

**Minutes of the State of Nevada  
Board of Registered Environmental Health Specialists Meeting  
(REHS)  
February 15, 2012**

**Location:** Ellis Island Casino  
4178 Koval Lane  
Las Vegas, Nevada 89109  
Wednesday, February 15, 2012  
Ellis Island Restaurant, Room "C"  
11:00 am

**REHS Quorum Present:** John Kukulica, FMP, Chair (via telephone)  
Tony Macaluso, REHS, Secretary  
Karen Dorsey, FMP, Member  
Richard Elloyan, REHS, Member  
Larry Law, REHS, Member

**REHS Absent:** None

**Other Attendees:** None

- 1.\* Call to Order – John Kukulica, Chair.**  
Chairman Kukulica, via telephone attendance, called the meeting to order at 11:00am.
- 2.\* Roll Call/Quorum – John Kukulica, Chair.**  
Chairman Kukulica called roll as indicated by the "REHS Quorum Present and REHS Absent" as listed above. A quorum was present and the meeting had been duly noticed.
- 3. \* Approval of Minutes from the November 16, 2011 Board Meeting.**  
Member Dorsey motioned and Member Law seconded the motion to approve the November 16, 2011 meeting minutes as submitted. The motion carried unanimously.
- 4.\* Update and possible action on package from Nevada Department of Public Safety regarding Audit Process.** Member Karen Dorsey stated a package was received and given to Member Larry Law to review. Member Law contacted Julie Ornellas and requested an extension to allow the board time to discuss the information. The extension was granted. Member Dorsey stated this is the same department that questioned the routing of the REHS Board mail. A post office box was obtained therefore that requirement was satisfied. That was one part of Ms. Ornellas' request. The other aspect is that a standard audit is going to be conducted. Member Law stated the audit would be sometime in March. Member Elloyan asked if the purpose of the audit to be sure the fingerprint process is kept secure. Member Dorsey stated that was the main concern. Member Elloyan stated he believes the next request will be regarding having a secure place to

store fingerprints. The fingerprints are kept in a locked filing cabinet with recording secretary Kris Schamaun having the only access. Member Elloyan asked if the board has an outline of what the criteria is. Member Law stated yes. The first thing is to have a person that acts as a liaison between the board and the Department of Public Safety. There are nine items they want to ensure we comply with. Member Elloyan asked if there are any problems with the list. Member Law did not see any possible problems. Member Dorsey asked if Larry Law would have time to be the liaison. He did not foresee a problem with that. Member Dorsey motioned That Larry Law be the REHS Board's representative with the Department of Public Safety. Member Elloyan seconded the motion. The motion carried unanimously. Secretary Macaluso asked when fingerprints are received with the application is a copy kept in the file and what is done with the fingerprints. Kris Schamaun stated the fingerprints are copied and put in the file. The originals are sent out for the background check. The copy of the report received back is put in the file secured in the filing cabinet. Chairman confirmed the files are secure. Member Dorsey asked if we now contact the Dept. of Public Safety to schedule the audit. Member Law stated there are forms that need to be completed and returned and an agreement that needs to be signed and a list of questions. Member Elloyan stated the outcome of any audit should be positive. Member Dorsey agreed. Member Law will complete the forms. Member Law, Dorsey and recording secretary can meet with Ms. Ornellas since all are in Las Vegas.

- 5.\* Closed session for Review, Approval, or Denial of recent applications for registration, testing, or reciprocity of pending applications for registration. Board Member. To be considered:  
Aris So**

**6. \* Meeting Reconvenes**

The meeting was called back to order by Chairman Kukulica.

**7. \* Determinations from Closed Session**

Member Law motioned and Member Dorsey seconded the motion to accept and approve applicant So as a REHST.

**8.\* Secretary's Report – Tony Macaluso.**

Secretary Macaluso stated out of the 208 renewals we've had 185 respond and out of the 23 outstanding renewals, 13 have not replied, the remaining 10 are waiting on additional information to be submitted. Kris stated we still have a couple of weeks to get the other renewals in. The current balance of board's account is \$27,819.39. Member Elloyan motioned to accept the Secretary's Report. Member Law seconded the motion. The motion carried unanimously.

**9.\* Public Comment: Please note that no action may be taken on any matter raised during the public comment period, unless such matter itself has been specifically listed above as an action item. Public comment is limited to two minutes per person.**

No public comments.

**10\* Set Next Meeting date and location.**

The next meeting is set for April 25, 2012 in Las Vegas at 11:00am at Ellis Island.

**11.\* Adjourn**

There being no further business, the meeting was adjourned at 11:30 a.m.

Respectfully submitted,  
Kris Schamaun, Recording Secretary