

Friday 17 July 2020

Dear Parents/Carers

The end of academic year 2019/20

As we reach the end of the 2019/2020 academic year I would like to thank all students, staff and parents for their hard work and support during what has been a most unusual year. Since the closure of school to most students from 20 March we have faced a variety of challenges as a school community. Your support and the hard work of all staff and students has meant that we can look back over this time and congratulate ourselves on how well we have adapted in the most difficult of circumstances.

This letter contains important information about results days for Years 11 and 13 and information about the start of next year for all students.

Arrangements for results days

A' Level results day is Thursday 13 August 2020 and GCSE results day is Thursday 20 August 2020. Arrangements for results day are significantly different to usual to protect the safety of all our staff and students during the COVID-19 pandemic. You will receive a separate letter with detailed information about the collection of results.

Arrangements for start of Autumn Term, September 2020

Please note: We expect updated guidance during the summer holiday which means that these arrangements are subject to change. Current Government guidance for parents about return to school in September can be found [here](#)

All students will return to school on Thursday 3 September:

1. Students will form year group bubbles in line with government guidelines, enabling them to interact with one another within their year group.
2. Each year group will have a zone in the school. A zone consists of allocated classrooms and a specific playground area. Students will take the majority of their lessons in their zone.
3. Lessons will be taught in sets, option groups and specialist subject groups, but rooms for the lessons will all be within the year group zone. .
4. Teachers will move between year groups and thus zones, maintaining COVID-19 security through social distancing and hygiene measures.
5. To study some subjects, students will go to subject specialist rooms like Design Technology rooms, IT rooms, practical science rooms. COVID-19 security will be maintained by the room being cleaned between each lesson.
6. Students will arrive and depart at the school site at slightly different times to reduce mixing of year groups at the gate.
7. Breaks and lunch times will be staggered and students will have an allocated year group outside social space.
8. All students are required to carry their own hand sanitiser at all times.

Zones are as follows:

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12 &13
Room 1	E1	W1	C2	11	19	GSR1
GSR2Room 2	E2	W2	C4	12	20	GSR2
Room 3	E3	W3	C6	13	21	SSR
Room 4	E4	W4	C8	14	22	Media Hub
Room 5	E5	27	C9	15	33	S9
Room 6	E6	29	C10	16	34	S10
Room 7	E7	31	C13	17	35	S11
Room 8	E12	S20	C16	18	36	S12
Main IT rooms	4	5	2	10	7	S13
						S14
						S15

Social time zone areas	East block	Lower back	Lower back	Upper back	Upper back	F6 common room and garden
						LRC= F6 Study area

Arrival and departure:

Year	Arrive	Depart
7	8.30am	2.55pm
8	8.30am	2.55pm
9	8.40am	3.15pm
10	8.40am	3.05pm
11	8.30am	3.15pm
12 & 13	8.40am Tuesday and Thursday	

Students will be required to go straight to their zones where they will use hand sanitiser on entry to the building and go straight to their tutor room. The list of tutor rooms is attached at the end of this letter for your information.

On the first day, 3 September 2020

Years 7 to 11

- Year 7 should arrive at 8.30am. They will be directed to the tennis courts where their tutor will meet them and escort them to their tutor base in their zone in East block.
- Year 8 and 9 must arrive at 10.25am. Year 8 will turn right at the gate and go to West block and the rooms above the canteen. Year 9 will enter via the student entrance and proceed via the one way system to tutor rooms in central block.
- Year 10 must arrive at 10.30am. Students should enter via the student entrance and follow the one way system to their rooms on the English and maths corridor.
- Year 11 must arrive at 10.20am. Students should enter via the student entrance and follow the one way system to their rooms.

There will be no break on the first day, students will go straight from their extended tutor time to period 3 at 11.20am.

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Year 12 students should have enrolled by Tuesday 1 September and will then meet with their tutors at 10.00am on Thursday 3 September. Lessons will start at Period 3 (11.20 am).

Year 13 will meet with their tutor at 10.30am on Thursday 3 September. Lessons will start at Period 3 (11.20 am).

Uniform

Government guidelines indicate that school uniform can be worn as usual on return to school in September. Students should wear their uniform correctly and should be presented in a smart and business-like manner. Students in Years 7 to 10 should be in the new blue/black school uniform. Year 11 students can continue to wear the brown uniform if they wish. The uniform list is available on the school website. Please visit <https://www.schooluniformdirect.co.uk/> for details. Second hand brown uniform is available from reception.

Please ensure your child is correctly dressed for the start of the school year. It is expected that all uniform will be worn correctly and I would particularly like to draw your attention to the necessity for students to wear school shoes, tailored trousers and skirts of an appropriate length.

Further information for students

It will be great for us all to get back to School following such a long time away. To ensure that we can do this safely and to avoid the need for further school closure it is important that all students follow the measures put in place at Fullbrook to keep COVID-19 secure. To help students understand the differences and so that they know the new rules that are in place, they will be sent information next week via Show My Homework. This information will also be sent via email to you so that you can discuss this and help your children understand the importance of keeping to the measures put in place.

Attendance

Research shows that student achievement is directly affected by their attendance at school and I would like to thank parents for continuing to organise medical appointments outside school hours and encouraging students to have excellent school attendance records once we return.

