

**CLIFF CABELL
PRESIDENT
JIMMY BROWN
VICE PRESIDENT
SHEILA MILLER
SECRETARY
DWIGHT SAVOIE
TREASURER**



**RICKY POOLE
HOWARD ROMERO
ERNEST CAROL TRAHAN
TIMOTHY DUPONT
JENNIFER PICOU
WENDELL WILKERSON**

**180 HENRY STREET, P O BOX 1271, CAMERON, LA 70631
337-775-5206-PHONE, 337-775-5222-FAX
WWW.CAMERONPARISHPORT.COM**

PROCEEDINGS

CAMERON PARISH PORT HARBOR & TERMINAL DISTRICT

January 28, 2020

The Cameron Parish Port Harbor & Terminal District met in regular session on Tuesday, January 28, 2019 at the Port Board Building, Cameron, Louisiana at 6:00 o'clock PM.

Present: Cliff Cabell, Jimmy Brown, Tim Dupont, Dwight Savoie, Sheila Miller, Ricky Poole, Howard Romero, Carol Trahan, Jennifer Picou

Absent: Wendell Wilkerson

Guest: Bryon Richard-Harper & Associates, Ryan Mallory, John Nolan, USCG, MSU Lake Charles, LA, Larry Johnson, USCG, MSU Lake Charles, LA, Philip Aldridge, Signet Maritime Corporation, Greg Gachassin, The Cartesian Companies, Ernest Fontenot, Josh Macklin, Signet Maritime Corporation, Thomas and Chalin Delaune, Tommy's Seafood, Cyndi Sellers, Cameron Pilot, Ellray Henry

Parish Agencies: Clair Hebert Marceaux, Cameron Parish Port Director
Tunie Dunaway, Asst. Port Director
Jennifer Jones-District Attorney
Scott Trahan, Police Juror, District #5
Darrell Williams-Police Jury

The meeting was called to order by Chairman Cliff Cabell.

Howard Romero led the Pledge of Allegiance and Jimmy Brown gave the invocation.

The floor was open for nomination of President: On the motion of Mr. Romero, seconded by Mrs. Miller and carried the board agreed to re-elect Mr. Cliff Cabell as President. On the motion of Mr. Savoie seconded by Mrs. Miller and carried the nominations were closed.

The floor was open for nomination of Vice President: On the motion of Mr. Savoie seconded by Mr. Romero and carried the board agreed to elect Mr. Jimmy Brown as Vice President. On the motion of Mr. Dupont seconded by Mr. Trahan and carried the nominations were closed.

The floor was open for nomination of Secretary: On the motion of Mr. Romero seconded by Mrs. Picou and carried the board agreed to re-elect Mrs. Sheila Miller as Secretary. On the motion of Mr. Dupont seconded by Mr. Trahan and carried the nominations were closed.

The floor was open for nomination of Treasurer: On the motion of Mr. Dupont seconded by Mr. Romero and carried the board agreed to re-elect Mr. Dwight Savoie as Treasurer. On the motion of Mr. Trahan seconded by Mrs. Miller and carried the nominations were closed.

On the motion of Mr. Savoie, seconded by Mrs. Miller and carried the board approved the November 19, 2019 regular meeting minutes.

On the motion of Mr. Dupont, seconded by Mr. Romero and carried the board approved the Treasurer's Report.

On the motion of Mrs. Miller, seconded by Mr. Brown and carried the board approved the following bills for payment: Iberia Bank Visa-\$638.55-Consumables, Marketing & Economic Development, Port Director's Expense, Fuel, Vehicle maintenance, December, 2019, Iberia Bank Visa- \$550.31- Office supplies, Port Director's Expense, Marketing & Economic Development, Building maintenance, Vehicle maintenance, January, 2020, Cornelia B Dunaway-\$200.00-Travel Expense, December, 2019, Cornelia B Dunaway-\$200.00-Travel Expense, January, 2020, Cameron Telephone Company-\$289.04-Phone Bill, December, 2019, Cameron Telephone Company-\$282.06-Phone bill, January, 2020, Xerox Corporation-\$322.12-Copier, December, 2019, Xerox Corporation-\$229.07-Copier, January, 2020, Community Coffee-\$66.15-Consumables, December, 2019, Community Coffee-\$115.75-Consumables, January 2020, Jeff Davis Electric-\$122.52-Bldg Maintenance-Electricity, December, 2019, Jeff Davis Electric-\$123.59-Bldg Maintenance-Electricity, January, 2020, Cameron Parish Water & Wastewater Dist. #1-\$56.00-Bldg Maintenance-Water, December, 2019, Cameron Parish Water & Wastewater Dist. #1-\$56.00-Bldg Maintenance-Water, January, 2020, Computer One Inc.-\$175.00-Computer Maintenance, December, 2019, U S Postal Service-\$46.00-Box Rent, December, 2019, Computer One Inc.-\$265.00-Computer Maintenance, January, 2020, Healthy Image Consulting-\$247.50-Professional fees, January 2020, The Chamber SWLA-\$680.00-Marketing & Economic Development, January, 2020, Louisiana Oil & Gas Association-\$1,000-Marketing & Economic Development, January, 2020, Ports Association of Louisiana-\$1,100.00-Dues, January, 2020, LSU Foundation/Center for Energy Studies- \$500.00-Marketing & Economic Development, January, 2020, LIDEA-\$425.00-Port Director's Expense. January, 2020, Cameron Pilot-\$23.00-Ad, December 2019. Cameron Parish Police Jury-\$17,620.55-Salaries,Benefits, phone, fuel, December, 2019.

