



*Texas Trauma Coordinators Forum*

## **GENERAL MEETING MINUTES**

**February 18, 2020**

**Embassy Suites Central, Austin Texas**

Registration Opened at 07:30. There were 101 participants in attendance.

**Call to Order, Pledge** – The meeting was called to order by President Robb at 08:02. Hardcopy agendas were provided and a sign-in sheet was utilized. CLS Behring and KCentra vendors were present in the registration hall.

**Approval of November 2019 Meeting Minutes** – There was a motion to approve the published November 15, 2019 General Membership Meeting minutes by Janice Markwardt, there was a second to the motion by Courtney Edwards. There were no voiced revisions or objections and the motion passed.

### **Presidents Announcements** – *Lori Robb*

New meeting format – Ms. Robb announced the new general meeting format to the membership. Changes include the Injury Prevention and Special Populations committees meeting in conjunction with the Level I/II/III/IV committees.

2021 Strategic Planning Meeting – The membership was informed of the Board's decision to conduct the 2021 Strategic Planning Meeting on Thursday November 19, 2020 in the Fort Worth area, one day prior to the November 2020 Board and General Membership meetings. There was a request to the membership for a Fort Worth local facility to host the meeting to save hotel meeting room expenses.

2020 TTDEC course – The membership was informed of the TTDEC Course offering for May 18, 2020. Registration is currently available on the TTCF homepage.

**TTCF February 18, 2020 General Meeting Minutes**

CE surveys – The membership was informed to process the CE offering evaluations via QR scan codes that will be displayed throughout today’s meeting.

Vendors – Attendees were encouraged to visit the CLS Behring and KCentra vendor booths in the registration hall.

**Financial Report** – *Jacky Betts*

Mr. Betts presented a written, itemized financial report dated December 31, 2019 reflecting total Liabilities & Equity of \$18,545.91. The membership was informed of the importance of electronic meeting registration to ensure adequate food offerings and to maximize the morning check-in process. Mr. Betts also informed the membership of today’s special merchandise raffle.

**TCRN Recognition** – There were no new certificates’ offered for recognition.

**Education offering** – PIPS – Ms. Garza and Ms. Rodgers presented a hour long interactive discussion and presentation on trauma performance improvement. The membership was provided a QR code for evaluations and to obtain CE certificates.

**Registry Report/Education** – Ms. Lopez and Mr. Shiels presented a PowerPoint presentation to the membership relating to trauma registry operations. A short Q&A session followed the presentation.

**Committee Breakouts** – A 1.5 hour breakout session was conducted by the Level I/II/III/IV committees including the Special Populations and Injury Prevention committees meeting conjoined.

**Ask the Experts** – A panel Q&A was conducted between TETAF trauma surveyors and the general membership.

**Lunch/Networking** – Lunch was provided for all attendees and members of the Board of Directors met with inaugural member attendees.

External Reports

**Department of State Health Services (DSHS) OEHS/TS** – *Elizabeth Stevenson, Indra Hernandez, Michael Murray*

Ms. Hernandez introduced her newly hired assistant Liana Mendoza to the membership. She reported that the Uncomp application for FY19 (2017 patient arrivals) will be closing at the end of this month and that SB 500 (Hurricane Harvey and Rural County Funding) is included in this disbursement. SB 500 was awarded \$17M, with \$2M appointed to the RACS. The remaining \$15M to be distributed via 40% to the Rio Grande Valley Level I project, 40% to Harvey impacted facilities, and 20% to Rural County facilities. It was noted that a facility can annotate in the Harvey status or Rural County status, but not both.

Mr. Murray reported that the EMS/Trauma Office has hired 3 new staff members. Current trauma facility designations in Texas was reported as 289: Level I (18), Level II (25), Level III (56), and Level IV (190). Mr. Murray also reported 20 facilities in IAP status. In closing he noted that the 157.125 Trauma Rules revision document (Guidance Document) was released in February 2020 and that the stakeholder input deadline is March 20, 2020.

**State Trauma Registry** – *Pierce Baumann, Aisha Spinks*

Ms. Spinks informed the membership of Mr. Baumann's appointment as the new State Trauma Registry Manager. She also reported that the State's trauma vendor, Maven, is pricing out the request to operate the State registry using the ITDX2020 format which could take up to 5 months to implement.

**Texas EMS, Trauma & Acute Care Foundation (TETAF)** – *Brenda Putz, Kathy Clayton*

Ms. Clayton asked the membership to submit trauma survey requests as soon as possible and at a minimum 12 months prior to designation expiration.

