

Scribe Leadership Card - Troop 162

Name: _____

Leadership Position Advisors: Adult – Assistant Scoutmaster
Scout – Assistant Senior Patrol Leader

Duties:

- Attends and keeps a log of patrol leaders' council meetings and annual planning meeting. Distributes meeting minutes and newsletter.
- Records individual Scout attendance
- Works with the assigned Assistant Scoutmaster for records.
- Sets a good example.
- Enthusiastically and correctly wears the Scout uniform.
- Lives by the Scout Oath and Law.
- Shows Scout spirit

Requirements: All requirements must be completed to received FULL leadership credit. Otherwise, partial credit may be given. Meet with your position advisor after appointment, at the middle of your term, and at the end of your term.

Position Advisor _____

Date/Advisor Initials

____ / ____ Briefed on duties and responsibilities. _____
Scout Signature/Date

____ / ____ Attended troop leadership training.

____ / ____ Attended 50% of troop meetings (Actual % ____)

____ / ____ Attended 75% of PLC meetings (Actual % ____)

____ / ____ Completed Self/Advisor assessment

____ / ____ Satisfactorily completed duties and responsibilities.

Dates of Term ____/____/____ to ____/____/____

Months of Credit Earned _____

Adult Position Advisor Signature/Date _____

Scoutmaster Signature/Date _____

Scribe Self Assessment/Position Advisor Assessment

	Poor	Fair	Good	Great	Excellent	Comments
Duty						
Attends PLC/Records Minutes						
Designates substitute						
Posts PLC minutes						
Records Attendance						
Posts Attendance						
Sets good example						
Wears Uniform						
Lives Scout Oath/Law						
Shows/Develops Scout Spirit						

What I would like to accomplish for the troop in this position (Vision) _____

Things I think I did well in this position: _____

How I could have done better: _____

Instructions:

Meet with your Position Advisor to discuss how you are fulfilling the position at least three times during your term (beginning, middle, end)

Upon completion of leadership term, meet with Position Advisor to have leadership rank requirement signed off in handbook.

Upon completion of sign-off, submit completed leadership card to Scoutmaster for signature and recording. The completed form will then be returned to you.