



Texas Trauma Coordinators Forum

BOARD MEETING MINUTES

January 21, 2021

Zoom Teleconference

Board Members Present: Lori Robb, Sherry Jennings, Brett Dodwell, Courtney Edwards, Kathy Rodgers, Garrett Hall, Tracy Cotner-Pouncy, Danielle Sherar, Terri Rowden, Tamara Connell, Janice Markwardt, Joy Henry, Lauren Prouty, Kayla Cehand, Irene Lopez, Michael Shiels, Cathy Glenn, Ashley Kopech, Rebecca Crocker, Dawn Koepp, Rosie Bolenbaucher, Leanne Beaudet.

Electronic agendas were published and provided, a roll call was conducted, and a quorum was established.

Call to Order – The meeting was called to order by President Robb at 13:01.

Minutes Approval – There was a motion to approve the published 2021 Strategic Planning Meeting minutes (dated November 19, 2020) by Janice Markwardt with a second had by Kathy Rodgers. There were no suggested revisions or dissentions and the motion passed.

President Announcements/Agenda items – Lori Robb

ACS surveys update – A brief discussion was had relating to the ACS returning to a make-up survey schedule that was impacted by the pandemic. There have been virtual surveys conducted by the ACS but not with any Texas facilities yet.

Annual Awards – The 2020 award recipients were announced as: Lifetime Achievement Award to Robin Garza and Trauma Champion Award to Courtney Edwards.

President-Elect candidates – Parliamentarian Edwards reported the current nominees for President-Elect that have agreed to pursue the office are: Garrett Hall, Irene Lopez, and Kathy Rodgers. The nomination process remains open until the February 16, 2021 election.

Bylaws/SOP revisions review – Parliamentarian Edwards presented the proposed revised documents to the Board and gave an overview of the relevant changes. The revised documents will be presented for general membership voting on February 16, 2021.

Capitol Day activities – There was a discussion relating to the decision not to attend the 2021 Capitol Day in person. There was strong support to remain active with the 87th Legislature and the challenges this will present by not visiting with them in Austin. It was noted that TETAF has

initiated their annual Legislature Workgroup that conducts weekly meetings on Friday's at 10:00. The Board was encouraged to sign up for attendance on the TETAF website. It was also noted that the TNA has planned a virtual capitol day on February 8, 2021.

Officer/Board Reports

Immediate Past President – *Sherry Jennings*

Ms. Jennings reported that she has agreed to hold her current office until a duly elected President-Elect is established.

Secretary's Report – *Brett Dodwell*

Mr. Dodwell reported 28 current 2021 members and reminded the Board that the website annual password has been changed. He announced that the website has been updated to include 2021 courses, meetings, leadership changes, and 2021 SMART goals. There was a reminder for the leadership of the following to submit their 2021 goals and budgets: Level III, Finance, and Legislative. It was also noted that TTCF has completed the meeting sessions with DSHS for review of the DSHS draft Evidence of Compliance (trauma rule revisions) document. The document can be accessed via the TTCF homepage.

Treasurer's Report – *Jacky Betts*

No report offered.

At-Large Report - *#1 Garrett Hall, #2 Tracy Cotner-Pouncy*

Mr. Hall reported on the Texas TQIP disseminating a state-wide survey related to facility abstraction of 'DOA' vs 'Died in the ED'. He encouraged all level facilities, regardless of TQIP status, to complete the study. Ms. Cotner-Pouncy announced that STN has formalized the Rural TOPIC Course and will be publishing its availability via the STN website in the near future.

Parliamentarian's Report – *Courtney Edwards*

Ms. Edwards thanked the Board for bestowing the Trauma Champion Award and reported on the President-Elect nominations and SOP/Bylaw revisions (see above).

Historian's Report – *Kathy Rodgers*

No report offered.

Committee Reports

Mentorship – *Rebecca Crocker, Vacant*

Ms. Crocker reported there are two interested members for the vacant Co-Chair position and she will keep the Board informed on a selection.

Trauma Registry – *Irene Lopez, Michael Shiels*

Mr. Shiels reported that educational topics for the 2021 meetings are being finalized. There was a suggestion to include the numerous registry related 2021 changes as an educational focus. There was also a suggestion to develop a CSTR recognition process for the TTCF membership and to include a 'CSTR coin'.

Special Populations – *Lauren Prouty, Kayla Cehand*

Ms. Prouty announced to the Board that she is excited to be back as a TTCF member and that the Committee leadership is looking forward with 2021 plans.

Injury Prevention – *Cathy Glenn, Ashley Kopech*

Ms. Kopech announced that work on the 2021 StopTheBleed Day/Month is proceeding. It was also reported that the StopTheBleed Texas Coalition is reenergized and is meeting on a monthly basis.

Level I / II – *Danielle Sherar, Terri Rowden*

Ms. Sherar reported the Registrar Delineation Study project continues development and is in the IRB stage.

Level III – *Tamara Connell, Vacant*

Ms. Connell expressed her gratitude to the Board for her leadership appointment and is actively searching for a Co-Chair. Ms. Markwardt agreed to work Ms. Connell as the Level III/Level IV relationship has a strong history.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt announced the committee will continue the 2020 meeting format for 2021 as attendees continue to provide positive meeting structure feedback. She also agreed to acclimate Ms. Connell in the Level III Chair role.

Workgroup Reports

Fund Raising / Finance – *Jessica Vickers, Melanie Martin*

No report offered. Mr. Dodwell agreed to contact Ms. Vickers to inquire about the merchandise exchange from the prior Chair.

Public Relations / Legislative – *Kelsie Reeh, Leanne Beaudet*

Ms. Beaudet reported the above noted TNA 'virtual' Capitol Day on February 8, 2021 and agreed to publish the information on the TTCF list server and social media. She also stated that work has begun on the next issue of the TTCF newsletter.

Education – *Dawn Koepp, Rosie Bolenbaucher*

Ms. Koepp announced that efforts continue with TTCF CEU offerings and that the 2021 TTDEC Course is in the planning stage. Ms. Bolenbaucher reported that work continues with recorded educational offerings as a membership deliverable and that she will collaborate with Ms. Rodgers on a specific patient case that would make a good presentation.

Open Forum - ALL

Ms. Prouty solicited the Board for a listing of prior CEU offerings, which Ms. Bolenbaucher agreed to supply.

Adjournment – There being no further items brought for the Board's attention, President Robb adjourned the meeting at 14:03. The next scheduled TTCF Board meeting is April 15, 2021.

Recorded by,

***Brett Dodwell
TTCF Secretary***