**Emergency Nurses Association (ENA)** – *Courtney Edwards, Rosie Bolenbaucher*

Ms. Edwards announced the quarterly meeting is in San Angelo and that the ENPC course is scheduled for revision. She also asked the membership to contact her and/or the state leadership for any difficulty in obtaining courses in rural locations.

**Society of Trauma Nurses (STN)** – *Rosie Bolenbaucher, Tracy Cotner-Pouncy, Courtney Edwards*

Ms. Cotner-Pouncy announced tomorrow's scheduled TOPIC Course has been cancelled related to low registration. It was also announced that the revised TOPIC Course inaugural offering will be conducted at TraumaCon in April 2020.

**American Trauma Society (ATS)** – *Tracy Cotner-Pouncy, Garrett Hall, Brett Dodwell*

Mr. Dodwell informed the membership that the only Texas scheduled offering of the revised Trauma Registry Course is April 27-28, 2020 in Austin which will be hosted by Dell Children's Hospital. It was also noted that the ICD10 course is slated for 4 offerings in 2020 and that the CSTR exam has a new vendor which will afford more opportunities to schedule exam dates.

**Obesity in Trauma** – Dr. Bill Morgan FACS, Trauma Medical Director Baylor Scott & White Hillcrest, presented an hour long educational offering via PowerPoint on obesity in trauma. The membership was presented with a QR code for evaluations and to obtain CE certificates at the conclusion of the presentation.

## Committee / Workgroup Reports

### Membership – *Rebecca Crocker, Melanie Martin*

Ms. Crocker reported 13 new members in attendance at today's meeting and they were given and reviewed the new members' booklet. The TTDEC course was discussed as were the 2020 TTCF meeting dates and locations.

### Fund Raising / Finance – *Cassandra Dubose, Vacant*

Ms. Dubose informed the membership of the available TTCF merchandise and her intent to replenish TTCF polo shirts and T-shirts.

### Level I / II – *Danielle Sherar, Terri Rowden*

Ms. Cotner-Pouncy led the meeting of 37 participants. The membership was informed of the appointment of Terri Rowden to the Co-Chair position. The committee discussed charging the GETAC Trauma Committee to conduct their meetings on Wednesdays to assist with TTCF membership participation. Ms. Robb agreed to discuss the meeting date request with Dr. Flaherty. Recent survey insights were also discussed as well as trauma registry data validation processes. The committee's 2020 goals were reviewed and a research workgroup was discussed. Mr. Hall agreed to set up a GoToMeeting to review the complication validation spreadsheet.

### Level III – *Melanie Leonard, Heather Hill*

Ms. Hill reported 17 attendees who discussed the 157.125 rule revisions, recent/upcoming surveys, chart documentation, warming measures, neurosurgical and orthopedic response times, and non-surgical admissions.

### Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt announced 34 attendees who discussed the committee's 2020 goals, the 157.125 rule revisions, and recent surveys. The rule revision stakeholder input deadline was noted as March 20, 2020. Ms. Markwardt reported excellent interaction by meeting participants.

### Public Relations / Legislative – *Kelsie Reeh, Leanne Beaudet*

Ms. Reeh announced that \$78 worth of merchandise in the form of notebooks and card holders were given to those who attended the 'new member' meeting. She announced the leadership's intention of completing the new e-newsletter and obtaining managerial access to the TTCF social media accounts.

### Injury Prevention – *Cathy Glenn, Ashley Kopech*

Ms. Glenn reported 70 participants in the conjoined meeting with the Level breakouts. She announced the subject for the August 2020 educational offering is scheduled to be 'human trafficking for health care providers' and reminded the membership that human trafficking training is a requirement for nursing license renewal beginning in September 2020. Extending the reach of IP programs in Level III and Level IV facilities was also discussed in the confines of operating on a 'shoestring' budget.

Special Populations – *Jessica Vickers, Rebecca Callaway*

Ms. Vickers reported 70 participants in the conjoined meeting with the Level breakouts. Discussion included PTSD assessments, human trafficking, bariatric patient's education and resources, 2019 Braeslow Tape changes and Armstrong Medical Review changes.

Education – *Dawn Koepp, Rosie Bolenbaucher*

Ms. Koepp confirmed future educational offering subjects and requested that the membership and committee/workgroup leadership continue to provide input for same.

**Open Forum** – *All*

There were no items brought for attention. The winner of today's raffle was announced as Janice Markwardt.

**Adjournment** – Without any noted objections, the meeting was adjourned by President Robb at 15:20. The next scheduled TTCF General Membership Meeting is May 19, 2020.

***Recorded by,***

***Brett Dodwell***  
***TTCF Secretary***