The meeting was called to order at 6:10 PM by Policy Council Chair Aquila Drayton. Roll call was conducted, and it was determined quorum was established.
Action Items:

**Seating of 2019-2020 Policy Council representatives:**
Aquila Drayton, Policy Council Chair, read the roll call of the 2019-2020 Policy Council representatives and at this time, a quorum was established.

**Agenda:**
Aquila Drayton, Policy Council Chair, asked members to review the agenda and if there were any questions. There were no questions regarding the agenda. **Motion to approve the agenda was made by AnnMarie Alvarado. Seconded by Kailyn Caban. Motion approved.**

**Meeting Minutes:**
Aquila Drayton, Policy Council Chair, asked members to review minutes from the meeting on August 28, 2019. There were no questions asked about the minutes. **Motion to approve the meeting minutes was made by AnnMarie Alvarado. Seconded by Michelle Reed. Motion approved.**

**Financial Statements:**
Devon Jankowski, Finance Analyst, presented the summary of the Financial Statements for HS, EHS, and CCP for the months of May and June, as well as the credit card statements. The cash and In-Kind contributions for HS were $49,451 under and $157,479 over required match. **EHS cash and In-Kind for the months of May & June was $352,045 and $311,215 under the required amount for the current program year. CCP cash and In-Kind for the months of May & June were $284,343 and $360,064 under the required amount for the current program year. EXP cash In-Kind for the months of May and June was $22,021 and $54,086 under.** Mr. Jankowski reviewed all credit card statements for the month of May and June. The credit card statements included Centennial Bank, Citgo, Home Depot, and Walmart expenses. **Motion to approve the Financial Statements, and Credit Card Statements as presented was made by Stephanie Shelton. Seconded by AnnMarie Alvarado. Motion approved.**

**HR Approvals:**
Vilmarie Gonzalez, HR Generalist, presented the new potential hires and separations and the Policy Council Approvals Supplemental for HS/EHS HR during the month of September 2019. There were no questions regarding the HR reports. **Motion to approve the HR Report for the month of May was made by Michelle Reed. Seconded by AnnMarie Alvarado. Motion approved.**

**Director’s Report:**
Gay DeLaughter, Head Start Director, presented the Director’s report for the months of July and August. For the month of July, the Head Start program was not in session and the Expansion program has not yet opened. EHS and CCP were fully enrolled. For the
month of August HS and EHS were under enrolled, but the program is currently selecting new locations to lease and CCP is vetting a new provider. Attendance numbers are looking good. Screening numbers are good and disabilities numbers continue to increase. **Motion to approve the Director's Report for July and August was made by Stephanie Shelton. Seconded by Nouran Barakat. Motion approved.**

**Upcoming Trainings and Conferences:**
The Annual Program Governance Training is on October 18, 2019 at The Heart of Florida United Way.

**Public Comment:**
There were no additional public comments.

**Adjournment:**
Meeting was adjourned at 6:44 pm. The next scheduled meeting will be on Wednesday, October 23, 2019 at 6:00pm at 3500 West Colonial Drive, Orlando, FL. **Motion to approve the adjourn was made by Michelle Reed.**