

# 2019 AzDHA General Assembly Minutes

October 19, 2019– Steele Indian School Park, Museum Building

Minutes reviewed and approved by BOD - (date)

Registration – 37 total members (31 active, 6 students) Attended: 25 active, 6 students, 1 guest

## Pre-Assembly Session

Pledge of Allegiance

The group read aloud an excerpt from the ADHA Code of Ethics for Dental Hygienists.

**Welcome and Introductions** – AzDHA Board Members, ADHA Delegates and alternates, Component leaders, students from Mesa Community College, Phoenix College, and Pima Community College. Jessie Armendt (Compass Strategies)

**Opening Remarks** – *Pam Larrabee, AzDHA President*

## Reports

- **AzDHA Advocacy** – Jessie Armendt, Compass Strategies and Deb Kappes. Jessie briefly explained the working relationship between Compass Strategies and AzDHA. She encouraged members to attend Capital Day on March 5, 2020 and to take an active interest in the work of the Legislature, especially on bills that have impact on our profession. She and Deb explained how to sign up to make your opinions known to your legislator. Deb then reviewed the 20-21 Advocacy Priorities with the attendees. Detailed reports, 2019 Legislative Recap and 20-21 Advocacy Priorities are on file.
- **Treasurer's Report** – Mary Busch, Treasurer presented a power point presentation with an overview of the association's finances and answered questions posed by the members.
- **ADHA Delegation** – Laura Corbin shared her report with the assembly. Report in detail is on file.

## Member Engagement – A Facilitated Group Discussion – *Mary Busch and Phebe Blitz*

The assembly divided into groups of five and discussed four questions provided by the facilitators, Mary and Phebe. The questions pertained to the future of the dental hygiene profession in Arizona and the direction the association should take regarding membership and leader development. After the groups reported their ideas, the notes were collected for use by the board of directors in the coming year.

## Q & A - Proposed Revised Bylaws and Standing Rules - *Deb Kappes*

Deb reviewed the two PBY's and updated standing rules that will be considered during the General Assembly. She answered questions and encouraged members to submit any other proposed changes in writing so they can be considered during the Assembly.

*The assembly recessed for lunch.*

**Awards and Recognition – Pam Larrabee, AzDHA President** -Pam recognized the following members and presented them with their awards or Certificates of Recognition.

- Wendy Steele - Outstanding Service to the Central Arizona Dental Hygienists' Association (accepted by Joanne Harrelson for Wendy)
- Sue Smedley - Outstanding Service to the Southern Arizona Dental Hygienists' Association
- Certificates of Recognition to Mary Busch (Treasurer), Jan Midkiff (Secretary and Membership Chair), Tricia Conrad, Phebe Blitz (BOD members) and Jeanette Lalli (BOD member and Communications Chair), Valerie Ruiz (ADHA delegate), Emma Violante (ADHA Delegate), Laura Corbin (ADHA delegate), Deb Kappes (ADHA alternate and Advocacy Chair)
- Student Delegate – Shawna James (Mohave Community College)
- Mary Busch presented Pam Larrabee with Certificate of Recognition for serving as ADHA delegation chair and AzDHA President.

**Parliamentary Procedure in 6 Easy Steps - Deb Kappes**

Deb provided and reviewed a two page tutorial on the basics of Parliamentary Procedure.

## **2019 General Assembly**

1. Call to Order – President Pam Larrabee called the Assembly to order at 1:50 pm
2. Verification of the Quorum - 31 voting members registered, 25 voting members present so quorum was established. Also voting were 3 student members.
3. Appointment of the Tellers - Sue Smedley (Chair), Shauna Elledge (Pima Community College), Cali Horn(Mesa Community College) and Andria Vitagliano (Phoenix College)
4. Adopt Standing Rules - There being two-thirds in the affirmative, the Standing Rules of the AzDHA General Assembly were adopted.
5. Consider PBYS –

**PBY#1**- Submitted by Board of Directors: Be It Resolved that AzDHA: Amend Article XII Finance, Section 7, Annual Audit to read: The Board of Directors shall provide for an objective examination and evaluation of the financial records of the Association at the close of each fiscal year. A report of the financial condition of the Association shall be made to the General Assembly annually.

There being two-thirds in the affirmative, PBY# 1 was adopted.

**PBY#2** - Submitted by Board of Directors: Be It Resolved that AzDHA: Amend Article II Membership, Section 4. Disciplinary Action/Membership Termination to read:

**Reinstatement.** Members who have resigned or whose membership has been terminated for nonpayment of dues or assessments may be reinstated upon (i) payment of dues and any assessments; (ii) application to the Association or to the ADHA BOT and; (iii) meeting such additional terms and conditions as may be established by the ADHA BOT. There being two-thirds in the affirmative, PBY#2 was adopted.

6. Nominations for ADHA delegates and alternates (Makenna Molnar, Jeanette Lalli and Valery Brady) and Board of Directors (Pam Larrabee, Jeanette Lalli, and Laura Corbin, Makenna Molnar)

7. Election Results: *Sue Smedley, Teller Chair*

- Three directors to serve two-year terms: Pam Larrabee, Jeanette Lalli, Laura Corbin
- One director to serve one year: Makenna Molnar
- Two ADHA delegates to serve two-year terms: Makenna Molnar, Jeanette Lalli
- Alternate delegate to serve one-year term: 1) Valery Brady

8. Installation – Pam Larrabee, AzDHA President installed the following:

ADHA Delegates – Makenna Molnar, Jeanette Lalli

ADHA Alternate Delegate – Valery Brady

Board of Directors - Installation will occur in January, when terms begin.

9. Announcements –

Members were reminded to fill out their evaluation and volunteering forms and submit them as they leave the meeting.

Important dates for 2020: Capital Day – March 5, Impact Conference - August 14, 15 at the We Ko Pa Resort and Conference Center

10. Adjournment - The meeting adjourned at 2:40 pm.

Respectfully submitted,

Jan Midkiff, RDH

AzDHA Secretary