The board reviewed the budget/actuals for January, 2020.

On the motion of Mrs. Miller, seconded by Mr. Romero and carried the board approved the Actuals/Budget.

On the motion of Mr. Savoie, seconded by Mr. Romero and carried the board agreed to move Old Business item: Consideration of authorization the President to negotiate and execute an Operator's Agreement for the Fisheries facility based on the recommendation of the Port Fisheries Committee up for discussion to allow the Delaunes to leave the meeting early to return to New Orleans.

Mr. Romero reported that the committee reviewed different groups and their business plans and the committee scored in favor of Tommy's Seafood to negotiate an Operator's Agreement for the fisheries facility with input from legal consul District Attorney Jennifer Jones. Mr. Thomas and Chalin Delaune addressed the board on the strength of their company and desire to work together. Ryan Mallory voiced concerned about facility not designed for local fishermen's boats. Mr. Delaune emphasized the need for boat slips, fuel, and ice as issues to work on. Discussion and Public Comment Period followed.

On the motion of Mr. Savoie, Seconded by Mr. Dupont and carried the board agreed to authorize the President and legal counsel to negotiate and executive an Operator's Agreement with Tommy's Seafood.

Port Director Clair Hebert Marceaux gave a general report on meetings with Coastal Protection and Restoration Authority, Department of Homeland Security's Regional Resiliency Assessment Program manager, lessee of the former Omega Protein site, Kiewit, Crosby Towing/Dredging, Dr. Dam Groft, Tommy's Seafood representatives Tommy and Chalin Delaune, Commonwealth LNG CEO and VP of Engineering, Spoke 100+ attendees at the Petroleum Economist LNG to Power Event, Hosted the Kiewit/TIC skilled crafts recruiter and LA works, and Oyster Resource Group quarterly meeting, Attended the CPRA public meeting, Harbor Safety Committee meeting, Regional Workforce Training Committee meeting, full membership Louisiana Energy Export Association meeting, SWLA Alliance annual investor luncheon, Interviewed by the live podcast "Delta Dispatches", Began serving as 2020 chair of the board of directors for SWLA Regional Planning Commission and on the I-10 Bridge Task Force. She also informed the board of a feasibility study for the placement of rail in Cameron Parish, data request from Wildlife and Fisheries on oyster landings over past 10 years, and a step increase for Asst. Port Director Tunie Dunaway based on her evaluation that went into effect January 1, 2020, and her intentions to modify the step increases for the Port for the future. Discussion and Public Comment Period followed.

Under Correspondence the board reviewed an update from the Ports Association of Louisiana and the permit for time extension to maintenance dredge the Calcasieu River Loop Pass in Cameron Parish.

Commissioner Picou reported that Fin Fish should be addressed and requested the Port Director to request information from Wildlife and Fisheries concerning this.

Commissioner Miller reported on trip to Washington, DC.

Under Old Business the board discussed the professional service contract with Healthy Image for website hosting, content and graphic updates, rack card and business development brochure updates, etc. Discussion and Public Comment followed.

On the motion of Mr. Romero, seconded by Mr. Dupont and carried the approved the professional service agreement with Healthy Image.

Under New Business the board discussed the Engagement Letters for review of financial statements, changing the February meeting date due to Mardi Gras and amending the 2019 Budget Agenda. Discussion and Public Comment Period followed.

On the motion of Mr. Dupont, seconded by Mr. Romero and carried the board gave the President authority to sign the Engagement letters for review of the Financial Statement with Gragson, Guillory, and Casidy.

On the motion of Mr. Dupont, seconded by Mr. Romero and carried the board approved changing the February meeting to February 24, 2020 at 6 PM at the port office.

On the motion of Mr. Dupont, seconded by Mr. Romero and carried the board amended the 2019 Budget.

Under Public Comments, Capt. Josh Macklin addressed the board concerning reaching out to local fishermen regarding the barge traffic and marine construction sites they will be bringing to the Venture Global LNG Calcasieu Pass site. Lt. John Nolan with the Coast Guard reported on barge accident off Monkey Island. From this incident 153 pilings were dump into the Calcasieu Loop. The pilings will be removed in early spring. The total estimated loss of cargo and cost of repairs to the barges is approximately \$500,000.

The next meeting will be scheduled for February 24, 2020 at 6PM at the Cameron Parish Port Office, Cameron, Louisiana.

There being no further business and upon motion of Mr. Romero seconded by Mr. Dupont and carried, the meeting was declared adjourned.

APPROVED:



Cliff Cabell, Chairman

CAMERON PARISH PORT HARBOR & TERMINAL DIST.

ATTEST:



Sheila Miller, Secretary