



PARENT TEACHER ASSOCIATION OF PS 199, INC. EXECUTIVE BOARD MEETING AGENDA

March 7, 2018
6:15 p.m.

ATTENDANCE: SEE SIGN-IN SHEET ATTACHED TO THESE MINUTES

LOCATION: PS 199 Library

CALL TO ORDER

- After determining that a quorum of the Executive Board was present, the President called the meeting to order at 6:22 p.m.

CALL TO ORDER & PRELIMINARY MATTERS (3 mins)

- Review/Approve February 2018 Executive Board Meeting Minutes (a copy of which was distributed to the Executive Board by email prior to the meeting). A motion was made by the President to approve the draft of the February 1, 2018 PTA Executive Board Meeting Minutes as distributed to the Executive Board via email on March 7, 2018 by the Recording Secretary. The motion was seconded by Claudia Jannucci and, there being no objections or abstentions, the motion passed unanimously.
- The President raised the possibility of updating the Bylaws to address various issues, including requirements for a quorum.

PRINCIPAL'S REPORT (20 mins)

- Linda Rosenthal Meeting. The meeting was moved to Thursday, April 12 at 11 a.m. and will be attended by many of the EB members. The Agenda is focused on funding and help for renovation of school playground.
- After and During School Programs.
 - Consistent Messaging - A discussion about how to create a consistent message about how vendors who are not DOE vendors can be vetted and brought in was held. Principal Xerri noted that these need to go through SLT and Louise
 - Criteria - The criteria for these programs is focused on whether it is valuable to the students and useful to their education. There are often requests based on people just wanted to bring in their businesses. The SLT focuses on educational programs. If they are not educational oriented, people should reach out to Principal Xerri directly.
 - Space in the School - The school is mixed use during the day and after school and as a result need to coordinate around those programs.
 - Examples of Programs - Claudia brought up a program on games and a self-defense class for parents and children.
 - Becoming a Vendor - Have to follow a permit and go through a DOE Process.
- Lice Committee. Volunteers are needed.
- SLT Meeting. The STEM committee met and Lisa Shuleman is going through Konstella to get volunteers for the science center.
- Next EB Meeting. Moved to Tuesday April 17th from Thursday April 12 to align with the SLT meeting.
- General PTA Meetings. Ruler presentation on April 19th. EB meeting is May 8th.
- SLTs Across 191, 452, 199. Meeting on March 19th. Getting 5th graders across the schools together to make sandwiches for a charity organization. PS 191 has invited PS199 to end of year bazaar event.
- Air Conditioning. Quote came in at \$240K for the cafeteria, gym and auditorium. Schools Facilities group says design is 3 weeks and that the install would hopefully occur in April.
- Childcare at Events. For parent/teacher conferences, TAs can work in the afternoons. Not allowed to work more than 7 hours. For EB meetings, Ivan (chess) is here on Wednesdays and may be able to provide childcare. For a

longer terms salutation Principal Xerri says TAs can be interviewed if they want to work extra hours and for General PTA meetings may be an option to have Gregg see if his staff is interested and give them hours for the year.

- STEM Meeting. Many committees overlap. Consideration about combining into one – garden, healthy child, healthy plant, WITS and green team. They will all meet every 6 weeks.
- Replacing Smartboards. Many are from 2010 and need to be replaced, cost \$5k each. At least 4 teachers having problems with Smartboards. Grant from Rosenthal’s office for \$5K.

