



DATE: May 28, 2020

TO: ALL DEPARTMENTS, BOARDS AND COMMISSIONS

FROM: Valerie D. Hayes, Deputy Finance Director for Payroll *V.D.H.*

SUBJECT: DISTRICT COUNCIL 33 & 47 RATIFICATION BONUS

District Council 33

All full-time DC33 members will receive a \$475 ratification bonus paid by June 1, 2020. Members that worked more than 50% of regular hours onsite in April 2020 will receive an additional \$275 ratification bonus by July 25, 2020.

Eligible employees must meet the following conditions as of the ratification date:

- Permanent full-time employees
- Coded in Oracle as compulsory union code A, G, I, M and T
- On the active payroll and/or currently on military leave as part of Operation Enduring Freedom

School Crossing Guards and permanent part-time employees will receive a \$250 ratification bonus paid by June 1, 2020. Permanent part-time employees must meet the following conditions as of the ratification date:

- Worked a minimum of 18 hours per week for the month of April 2020
- Coded in Oracle as compulsory union code A, G, I, M and T
- On the active payroll and/or currently on military leave as part of Operation Enduring Freedom

Probationary employees hired between November 1, 2019 and May 1, 2020 will receive their bonuses upon completion of their probation periods. Permanent employees who are on a leave of absence without pay as of May 1, 2020 will be eligible for the bonus only if he/she returns to the active payroll before November 1, 2020 and remains on the active payroll for at least sixty (60) consecutive calendar days. No exceptions. When employees in the above categories are eligible for payment, please e-mail their names, payroll numbers and bonus amount due to me and cc Sony John of Central Payroll. As soon as we gather enough eligible employees we will pay them; we will not pay them one at a time. If an employee receives a bonus payment and is not entitled, please make payment arrangements with employee to recover the overpayment.

All Bonus Payments will be paid via Direct Deposit/Pay Card.

Employees who terminate prior to May 1, 2020 for DC33 will not receive the bonus.



District Council 47

All full-time DC47 members will receive a \$475 ratification bonus paid by June 1, 2020. Members that worked more than 50% of regular hours onsite in April 2020 will receive an additional \$275 ratification bonus July 25, 2020.

Eligible employees must meet the following conditions as of the ratification date:

- Permanent full-time employees
- Coded in Oracle as compulsory union code J, H and R
- On the active payroll and/or currently on military leave as part of Operation Enduring Freedom

All permanent part-time employees(and permanent part time employees in Legacy who are now coded as Temporary in One Philly) will receive a \$237.50 ratification bonus paid by June 1, 2020. And Part-time members that worked more than 50% of regular hours onsite in April 2020 will receive an additional \$137.50 ratification bonus by July 25, 2020.

Permanent part-time employees must meet the following conditions as of the ratification date:

- Worked a minimum of 18 hours per week for the month of April 2020
- Coded in Oracle as compulsory union code J, H and R
- On the active payroll and/or currently on military leave as part of Operation Enduring Freedom

Probationary employees hired between November 1,2019 and May 1, 2020 will receive their bonuses upon completion of their probation periods. Permanent employees who are on a leave of absence without pay as of May 1, 2020 will be eligible for the bonus only if he/she returns to the active payroll before November 1, 2020 and remains on the active payroll for at least sixty (60) consecutive calendar days. No exceptions. When employees in the above categories are eligible for payment, please e-mail their names, payroll numbers and bonus amount due to me and cc Sony John of Central Payroll. As soon as we gather enough eligible employees we will pay them; we will not pay them one at a time. If an employee receives a bonus payment and is not entitled, please make payment arrangements with employee to recover overpayment.

**All Bonus Payments will be paid via Direct Deposit/Pay Card.
Employees who terminate prior to May 1, 2020 for DC47 will not receive the bonus.**