COMMUNITY COORDINATED CARE FOR CHILDREN, INC (4C)

President and Chief Executive Officer:
Patricia E. Frank, MBA, CPA
Head Start/Early Head Start
Director: Gay DeLaughter

Head Start & Early Head Start Annual Report
2013-2014

Working with Families to Prepare Children for their Future
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4C's Mission

To be a community leader in providing high quality services that improve the lives of children and families.

Head Start/ Early Head Start Vision

To promote school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social, and other services to expectant mothers, children and families.

Program Values

- The uniqueness and strengths of our children and families;
- Partnerships and bonds with families and the community;
- Respect for our employees, our children, our families, and our community;
- Our knowledge of and belief in inclusive, developmentally appropriate learning; and,
- Environments that recognize and honor the strengths and needs of all children and families;
MESSAGE FROM THE DIRECTOR

4C Head Start/Early Head Start Program has had a full, rich and challenging year. After months of planning and program development, on June 30, 2014 the program received the Notice of Award for the Five Year Project Period (2015 – 2019). 4C Head Start/Early Head Start accepts the challenge and will aggressively prepare for the impending system of Aligned Monitoring, which assesses grantee compliance through a monitoring system that is coupled with a comprehensive five year continuous oversight plan. The Aligned Monitoring System allows for greater granularity in distinguishing between high and low grantee performance. It also aids in intensive examination of performance in identified core areas.

Additionally, the strength and variety of our partnerships greatly benefit the children and families we serve. A few of these that I would like to acknowledge are the local school districts, and county offices, health departments, Early Learning Coalitions; WIC; Goodwill; Healthcare Center for the Homeless.

As we transition into another year, I must also acknowledge the extremely dedicated staff, families, Policy Council and Board of Directors who bring these wonderful programs to fruition. I look forward to the productive year ahead.

Sincerely,

Gay DeLaughter

Head Start and Early Head Start Director
The focus and goal of Program Governance is to ensure that parents are involved in setting program policy and decision-making. There are established By-Laws that direct the Parent Committees and Policy Council in their roles and responsibilities. The purpose of the Policy Council is to oversee the delivery of high quality services to our children and families in accordance with the Head Start Performance Standards. At least 51% percent of the members are parents of Head Start / Early Head Start children currently enrolled in the program.

**POLICY COUNCIL**

**MEMBERS**
- Mildred Garcia
- Nady Padin
- Regina Johnson
- Yariana Codova
- Thalina Gibbs
- Yaris Burgos
- Vivian Pena
- Angel Rodriguez
- Christopher Wald
- Dawd Hodges
- Diego Jimenz
- Jessica Luizincourt
- Johanny Stephens
- Karina Alvarez
- Keshava Persaud

**OFFICERS**
- Sharon Hampton (*Chair*)
- Alisha Evans - (*Vice-Chair*)
- Edith Sabater - (*Treasurer*)
- Shara-Lou Pryce Turner (*Secretary*)

**ALTERNATES**
- Chavoka Hueber
- Denecia Brown
- Stacy Gumbs
- Nady Padin
- Suki Overton Morgan
- Samone Oshay Williams
- Reynard Turner
- Lizeth Vallajos
- Micaela Salinas
The 4C Board of Directors is the governing body of the Head Start/ Early Head Start Program and is responsible for legal and fiscal administration of the program. Members are invited to attend monthly Policy Council meetings.

**Jeremy Sloane – Chair**  
Vasallo Sloane  
Community Director Member  
– Orange

**Darren Crampton – Vice Chair**  
Thumbprint  
Community Director Member  
– Seminole

**Joseph Macau - Treasurer**  
Community Director Member  
– Seminole

**Sharon Hampton**  
Head Start/Early Head Start  
Policy Council Chair  
Retired  
Special Director Member  
– Seminole

**Penny Jones**  
Florida Hospital  
Community Director Member  
– Seminole

**Jason Kimmel**  
Vestal & Wiler  
Community Director Member  
– Orange

**Steven Leary**  
Business Affiliation: Leary Group  
Community Director Member  
– Orange

**Tom McGaffic**  
Gallagher Benefit Services  
Community Director Member  
– Orange

**Luchy Michaelson Reeder**  
Community Director Member  
– Osceola

**Julio Solla**  
Business Affiliation: Julio Solla LLC  
Community Director Member  
– Seminole

**Carlos Velez**  
Extended Term 09/30/2014  
Orlando Magic  
Community Director Member  
– Osceola

**Warren Willis**  
Resorts Online  
Community Director Member  
– Orange

**Jeff Winn**  
International Assets Advisory, LLC.  
Community Director Member  
– Orange

**Jason Schrago**  
CNL Commercial Real Estate  
Community Director Member  
– Orange

**Robert Gerencser**  
Pepsico  
Community Director Member  
– Orange
HEAD START AND EARLY HEAD START
OVERVIEW

4C Head Start is a long-standing program serving Central Florida for over 25 years. This federally funded program for low income children and children with disabilities focuses on the cognitive, social, emotional, and physical development of the child. The overall goal of the program is to bring about a greater degree of social competence in children of low-income families, as well as to empower these families to become more self-sufficient and successful with reaching short and long term family goals. 4C Head Start serves 526 children and families within two Central Florida counties, Osceola and Seminole.

