

Unit/Standard Number	High School Graduation Years 2019, 2020 and 2021		Proficiency Level Achieved: (X) Indicates Competency Achieved to Industry Proficiency Level
	<b>Child Care and Support Services Management CIP 19.0708 Task Grid</b>		
	<b>Secondary Competency Task List</b>		
<b>100</b>	<b>ORIENTATION AND SAFETY</b>		
101	Follow school, classroom and clinical rules and regulations.		
<b>200</b>	<b>PROFESSIONALISM</b>		
201	Compare and analyze types of early learning programs.		
202	Identify personal qualities for employment and career opportunities.		
203	Develop a personal and professional portfolio.		
204	Investigate the requirements of the CDA Credential and PA School-Age Credential.		
205	Analyze NAEYC Standards and the Code of Ethical Conduct.		
206	RESERVED		
207	Investigate the importance of advocacy in the profession.		
208	Identify resources for professional development.		
209	Identify state, national and international models of pre-kindergarten.		
210	Investigate the Keystone Stars Requirements.		
<b>300</b>	<b>HEALTH AND SAFETY</b>		
301	Identify Department of Human Services regulations and PA Department of Education codes.		
302	Obtain Pediatric First Aid and infant/child CPR certification		
303	Complete Mandated Reporter Training		
304	Identify communicable diseases and chronic medical conditions.		
305	Identify characteristics of a safe, healthy environment.		
306	Describe infection control procedures, sanitation practices and prevention of illness policies.		
307	Identify nutritional requirements, including CACFP guidelines		
308	Plan nutritious meals and snacks.		
309	Identify guidelines and procedures to care for the mildly ill child.		
310	follow adult health regulations.		
311	Complete a health and safety checklist and develop recommendations for implementation of a checklist.		
312	describe safe transportation practices in child care settings.		
313	Identify components of an emergency management plan for a child care setting.		
314	Identify liability issues of child care workers regarding children's safety in a child care setting.		
315	Identify and describe program records, budgets and reports.		
316	Describe and apply best practices for reducing stress on children and caregivers in the early learning environment.		
317	Complete Health & Safety Basics: Requirements for Certification (6 hours).		
<b>400</b>	<b>LEARNING ENVIRONMENT (PHYSICAL SPACE)</b>		
401	Examine the value of play and use best practices to support children's play.		
402	Examine the process and use best practices for developing children's creativity.		
403	Examine, evaluate and use culturally relevant learning centers and materials.		
404	Evaluate and maintain the indoor and outdoor learning environments.		
405	Evaluate classroom environment using the ITERS, ECERS and/or SACERS.		

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<b>500</b>	<b>CHILD DEVELOPMENT (SOCIAL, EMOTION, PHYSICAL, INTELLECTUAL, LANGUAGE DEVELOPMENT)</b>	
501	Identify educational theorists and their concepts.	
502	Identify developmental stages and areas.	
503	Identify the stages of artistic and musical development.	
504	Identify characteristics of infant development.	
505	Identify characteristics of toddler development.	
506	Identify characteristics of preschool development.	
507	Identify characteristics of school-age development.	
508	Identify characteristics of special needs children.	
509	Research the importance of early language and literacy development for school success.	
510	Integrate literacy/language development throughout all activities.	
511	Investigate the needs of dual language learners.	
<b>600</b>	<b>CLASSROOM MANAGEMENT AND POSITIVE GUIDANCE</b>	
601	Use positive methods to guide children's behavior.	
602	Analyze the influence of environment and caregiver management techniques on children's behavior.	
603	Observe, supervise and record the daily routines of children.	
<b>700</b>	<b>STANDARDS, CURRICULUM, AND ASSESSMENT</b>	
701	Use basic tools and types of observations.	
702	Observe, record and analyze children's behavior.	
703	Develop appropriate learning experiences based on observations.	
704	Link the Pennsylvania Learning Standards for Early Childhood (infant-toddler, pre-kindergarten and kindergarten) to all learning experiences.	
705	Demonstrate the connections between learning standards, curriculum and assessment.	
706	Describe the elements of curriculum (individualized goals, family and environment, learning environment, content resources).	
<b>800</b>	<b>CURRICULUM DEVELOPMENT</b>	
801	Investigate a variety of curriculum models.	
802	Develop long and short-range curriculum goals.	
803	Determine and write objectives.	
804	RESERVED	
805	Compile a resource of learning materials including culturally relevant and diverse experiences.	
806	RESERVED	
807	Plan weekly curriculum.	
808	Develop daily lesson plans that link to the Pennsylvania Learning Standards for Early Childhood.	
<b>900</b>	<b>LEARNING ACTIVITIES/EXPERIENCES</b>	
901	Prepare, present and evaluate self care activities.	
902	Prepare, present and evaluate activities which promote a positive self concept.	
903	Prepare, present and evaluate science activities.	

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904	Prepare, present and evaluate music activities.	
905	Prepare, present and evaluate puppetry activities.	
906	Prepare, present and evaluate flannel board activities.	
907	Prepare, present and evaluate children's literature.	
908	Prepare, present and evaluate language and literacy activities.	
909	Prepare, present and evaluate math activities.	
910	Prepare, present and evaluate creative art activities.	
911	Prepare, present and evaluate food and nutrition related activities.	
912	Prepare, present and evaluate health and safety activities.	
913	Prepare, present and evaluate social studies activities.	
914	Prepare, present and evaluate fine motor activities.	
915	Prepare, present and evaluate gross motor activities.	
916	Prepare, present and evaluate transition activities.	
917	Prepare, present and evaluate creative drama activities.	
918	Prepare, present and evaluate creative movement activities.	
919	Prepare, present and evaluate woodworking activities.	
920	Identify steps to plan field trips as a learning experience.	
921	Prepare, present and evaluate activities incorporating current technology.	
<b>1000</b>	<b>PROGRAM PARTNERSHIPS</b>	
1001	Communicate with families through written documentation.	
1002	Create a resource file of community services.	
1003	Describe and implement best practices for supporting children and families during transition.	
1004	Identify the family's role in developing individualized goal plans for children.	
1005	Identify the role that cultures and values of the family play in children's upbringing and individualize experiences for children.	
<b>1100</b>	<b>CLINICAL EXPERIENCE</b>	
1101	Participate in an infant program.	
1102	Participate in a toddler program.	
1103	Participate in a preschool program.	
1104	Participate in an elementary school program.	
1105	Participate in a special needs and/or inclusive program.	
<b>1200</b>	<b>RESERVED</b>	
1201	RESERVED	
1202	RESERVED	
1203	RESERVED	
1204	RESERVED	
1205	RESERVED	
1206	RESERVED	
1207	RESERVED	