CEC3 MIDDLE SCHOOL ADMISSIONS REPORT (15 min)

- Mike McCarthy is a representative for CEC3. He and Angeline Huang provided an overview of the status
- Admissions Process – Blind Admissions.
 - The DOE has voted to close MS165 and Wadleigh MS. Doesn’t affect PS199 as much but now there are fewer middle school seats overall.
 - DOE is removing ability to view students ranking of schools.
 - Families have complained there are too many schools to visit, can only rank schools that they visit.
 - There are currently schools in the district where if you don’t rank them #1, you can’t go there. This is eliminated with the new rule.
- MS Admissions Change – Scoring. The DOE is setting “floors” based on testing scores. Students take tests with scores 1-4, 1 lowest, 4 highest. The DOE is changing middle school admissions so that a certain percentage of students at each middle school have to be 1s, 2s, etc. The goal is to increase academic diversity at all schools.
 - Proposal appears to be 10% 1s, 15% 2s and 19% should be students with IEPs.
- Both MS Admissions Changes.
 - Many families applying to middle school next year know about the blind admissions, but are unfamiliar with the “floors”.
 - DOE hoping to resolve by May.

SCHOOL LEADERSHIP TEAM (10 min)

- Ruler Presentation at the General PTA Meeting. Dr. Stern received and accepted the feedback and is looking forward to an improved presentation. The focus will be on strategies for conflict resolution and she will bring two (2) other colleagues to work with groups K-2 and 3-5. It is unclear if she is going to offer up the make-up session.
- Selected by NY State Award. PS 199 is among top 20% of NY State Elementary Schools for 2015-2016 & 2016-2017. No large gaps in student performance and is solely based on test scores.
- PCBs. Spoke with EPA and Linda Rosenthal’s office. The EPA have made recommendations for SCA to go and test but they give guidance and don’t do oversight. Linda Rosenthal’s office is going to follow up on guidance with respect to documents that may have recommendations.

COMMITTEE REPORTS (10 min)

- Auction. Jenn MacFarlane provided a report on the Annual Auction.
 - Event - This Saturday, March 10. Have sold over 500 tickets. Event starts at 6, live auction 7:30 p.m. Ends at 10 p.m. Added an extra hour of cash bar after to 11 p.m. 50/50 tickets at the door.
 - Donations - Donations are still coming in Baskets coming together. Batch of good things on live. Lots of teachers gave play dates.
 - Online Auction - Starts Sunday morning at 10 am until Wednesday evening. If things come in and we add it.
 - Melissa and Bridget will the MCs.
 - Help Needed - Jenn encouraged people to sign up on Konstella to drive a van with donation items to the event and then return to the school after.

TREASURER’S REPORT (10 min)

- Auction. Revenue down by 16% but doesn’t include sponsorships.
- Amazon. Down year-over-year by 40%. A discussion about how to encourage this ensued.
- Revenue. Overall revenue is up 3% but mainly due to corporate match and family giving.

- Expenses. Saved \$3K on childcare this year, operating costs up because of the Auction being earlier this year, professional development is up.
- Month-to-month Revenue. Generally on track with the only other major expense is the last payment for the auction venue.

OLD BUSINESS / NEW BUSINESS (10 mins)

- Bilingual Program. Has to be taught 3x a week to be effective. With 5 Kindergarten sections, becomes logistically difficult. Dual language schools have those kids segregated and they don't know the rest of the student body.
- Extra Recess. The young kids eat lunch early. The Kindergarten teachers incorporate activities throughout the day like Go noodle and yoga. Older kids sometimes go outside again during choice time.
- Change in Procedures for Upper Grades. It is very congested at the front entrance and need to have parents wait across the street. For drop off, at PS87, they don't let the parents through the gates. It is safer to just have the kids come in alone. Makes sense to have the kids dismissed to the back court because there is more space.
- Redesign of the Playground. SJP, the company putting up 200 Amsterdam, has experience designing parks and they are working with Marissa Mack to assist with redesigning our playground.
- Exit Interview for 5th Grade Parents. How was your experience, as a parent, etc. Also discussed creating a one page sheet for incoming 5th grade parents - what to expect for 5th grade such as there's a trip they pay \$100 for, they don't have an auction item, many things are organized by a 5th grade parent etc.

ADJOURNMENT

There being no further business, the President made a motion to adjourn the meeting, which motion was seconded. There being no objections, the meeting was adjourned.

Minutes prepared by:

Maria Paskowitz
Assistant Treasurer