



Texas Trauma Coordinators Forum

GENERAL MEETING MINUTES

March 5, 2021
Via Zoom Meeting

Prior registration occurred via Eventbrite. There were 98 participants in attendance.

Call to order – The meeting was called to order by President Robb at 13:02. Published electronic agendas were provided prior to and during the meeting.

There was a motion to approve the published November 20, 2020 General Membership Meeting minutes by Mr. Betts with a second had by Cotner-Pouncy. There were no suggested revisions, discussion, or dissents and the motion was passed.

Presidents Announcements – *Lori Robb*

Update on DSHS Trauma Rules Guidance Document – It was announced that the DSHS Draft Rules document has been presented the GETRAC Trauma and that stakeholder input has been submitted and accepted by DSHS. There will be a future opportunity for additional stakeholder input in the adoption process. The current version of the document has not be released by DSHS for viewing at this time.

Update on ACS surveys – There was no new input related to virtual ACS surveys from the membership or leadership.

Annual TTCF Award Recipients – The membership was informed that the TTCF Annual Trauma Champion Award has been bestowed to Courtney Edwards and the TTCF Lifetime Achievement Award has been bestowed to Robin Garza.

Announcement of President-Elect nominees – *Courtney Edwards*

Parliamentarian Edwards announced the nominees for President Elect as Garrett Hall, Irene Lopez, and Kathy Rodgers. The floor was opened for additional nominations. No further nominations were voiced, and the floor was closed to nominations via a motion by Ms. Cotner-Pouncy with a second by Mr. Betts. There were no objections to the motion. Each candidate was afforded the opportunity to address the membership and the electronic voting was opened.

Review of proposed bylaws and SOP revisions – Courtney Edwards

Parliamentarian Edward presented the membership with a PowerPoint presentation of the proposed SOP and Bylaw changes vetted by the ad hoc workgroup for annual review. The membership was afforded the opportunity for clarifications and input. The documents will be posted for review 30 days prior to the next General Assembly meeting for anticipated adoption.

Treasurer Report – Jacky Betts

Mr. Betts submitted a written report reflecting current Total Liabilities & Equity as of March 5, 2021 of \$17,304.23 Mr. Betts also reported that a refund was disbursed to one vendor who had paid for in-person meeting attendance and that revenue for the organization has decreased since in-person meetings have been changed to virtual platforms. In closing Mr. Betts announced the financial status of the organization remains solid.

TCRN Recognition – Recognition of members who have recently obtained their TCRN certification were acknowledged: Tamara Connell and Michael Shiels. Ms. Robb was recognized for her recertification of same.

Registry Presentation – Irene Lopez, Michael Shiels

Ms. Lopez led a 30 minutes PowerPoint presentation to the membership related to the 2021 trauma registry operational changes and included resource links to the NTDB change log.

Organizational Updates

Texas Department of State Health Services – Jorie Klein, Elizabeth Stevenson, Michael Murry, Indra Hernandez

Ms. Stevenson gave a report reflecting a current trauma designation facility count for Texas as: 18 Level I, 25 Level II, 62 Level III, 191 Level IV, and 20 IAP for a total of 316 centers. She disclosed that the IAP status will not be extended and that any IAP facility that does not designate by deadline will be required to return any obtained UCC funds.

Ms. Stevenson announced that the DSHS Trauma PI Designation Coordinator Patricia Brachel is retiring on March 25, 2021.

Virtual survey platforms are being enacted by the ACS and DSHS; refer to the DSHS website for guidance documents.

Electronic copies of the facility designation certificates are now being disbursed to facilities to ensure each facility can reproduce the certificates for display as needed.

There are monthly meetings being conducted by DSHS for rural Level IV and non-rural Level IV and Level III trauma facilities in a Q/A format. Please email the DSHS staff for meeting information.

The draft trauma rules revision document has been reviewed at the GETAC Trauma meeting and is proceeding through the State adoption process. Please subscribe to the DSHS 'GOV' email delivery system for updates.

Ms. Stevenson gave a UCC report for Ms. Hernandez announcing that the UCC application will be released within the next few months and that a minimum 90-day application deadline will be declared once the application is distributed.

Epidemiology State Registry – *Pierce Baumann, Judy Whitfield*

Mr. Baumann reported the registry is functioning on the 2020 NTDS platform with no current plans to move to the 2021 NTDS platform. He reminded the membership that submissions going back to 2016 are still being accepted. In closing he reported that updates to the report library and website are in progress. Ms. Whitfield furthered that registry educational offerings are scheduled to resume soon.

