



Texas Trauma Coordinators Forum

BOARD MEETING MINUTES

July 15, 2021

Zoom Teleconference

Board Members Present: Lori Robb, Jacky Betts, Brett Dodwell, Courtney Edwards, Danielle Sherar, Tamara Connell, Janice Markwardt, Joy Henry, Kayla Cehand, Michael Shiels, Cathy Glenn, Rebecca Crocker, Terri Rowden, Melanie Martin.

Call to Order, Welcome – The meeting was called to order at 13:01, agendas were distributed, roll was taken, and a quorum was established.

Approval of Minutes – There was a motion to approve the published April 15, 2021 TTCF Board minutes by Kayla Cehand with a second had by Cathy Glenn. There were no suggested edits or revisions and the motion was passed without objection.

President Announcements/Agenda items – Lori Robb

Level III/IV ACS Criteria – Ms. Robb informed the Board of the GETRAC Trauma System meeting regarding the potential adoption of ACS standards for Level III and Level IV Texas facilities. It was reported that there is general support for Texas III and IV facilities to be held to the current ACS standards. The committee also reviewed the DSHS Draft Evidence of Compliance (EOC) document. A further meeting is projected prior to the GETRAC Trauma Committee delivering a recommendation to the GETAC Council in September.

Board Vacancies – The current vacancies for Historian, DAL#1, and DAL#2 were noted. Two nominees for the DAL#2 position have been previously submitted and vetted for qualifications. There was agreement for the parliamentarian to reach out to the two nominees and inquire if they would like to be on the August ballot for DAL#1 and DAL#2 positions. The Board was asked to solicit Historian ballot candidates. Current Committee and Workgroup vacancies include: Level III Co-Chair and PR Legislative Chair.

November Meetings – The Board was reminded that the November Board and November General meetings will occur on November 19, in-person in Austin with the contract for the Downtown Hilton currently in negotiation by Mr. Betts. There was also continued agreement to hold the silent auction on November 19th. The Board was asked to solicit vendor participation for the November meeting and also to solicit a TTCF member facility to possibly host the 2022 Strategic Planning meeting in the Austin area on November 18, 2021.

Texas StopTheBleed Coalition – The existence of the statewide coalition was noted, including their monthly meetings, workgroups, membership, and website.

Officer/Board Reports:

President Elect – Kathy Rodgers
No report offered.

Secretary's Report – Brett Dodwell
Mr. Dodwell reported current 2021 membership at 110. There was a reminder that the FY18 UCC application to DSHS is due by September 30, 2021 and that the application has been revised since last year to include on-line submission of some data. There was also a reminder for the TTCF leadership to submit their Conflict of Interest (COI) worksheets to the Secretary before the start of CY22 per newly adopted bylaws.

Treasurer's Report – Jacky Betts
Mr. Betts reported there has been no change in the financial ledger since the last Board meeting.

At-Large Report - #1 Vacant, #2 Vacant
Mr. Hall's resignation from the DAL#1 position was noted.

Parliamentarian's Report – Courtney Edwards
Ms. Edwards noted that there will be two potential ballots for the August 2021 General meeting, one for the DAL positions and one for the Historian position.

Historian's Report – Vacant
No report offered.

Committee Reports

Membership/Mentorship – *Rebecca Crocker, Terri Rowden*
Ms. Crocker reported no new developments.

Trauma Registry – *Michael Shiels, Irene Lopez*
Mr. Shiels reported that a presentation for the August General meeting is slated to include tourniquet coding and the relationship to the Texas STB Coalition. It was also noted that the Chair and Co-Chair have swapped positions.

Special Populations – *Lauren Prouty, Kayla Cehand*
Ms. Cehand reported no new updates.

Injury Prevention – *Cathy Glenn, Ashley Kopech*
Ms. Glenn reported that efforts to resume STB in-person training have begun and noted the Texas STB Coalition networking efforts.

Level I / II – *Danielle Sherar, Sheryl Cloud*
Ms. Sherar reported no new updates.

Level III – *Tamara Connell, Vacant*

Ms. Connell reported the desire to contact Level III TPMs for networking. Ms. Robb agreed to supply her the current Level III TPM contact list.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt announced the committee will begin focus on the developing Level III/IV ACS standards and DSHS draft documents.

Workgroup Reports

Fund Raising / Finance – *Jessica Vickers, Melanie Martin*

Ms. Martin reported that the workgroup's leadership has yet to obtain possession of the TTCF merchandise from the previous Chair related to logistics and geography. She also announced that development of a long sleeve shirt continues.

Public Relations / Legislative – *Vacant, Leanne Beaudet*

No report offered.

Education – *Dawn Koepp, Rosie Bolenbaucher*

No report offered.

Open Forum - ALL

Ms. Robb led a discussion on the CEU offering status for August education. The Board agreed to discontinue CEU education at the August 2021 meeting and resume the CEU offerings at the November 19, 2021 in-person meeting.

Adjournment – With no further business being presented for the Board's consideration, the meeting was adjourned without objection by President Robb at 13:50. The next scheduled TTCF Board meeting is October 21, 2021 at 13:00 via zoom platform.

Recorded by,

***Brett Dodwell
TTCF Secretary***