The meeting was called to order at 6:05 PM by Policy Council Vice Chair Michelle Reed. Roll call was conducted, and it was determined quorum was met 8/8. At that time, it was decided to move forward with the sharing of information and voting on agenda items.

Action Items

Agenda:
Aquila Drayton PC Chair asked members to review agenda. There were no questions/concerns. The agenda was motioned to be approved. It was first motioned by
Michelle, Reed Policy Council Vice Chair and second motioned by Ann Marie Alvarado, Community Rep for approval. *Agenda was approved.*

**Meeting Minutes:**
Michelle Reed PC Vice Chair asked members to review minutes from the previous meetings (7/24/19). There were no questions/concerns. A motion to approve the minutes was made by Stephanie Shelton, Apopka Child Academy and seconded by Michelle, Reed Policy Council Vice Chair for approval. **Motion passed and meeting minutes were approved for July.**

The meeting lost quorum as a PC member that called in lost phone connection.

**Financial Statement:**
Devon Jankowski Finance Analyst presented a summary of the financial statements and credit card statements for HS/EHS/CCP/ Exp - EHS for the month of May.

Mr. Jankowski reviewed all the credit card statements for May.

**HR Approvals:**
Vilmarie Gonzalez HR Generalist, shared hirings and terminations for months of June/July for HS/EHS, CCP, and Expansion.

**Directors Report:**
Gay DeLaughter, Head Start Director, presented the Directors report for the month of July 2019. At this time EHS/CCP are fully enrolled, and HS was out for the summer. Attendance in EHS for May was 82.74%. She stated attendance needs to improve so we can meet the performance standards requirement of 85%. CCP was at 85.18% attendance.

She stated the numbers in the disabilities program were very strong and we need to continue our increased efforts to serve these children.

**IM- Notice of Proposed Rulemaking**
ACF-IM-HS-19-02 was reviewed with the policy

**Adjournment:**
Meeting was adjourned at 6:42 PM. Next scheduled meeting will be on Wednesday September 25, 2019 at 6:00PM at 3500 W. Colonial Dr. Orlando, Fl. **Motion to adjourn was made by Michelle Reed, PC Vice Chair and approved**