4C began providing Early Head Start program services to the community in February 2010, supported by the American Reinvestment and Recovery Act of 2009. Early Head Start offers 248 children and families comprehensive child development services through a center-based program option in a three-county service area in Central Florida, specifically Orange, Osceola and Seminole counties. 4C Early Head Start also serves pregnant women to ensure they have access to comprehensive prenatal and postpartum care.
## SITE LOCATIONS

### ORANGE COUNTY

#### EHS CONTRACTED SITES

- **A Gateway Rising**
  3323 Westland Drive
  Orlando, FL 32818

- **BETA**
  4680 Lake Underhill Road
  Orlando, FL 32807

- **Marina Cross Family Child Care**
  1250 Alapaha Lane
  Orlando, FL 32828

- **Orlando Day Nursery**
  626 Lake Dot Circle
  Orlando, FL 21801

- **Pine Hills Pre School**
  627 N. Pine Hills Road
  Orlando, FL 32805

- **The Little Red Train**
  647 W. Indiana Street
  Orlando, FL 32805

#### EHS AGENCY SITE

- **Rio Grande**
  1264 South Rio Grande Avenue
  Orlando FL 32805

### SEMINOLE COUNTY

#### EHS CONTRACTED SITES

- **KidzKare Preschool**
  2581 South Sanford Road
  Sanford, FL 32773

- **HS CONTRACTED SITES**
  **Light Years Ahead**
  398 Douglas Avenue
  Altamonte Springs, FL 32714

#### HS AGENCY SITES

- **Altamonte**
  525 Pine View Street
  Altamonte Spring, FL 32701

- **Hamilton**
  1414 Celery Avenue
  Sanford, FL 32771

- **Lawton**
  188 S. Lake Jessup Avenue
  Midway
  Oviedo 32765

- **North Street**
  900 North Street
  Longwood, FL 32750

- **Pine Crest**
  405 27th Street
  Sanford, FL 32773

- **Park Avenue**
  301 S. Oak Avenue
  Sanford, FL 32771

- **5th Avenue**
  419 South Avenue
  Sanford, FL 32771

- **Midway**
  2251 Midway Street
  Sanford, FL 32771

### OSCEOLA COUNTY

#### EHS CONTRACTED SITES

- **Erika Montoya**
  967 Gascony Court
  Kissimmee, FL 34759

- **Little Angels Family Child Care**
  1609 Eola Court
  Kissimmee, FL 34741

- **Naomi Helligar Family Child Care**
  2361 North Smith Street
  Kissimmee, FL 34744

#### HS AGENCY SITE

- **Palm Plaza**
  2232 East Irlo Bronson Highway
  Kissimmee, FL 34744

#### HS AGENCY SITE

- **Baker**
  3500 Baker Drive
  Kissimmee, FL 32741

- **Palm Plaza**
  2232 East Irlo Bronson Highway
  Kissimmee, FL 34744

- **Tennessee**
  1910 Tennessee Avenue
  Saint Cloud, FL 34743
## BUDGET REPORT

### REVENUES FOR 2013-2014

<table>
<thead>
<tr>
<th>Source</th>
<th>Head Start</th>
<th>Early Head Start</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td>HHS Operating Funding</td>
<td>$3,610,213</td>
<td>$2,578,395</td>
<td>$6,188,607</td>
</tr>
<tr>
<td>HHS Training &amp; Technical Assistance</td>
<td>$47,420</td>
<td>$33,233</td>
<td>$80,653</td>
</tr>
<tr>
<td>VPK State Funding</td>
<td>$449,370</td>
<td>$ -</td>
<td>$449,370</td>
</tr>
<tr>
<td>Osceola Board of County Commissioners</td>
<td>$131,833</td>
<td>$23,333</td>
<td>$155,166</td>
</tr>
<tr>
<td>City of Kissimmee</td>
<td>$9,333</td>
<td>$ -</td>
<td>$9,333</td>
</tr>
<tr>
<td>Other cash donations</td>
<td>$7,821</td>
<td>$4,433</td>
<td>$12,254</td>
</tr>
<tr>
<td>Non-cash in-kind donations</td>
<td>$580,460</td>
<td>$499,777</td>
<td>$1,080,237</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td><strong>$4,836,450</strong></td>
<td><strong>$3,139,171</strong></td>
<td><strong>$7,975,620</strong></td>
</tr>
</tbody>
</table>

