

Troop 162 – Leadership Card – Librarian

Name: _____

Job Description: Troop librarians oversee the care and use of troop books, pamphlets, magazines, audiovisuals. They check out these materials to Scouts and leaders and maintain records to ensure that everything is returned. They may also suggest the acquisition of new literature and report the need to repair or replace any current holdings.

Leadership Position Advisors: Adult – ASM
Scout- ASPL

Duties:

- sets up and takes care of the troop library
- keeps records of books and pamphlets owned by the troop
- adds new or replacement items as needed
- keeps books and pamphlets available for borrowing
- keeps a system for checking books and pamphlets in and out, and follows up on late returns
- sets a good example
- wears the Scout uniform correctly
- lives by the Scout Oath and Law
- shows Scout spirit

Requirements: All requirements must be completed to received FULL leadership credit. Otherwise, partial credit may be given. Meet with your position advisor after appointment, each month, and at the end of your term.

Position Advisor _____

Date/Initials

____ / ____ Briefed on duties and responsibilities. _____

Scout Signature/Date

____ / ____ Attended troop leadership training.

____ / ____ Attended 50% of troop meetings or as needed to fulfill position (Actual % ____)

____ / ____ Completed Self/Advisor assessment

____ / ____ Satisfactorily completed duties and responsibilities.

Dates of Term ____/____/____ to ____/____/____

Position Advisor Signature/Date _____

Scoutmaster Signature/Date _____

Webmaster Self Assessment/Position Advisor Assessment

| Duty | Poor | Fair | Good | Great | Excellent | Comments |
|---|------|------|------|-------|-----------|----------|
| Takes care of troop library | | | | | | |
| keeps records or check-outs and follows up on returns | | | | | | |
| recommends purchasing or adding new content | | | | | | |
| Sets good example | | | | | | |
| Wears Uniform | | | | | | |
| Lives Scout Oath/Law | | | | | | |
| Shows/Develops Scout Spirit | | | | | | |

What I would like to accomplish for the troop in this position (Vision) _____

Things I think I did well in this position: _____

How I could have done better: _____

Instructions:

At beginning, middle, and end of your term, meet with your Position Advisor to discuss how you are fulfilling the position

Upon completion of leadership term, meet with Position Advisor to have leadership rank requirement signed off in handbook.

Upon completion of sign-off, submit completed leadership card to Scoutmaster for signature and recording. The completed form will then be returned to you.