for 7 days. We are similarly asking our staff to follow the same protocol.

Current advice applies in particular to individual travel to and from affected areas in the world and we ask parents to keep us informed of such travel.

The school will continue to operate as usual, however do rest assured that if there is a change in the local situation we will keep you up to date of any plans that may affect your child's education.

Yours faithfully,

Ruchi Datta
Head of School

