



BOARD MEETING MINUTES

April 15, 2021

Zoom Teleconference

Board Member Attendance: Lori Robb, Kathy Rodgers, Jacky Betts, Brett Dodwell, Courtney Edwards, Sheryl Cloud, Tamara Connell, Kayla Cehand, Michael Shiels, Cathy Glenn, Ashley Kopech, Rebecca Crocker, Terri Rowden, Jessica Vickers, Melanie Martin, Leanne Beaudet.

Call to Order – The meeting was called to order at 13:06 by President Robb. A quorum was established, and published agendas were provided.

Minutes Approval – There was a motion to accept the published TTCF January 21, 2021 Board Meeting minutes by Kathy Rodgers, with a second had by Kayla Cehand. There were no objections or suggested revisions and the motion passed.

President Announcements/Agenda items – Lori Robb

Appointment of an Interim Historian – The election of Kathy Rodgers into the President Election position and resulting vacancy of the Historian position was acknowledged. The appointment of an interim Historian was deferred for the May General Membership Meeting.

Appointment of an Interim DAL#2 – The resignation of Tracy Cotner-Pouncy from the DAL#2 position was acknowledged. The appointment of an interim DAL#2 was deferred for the May General Membership Meeting.

SOP/Bylaw adoption – The revised documents have been published on the TTCF website and are scheduled for adoption vote at the May General Membership Meeting.

Conflict of Interest Statements – The leadership was reminded that the COI statements should be completed and returned to the Secretary if the SOP is adopted at the May General Meeting.

TTDEC update – It was reported that 19 registrations have been processed. The Board was shown the course module list and reflecting modules that need revision and return to the Education leadership. Ms. Kopech agreed to present the 'Physician Requirements' module. Mr. Dodwell agreed to add Host/Co-Host access to the zoom meeting for Courtney Edwards and Lori Robb for logistic support.

August and November meeting locations – The Board discussed the locations for the remaining 2021 meetings and agreed to conduct the August General Meeting via the zoom platform and the intention of conducting the November General Meeting in-person in Austin. Mr. Betts agreed to begin work on coordinating meeting hotel options and Mr. Dodwell agreed to supply the current membership listing to Ms. Edwards and Ms. Crocker to poll the membership in respect to conducting the November Meeting in-person.

Officer/Board Reports

President-Elect – *Kathy Rodgers*

Ms. Rodgers deferred a report.

Secretary's Report – *Brett Dodwell*

Mr. Dodwell reported 83 current 2021 processed memberships. He also announced the proposed design of a 'CSTR Coin' is progressing and anticipated a prototype by early next week which will be shared with the Board for input. It was reported that the UCC application window has not yet been released by DSHS but is a priority. The regularly scheduled May Silent Auction was discussed, and the Board agreed to conduct the auction in November for this year. In closing Trauma Month dates were reported as: Trauma Registrars Day May 5, Trauma Injury Prevention Professionals Day May 12, and Trauma Survivors Day May 19.

Treasurer's Report – *Jacky Betts*

Mr. Betts reported a organizational finance balance of \$18,018.23 as of April 9, 2021 and that the organization remains financially sound.

At-Large Report - #1 *Garrett Hall*, #2 *Vacant*

No report offered.

Parliamentarian's Report – *Courtney Edwards*

Ms. Edwards announced the published SOB/Bylaws are scheduled for adoption vote at the May General Meeting.

Historian's Report – *Vacant*

No report offered.

Committee Reports

Membership/Mentorship – *Rebecca Crocker, Terri Rowden*

No report offered.

Trauma Registry – *Irene Lopez, Michael Shiels*

Mr. Shiels reported that the committee will offer a registry presentation to the general membership during the May Meeting.

Special Populations – *Lauren Prouty, Kayla Cehand*

Ms. Cehand announced that her facility's pediatric trauma talks have been successful and continue to be offered.

Injury Prevention – *Cathy Glenn, Ashley Kopech*

Ms. Glenn and Ms. Kopech informed the Board that the ATS/STN May Trauma Month theme is 'Safe and Secure' and supporting information can be obtained on both organization's websites. Additionally, May is National StopTheBleed month and the STB Texas Coalition remains very active and is conducting monthly meetings on second Fridays. The leadership agreed to produce a 'one page' Trauma Month paper for distribution. In closing it was announced that the Committee has scholarships for offering, please refer to the Committee leadership for information.

Level I / II – *Danielle Sherar, Sheryl Cloud*

Ms. Cloud reported the Committee has no new updates.

Level III – *Tamara Connell, Vacant*

The vacant Co-Chair position was noted by Ms. Connell.

Level IV – *Janice Markwardt, Joy Henry*

No report offered.

Workgroup Reports

Fund Raising / Finance – *Jessica Vickers, Melanie Martin*

Ms. Vickers announced that the leadership was making a trip to obtain the merchandise from San Antonio this weekend and that design of new t-shirts are planned for the near future.

Public Relations / Legislative – *Vacant, Leanne Beaudet*

Ms. Beaudet reported the Chair vacancy and that the TETAF Legislative Focus Week was concluded. The TETAF Legislative workgroup continues to meet weekly for trauma related legislative focus bills.

Education – *Dawn Koepp, Rosie Bolenbaucher*

No report offered.

Open Forum – *ALL*

Ms. Robb reiterated the current leadership vacancies: Historian, DAL#2, PR/Legislative Chair, and Level III Co-Chair and asked interested members to contact the Board.

Adjournment – *Lori Robb*

There being no further items brought for the Board's attention, the meeting was adjourned without objection by President Robb at 14:02. The next scheduled TTCF Board meeting is July 15th @ 1300 via Zoom.

Recorded by,

***Brett Dodwell
TTCF Secretary***