

# Managing Contractors:



**Businesses increasingly rely on contractors and subcontractors to deliver their customers expectations. Consequently the effective management of safety requires those in control of projects have a clear understanding of duties and liabilities.**

## **Who is this for?**

This course is suitable for managers, supervisors, project managers and clients with responsibility for the management of contractors or their procurement.

## **Course Objectives** – on successful completion of the course, delegates will be able to:

Understand the basic legal duties placed on parties under the Health and Safety at work Act 1974; and how those duties vary with contract type. They will understand with reference to case law the meaning and implications of relevant undertakings, and how the actions of parties can affect the intended distribution of roles and liabilities.

With reference to HSE guidance candidates will consider the necessary steps in effective contractor selection; common errors, and key mechanisms for the ongoing supervision and assessment of contractor performance.



## **Duration**

1 day including assessment.

## **Facilities and numbers.**

Normally at clients premises (but arrangements can be made if required). Up to 12 candidates per course.

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Topic	Outline
<b>Basic Contract Types</b>	<p>Basic Contract types and their implications for client responsibility for contractor health and safety.</p> <ul style="list-style-type: none"><li>• Labour Only</li><li>• Fixed Price</li><li>• Separated Site</li></ul> <p>An explanation of general responsibilities set out in Sections 2 and 3 of the Health and Safety at Work Act. Consider the meaning of the term “undertaking” and how duties and liabilities are shared between clients and contractors.</p> <p>Consider how anticipated distribution of liability can be affected by the intervention of clients exerting inappropriate control over works, with appropriate case law.</p> <p>Penalties.</p>
<b>Five Steps Approach</b>	<p>Based on HSE guidance</p> <ol style="list-style-type: none"><li>1. Planning</li><li>2. Selecting the contractor</li><li>3. Managing the contractor on site</li><li>4. Monitoring performance</li><li>5. Review.</li></ol>