Yellow School Buses

The Yellow bus service from 'First Group' has been withdrawn. Runnymede Borough Council have committed to provide an in house service from January 2020. At the time of writing, Runnymede Borough Council are exploring ways to provide a transport solution for users of the Yellow Bus Service for the autumn term until the new service is introduced.

Leavers and Joiners

It is always sad at the end of the year to say goodbye to staff who have been working with your children. At Fullbrook we are very lucky that many of our staff stay for a long time because they enjoy working here so much, but there comes a time when it is right for people to move on whether it is due to retirement, to pursue different interests, to gain promotion, or to move to another area of the country (or even another country!). This year we say goodbye to the following members of staff:

Mr J Bence	Assistant Director F6
Mr R Davidson	Teacher of Economics
Miss S Ellis	Teacher of Psychology
Mrs A Limacher Burrell	Teacher of Science
Mrs J Parker	LSA
Mrs M Quail	Teacher of English
Ms M Simmonds	Teacher of English
Mrs P Sornum	Teacher of Spanish
Mrs V Tabrizi	Teacher of Geography
Mr A Thapa	Teacher of Maths
Mrs S Pearce	Assistant Principal

Thank you to all these wonderful members of staff; they will be missed. However, we are very pleased to be able to welcome the following members of staff in September:

Mr N Borthwick	Teacher of Psychology
Mr T Clouston	Vice Principal
Mr T Deane	Teacher of Mathematics
Miss K Grundy	Teacher of MFL
Mr J Hancock	Teacher of English
Miss R Park	Teacher of Mathematics
Mr J Rayne	Head of Biology
Mr W Salisbury	Head of Humanities
Mr D Stent	Vice Principal
Miss H Threlkeld	Teacher of English
Mrs L Welmers	Teacher of Science
Miss J Wood	LSA

Fullbrook is increasingly recognised as a great place to train and work and we will be welcoming a number of teacher trainees from September. Having trainees in school brings additional capacity and support for students and is an area of growth for Fullbrook. We are particularly pleased that the

following School Centered Initial Teacher Trainees (SCITT) will be joining us from September because this will enable us to better support students learning following this unusual academic year

Ms S Ahmed	Biology SCITT (Previously LSA)
Mr M Ellaby	Maths SCITT
Mr C Foster	Art SCITT
Ms J Harwood	MFL SCITT
Ms M Miradi	Chemistry SCITT
Mr A Murphy	Maths SCITT
Ms F Muller	Chemistry SCITT
Mr J Tyndall	Geography SCITT (Previously LSA)

Please keep an eye out for further information about the return to school in September which we will send via email and will also be published on our website. It just remains for me to wish you all a very happy and safe summer holiday and I look forward to welcoming students back in September, getting back to a more normal routine and supporting all our students to make good progress and to be “better than they ever though they could be”!

Yours faithfully,



Mrs Moore
Principal

Tutor rooms:

Tutor Group	Teacher	Room
7NSV	Mrs N Vashisht	E1
7 KGI	Miss K Grundy	E3
7RHP	Miss R Park (Mr S Keenes 1,6)	E5
7MZO	Mrs M Olomo	E7
7PAD	Mr P Dilmaghani	E2
7HES	Mrs H Sparke/Mrs J Teale	E4
7TDI	Mr T Deane	E6
7RXT	Miss R Tume/Mrs C Pantling	E10
8AZC	Mrs A Connolly	W1
8JRH	Mr J Hancock	W2
8RKL	Miss R Lloyd	W3
8KMR	Ms K Reading/Ms B Kerr	W4
8TPH	Mr T Hillman	27
8RAD	Mr R Dyer	29
8RYM	Ms R Morrish	31
8STG	Miss S Gillard/Miss N Khan	S20
9KZS	Miss K Shukla	C2
9SLP	Miss S Pepper	C4
9ADN	Mr A Noakes	C6
9JHJ	Mrs J Johnson/Mrs S Allen	C8
9HJE	Miss H Edis	C9
9RER	Mrs B Robinson/Mr S Keenes	C10
9RTB	Mr R Borgars	C13
9ESH	Mrs L Hanham	C16
10VRS	Mr W Salisbury	11
10PAS	Mrs P Aidoo-Sarkodie	12
10CYA	Miss C Andrews	13
10RZS	Ms R Sarsfield	14
10HXT	Miss H Threlkeld	15
10PRH	Mr P Hughes	16
10KSB	Ms K Billingham/Mrs J Daws	17
10JAR	Mr J Rayne	18
11CKF	Miss C Fay	19
11 EYR	Ms E Rabone	22
11 HZS	Ms H Sauer	33
11LYJ	Mr L Johnson	36
11JT	Mrs J Tice	4
11SYA	Ms S Asghar	6
11CVB	Miss C Boyadjian	20
11DLZ	Mrs D Limpus	21
11SAE	Mr S Evans	34
11AMM	Mrs Marshall / Mrs Wright	35
11YG	Mr I Gueye/ Mrs C Cobbold	9
11RVS	Mr R Van Schubert	10
Year 12&13		Rooms still to be allocated