Texas EMS Trauma and Acute Care Foundation TETAF – *Dinah Welsh, Brenda Putz*

Ms. Welsh announced the TETAF 'Legislature Focus Week' for March 22 through 26 and encouraged the TETAF membership to sign up for events and information via the TETAF website. The group was reminded of the importance of stakeholder feedback and input to their legislators and that the state-wide revenue reduction of 5% will be challenging to absorb.

Emergency Nurses Association ENA – *Courtney Edwards*

Ms. Edwards reported that the TNCC course is now fully virtual and that the ENPC course is moving that way. She reminded the membership of the Texas ENA meeting April 9-10, 2021.

Society of Trauma Nurses STN – *Tracy Cotner-Pouncy*

Ms. Cotner-Pouncy announced the next Rural TOPIC courses are offered for March 21st and April 1st with sign-up via the STN website. It is recommended that the general TOPIC course be attended prior to registering for the Rural TOPIC course.

American Trauma Society ATS – *Brett Dodwell, Garrett Hall*

Mr. Dodwell reported that numerous Trauma Registry, Trauma Program Manager, Injury Prevention, and ICD10 courses are available for attendance in the virtual environment via the ATS website. Mr. Hall added the annual ATS conference is scheduled for April 9, 2021.

Committee/Workgroup Reports

Membership/Mentorship – *Rebecca Crocker, Terri Rowden*

Ms. Crocker announced that the new member booklet is under revision and is scheduled for distribution.

Special Populations – *Lauren Prouty, Kayla Cehand*

Ms. Prouty reported that updates to the Committee's webpage are ongoing and that McLane Children's Hospital are conducting monthly pediatric presentations. Contact the committee leadership for information.

Injury Prevention – *Cathy Glenn, Ashley Kopech*

No report offered.

Level I / II – *Danielle Sherar, Sheryl Cloud*

Ms. Sherar introduced Ms. Cloud as the new Co-Chair and that a committee meeting is in planning for this month relating to the trauma delineation survey project.

Level III – Tamara Connell, Vacant

Ms. Connell was recognized as the new Chair. She announced that the committee will work closely with the Level IV committee relating to meeting schedules, education, and review of the DSHS Draft Rules Revision document. The Co-Chair vacancy was also noted.

Level IV – Janice Markwardt, Joy Henry

Ms. Markwardt relayed the collaborative planned work with the Level III committee.

Fund Raising / Finance – Jessica Vickers, Melanie Martin

Ms. Martin reported that the leadership is scheduled to procure the TTCF merchandise from the previous Chair in the near future. A transition inventory is planned.

Public Relations / Legislative – Vacant, Leanne Beaudet

Ms. Beaudet announced the Chair vacancy and asked any members that are interested in the position to contact her or the Executive Board. She also announced her intent to work closely with TETAF in relation to 'Legislature Focus Week' and to communicate events via social media.

Education – Dawn Koepp, Rosie Bolenbaucher

Ms. Koepp announced the educational offering for today 'OB Trauma' and that the offering will be conducted prior to the adjournment of today's meeting. Ms. Bolenbaucher reported the May meeting educational offering is in progress and solicited future educational subject ideas.

Election Results / Initiation of President Elect

Today's election poll was closed, and Parliamentarian Edwards announced the newly elected TTCF President Elect is Kathy Rodgers. There was a motion by Brett Dodwell to destroy the electronic ballots with a second had by Will Packard. There were no objections and the motion passed. President Elect Rodgers was given the oath of office and recognized by the membership and Board. Ms. Rodgers immediately assumed the office, Ms. Jennings departed the office of Past President, and it was noted that the office of Historian has now become vacant.

Open Forum – ALL

Mr. Hall reported the Texas TQIP meeting has been rescheduled with a new date to be announced soon.

Educational Offering: 'All Hands On Deck – OB Trauma'

Ms. Kathy Rodgers and Ms. Kellie Huebel presented a 60-minute PowerPoint case study of a recent obstetric trauma case that presented to their facility. The presentation included PI review and audience input. A link to obtain CEU documentation was provided to attendees.

Adjournment – Lori Robb

The meeting was adjourned by President Elect Rodgers at 16:21 without objection. The next scheduled TTCF General Membership Meeting is May 18, 2021 with required registration via the TTCF website.

Recorded by,

***Brett Dodwell
TTCF Secretary***

