

**INSTRUCTIONS ON INVITATION TO BID (ITB) and INVITATION FOR SUBMISSION OF EXPRESSION OF INTEREST (EOI)**

**PUBLISHED ON 22-Dec-2020 IN**

**The Times Of India (Mumbai, Delhi, Ahmedabad City), Lokmitra Ahmedabad**

**Sun Petrochemicals Pvt. Ltd. (SunPeto), is pleased to invite Bids as described below:**

**A] DETAILS OF RFQ / TENDER / INQUIRY / EOI**

Sl. No.	Tender No.	Description of Supply / Service	Location/Site/Field	Tender Fee	Tender Security/ EMD/ Bid Bond	Schedule of Tender	
				INR	INR	Bid Issue Date	Tender Closing / submission Date & Time
1	SunPetro/Bhaskar/Warehouse/2020-21/SPPL-029	Design & Supply of Internal Facilities and Storage Systems for Warehouse at CPF, Bhaskar, Gujarat	Bhaskar Field	Nil	As per tender document	21-12-2020	04-01-2021 at 15:00 Hrs. IST
2	SunPetro/Gujarat/Crude Oil Tanker/2020-21/SPPL-035	Hiring of Crude Oil Tanker Services for Transportation of Crude Oil on Callout Basis for SunPetro's Oil & Gas Fields in Gujarat	Gujarat Fields	Nil	As per tender document	28-12-2020	18-01-2021 at 15:00 Hrs. IST

Sr. No.	Description	Servises / Supply	Fields	Remark
1	<b>Expression of Interest (EOI):</b>	1. Purchase of Platform Support Vessel (Passenger / Material Transfer Boat) 2. Sale of Crude Oil 3. Supply of Casings & Tubing 4. Hiring of Security Services 5. Hiring of Agency for provision of Expert Manpower (Civil/Mechanical/Electrical/Instrumentation, etc) on Callout basis	Gujarat Fields	Please refer detailed Instruction on submission of Expression of Interests against Services / Supply as per <b>Annexure - 1</b> attached herewith.

**B] INSTRUCTIONS TO THE BIDDERS for Invitation to Bid**

- 1] Complete Tender document and other details & instructions / future amendments shall be published in our website [www.sunpetro.com](http://www.sunpetro.com) and intended bidder to download from website.
- 2] **ISSUE OF TENDER DOCUMENT :**
  - i Interested bidders to intimate SunPetro regarding willingness of participation by sending e-mail to [nihit.jain@sunpetro.com](mailto:nihit.jain@sunpetro.com) (with cc to [allan.nunes@sunpetro.com](mailto:allan.nunes@sunpetro.com)) in order to receive tender documents / details and any updates on the tender.
  - ii Interested bidders should download the Tender Document through our website or Complete Tender Document shall be issued against request by the interested Bidders
  - iii Merely issue of the Tender Document to any of the Bidders does not qualify the Bidder automatically for their bid consideration. The Bidder should qualify by meeting Tender Terms & Conditions in the respective tender, including Bid Evaluation Criteria (BEC) described in the respective tender.
- 3] **TENDER FEE :**  
Not Applicable
- 4] **Tender Security / EMD (Ernest Money Deposit) /Bid Bond**
  - i As per RFQ / Tender document
- 5] **AMENDMENT / BULLETINS**  
Any amendment /Bulletins regarding the tender, if issued shall be sent to all the bidders who have been issued the tender for information/compliance. Bidders to send intimation to SunPetro by email about their participation / interest in the RFQ, tender document incase tender/RFQ document is downloaded from website to receive regular updates / bulletins pertaining to tender documents
- 6] **SUBMISSION OF TENDER**  
As per detailed mentioned in Tender / RFQ document

**Detailed Instruction on submission of  
Expression of Interests against Services / Supply as per**

**Annexure - 1**



Sun Petrochemicals Private Limited

[ SunPetro ]

CIN: U24219GJ1995PTC028519

Invitation for submission of  
Expression Of Interest(EOI)

## Sub : Detailed Invitation of Expression of Interest (EOI)

**Ref: EOI Published on 22<sup>nd</sup> December 2020 in The Times of India (Mumbai, Delhi, Ahmedabad City), Lokmitra Ahmedabad**

Sun Petrochemicals Private Limited (SunPetro), is pleased to invite Expression of Interest (EOI) from reputed & experienced agencies / contractors / suppliers / Buyers, who have relevant experience, expertise and capabilities to provide services/supplies as required for SunPetro's Oil & Gas fields operating/being acquired in Gujarat (India).

Sr. No.	Description of Service / Supply / Work	Code
1	Purchase of Platform Support Vessel (Passenger / Material Transfer Boat)	SP-PSV-Boat
2	Sale of Crude Oil	SP-CO
3	Supply of Casing & Tubing	SP-SCT
4	Hiring of Security Services	SP-SS
5	Hiring of Agency for provision of Expert Manpower (Civil/ Mechanical/Electrical/ Instrumentation, etc) on Callout basis	SP-EM

Interested bidders / Contractors / Parties / Vendors are requested to submit the following information for above mentioned works / services / supplies for shortlisting;

### 1. Categories of Interest:

Clearly mention in the covering letter **-the Code** and **Description of service / supply** for which bidders would like to be considered by Company.

### 2. Technical Capability:

Name of bidder's company and details of its establishment along with list of similar works indicating contract values successfully executed during last 10 years and projects currently under execution for each of the job category

### 3. Financial capability:

CA certified letter with last 3 years (FY 2017-18, 2018-19 and 2019-20) annual turnover mentioning net worth of current financial year.

Note:

1. Bidders may be shortlisted based on document submission as mentioned above. The shortlisting of bidders will be sole discretion by the Company without assigning any reason.

2. The shortlisted bidders against Eol do not automatically qualify for the job by the Company. Company may issue the tender document and follow the procedure for award of jobs. This process is for shortlisting the bidders for identified jobs only.

#### **INSTRUCTIONS FOR SUBMISSION OF EOI:**

- 1) Interested prospective bidders may visit our website [www.sunpetro.com](http://www.sunpetro.com) or contact office of 'Head-Supply Chain Management' at indicated address for further details and information.
- 2) Late response submitted by the bidder shall be liable for rejection and may be ignored.
- 3) Company has sole discretion without assigning any reason whatsoever to accept or reject any of the submission.
- 4) Expression of Interest required to be submitted within 21 days from date of Notice Inviting EOI, in sealed envelope (one Print copy + one Electronic copy) super scribed as:

SunPetro / EOI / 2020

EOI Submitted for “ \_\_\_\_\_ ”

**Head- SCM**  
**Sun Petrochemicals Private Limited (SunPetro),**  
**17/B, Mahal Industrial Estate, Mahakali Caves Road,**  
**Andheri (E), Mumbai – 400093, India.**  
**Phone No: +91-22-66455900/ +912266455703**  
**Fax No. +91-22-66455685**  
**Email: Nihit.Jain@sunpetro.com**

**Kind Attn.: Mr. Nihit Jain**