

## Classroom Cleaning & Disinfecting Checklist

Date and Time: \_\_\_\_\_ Room Inspected: \_\_\_\_\_ Inspector: \_\_\_\_\_

		YES	NO	N/A
1) Signs posted for symptoms of COVID-19				
		YES	NO	N/A
2) Cleaning staff using personal protective equipment				
	Evidence: Gloves			
	Evidence: Eye protection if risk of chem splash			
		YES	NO	N/A
3) Hand cleaning supplies readily available				
	Evidence: Hand soap dispensers full			
	Evidence: Paper towel dispensers full			
	Evidence: Hand sanitizer present			
		YES	NO	N/A
4) Clean interior surfaces				
	Evidence: Walls			
	Evidence: Windows			
	Evidence: Doors			
	Evidence: Flooring			
		YES	NO	N/A
5) Clean and disinfect surfaces that are frequently touched. For disinfection, as per CDC recommendation diluted household bleach solutions, alcohol solutions with at least 70% alcohol, and most common EPA-registered household disinfectants should be effective.				
	Evidence: Student/Teacher desks and podium			
	Evidence: All chairs			
	Evidence: Electronics - switches/knobs/remote			
	Evidence: Doorknobs			
	Evidence: Countertops			
	Evidence: Sink area			
	Evidence: Storage, bookshelves, cabinets, mobile etc.			
		YES	NO	N/A
6) Clean and disinfect porous surfaces and items. If they can be laundered do so using the warmest water setting for the item. If not, use products with the EPA-approved emerging viral pathogens claims that are suitable for porous surfaces, as per CDC recommendation.				
	Evidence: Carpet and rugs			
	Evidence: Drapes, soft seating, and upholstery			
	Evidence: Stuffed animals, puppets and pillows			
	Evidence: Towels and dry erase cloths			
		YES	NO	N/A
7) Cleaning staff clean hands often. They are encouraged to clean hands after: removing gloves, blowing one's nose, using the restroom, eating or preparing food, and after contact with another person who needs assistance (e.g., a child).				
		YES	NO	N/A
8) All chemicals, cleaning and disinfectant supplies clearly marked and when not in use out of reach of children.				
	Evidence: Not left on counter			
	Evidence: MSDS on file for all chemicals			
	Evidence: Locked in cabinet or custodial closet			