### EXPENDITURES FOR 2013-2014

<table>
<thead>
<tr>
<th>Category</th>
<th>Program Expenditures</th>
<th>Training &amp; Technical Assistance</th>
<th><strong>TOTAL EXPENDITURES</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Expenditures</td>
<td>$4,789,030</td>
<td>$3,105,938</td>
<td><strong>$7,894,967</strong></td>
</tr>
<tr>
<td>Training &amp; Technical Assistance</td>
<td>$47,420</td>
<td>$33,233</td>
<td><strong>$80,653</strong></td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td><strong>$4,836,450</strong></td>
<td><strong>$3,139,171</strong></td>
<td><strong>$7,975,620</strong></td>
</tr>
</tbody>
</table>

### PROPOSED BUDGET (7/1/14 - 6/30/15)

<table>
<thead>
<tr>
<th>Source</th>
<th>Program Expenditures</th>
<th>Training &amp; Technical Assistance</th>
<th><strong>TOTAL FUNDING</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>HHS Operating Funding + COLA</td>
<td>$3,953,981</td>
<td>$3,307,690</td>
<td><strong>$5,104,585</strong></td>
</tr>
<tr>
<td>HHS Training &amp; Technical Assistance</td>
<td>$46,687</td>
<td>$81,631</td>
<td><strong>$128,318</strong></td>
</tr>
<tr>
<td>HHS Start-Up Funding</td>
<td>$83,000</td>
<td>$ -</td>
<td><strong>$83,000</strong></td>
</tr>
<tr>
<td>VPK State Funding</td>
<td>$507,065</td>
<td>$ -</td>
<td><strong>$507,065</strong></td>
</tr>
<tr>
<td>Osceola Board of County Commissioners</td>
<td>$113,000</td>
<td>$20,000</td>
<td><strong>$133,000</strong></td>
</tr>
<tr>
<td>City of Kissimmee</td>
<td>$8,000</td>
<td>$ -</td>
<td><strong>$8,000</strong></td>
</tr>
<tr>
<td>PNC Funding</td>
<td>$17,250</td>
<td>$7,750</td>
<td><strong>$25,000</strong></td>
</tr>
<tr>
<td>Miscellaneous Revenue Contributions</td>
<td>$2,129</td>
<td>$1,048</td>
<td><strong>$3,177</strong></td>
</tr>
<tr>
<td>Non-cash In-Kind donations</td>
<td>$373,473</td>
<td>$818,532</td>
<td><strong>$1,192,005</strong></td>
</tr>
<tr>
<td><strong>TOTAL FUNDING</strong></td>
<td><strong>$5,104,585</strong></td>
<td><strong>$4,236,651</strong></td>
<td><strong>$9,341,236</strong></td>
</tr>
</tbody>
</table>
CHILDREN AND FAMILY STATISTICS

During Head Start / Early Head Start recruitment and registration, Family Advocates assist families with completing necessary enrollment documents. Everyone who has an age-eligible child is encouraged to complete the enrollment process. Families are required to submit proof of income, proof of birth and proof of residence. The graphs below represent the statistical data gathered for year 2013-2014 program years.

Out of the total Head Start enrollment of 526, Seventy seven percent (77%) of the families were below the income poverty guideline used for eligibility. Nineteen percent (19%) received public assistance. Three percent were homeless and one percent (1%) had income above the poverty guideline.

HEAD START

- Income below 100%
- Public Assistance
- Foster child
- Homeless
- Over income
Out of the total 248 enrolled in the Early Head Start program, seventy six percent (76%) were below the income poverty guideline. Eighteen percent (18%) of the families received public assistance. Four percent (4%) of the families reported that they were homeless. One percent (1%) stated that their child was a foster child. Only 1% was over the income poverty guideline required for eligibility.
Ten (10 or 1.6%) children were two (2) years old. Two hundred and twenty five (225 or 36%) children were three (3) years old, while three hundred and ninety seven (397 or 62.4%) children were four (4) years old.
Sixty one (61 or 19.5%) children were under one (1) year old. One hundred and eleven (111 or 35.5%) children were one (1) year old, while one hundred and forty one (141 or 45%) children were two (2) years old.
CHILDREN AND FAMILY STATISTICS

ENROLLMENT BY ETHNICITY

HEAD START

52% Hispanic
48% Non Hispanic

EARLY HEAD START

73% Hispanic
37% Non Hispanic
CHILDREN AND FAMILY STATISTICS

ETHNICITY BY PERCENTAGE

Head Start

- American Indian/Alaskan: 8%
- Asian: 0%
- Black/American: 0%
- White/European American: 44%
- Bi Racial/Multi Racial: 0%

Early Head Start

- American Indian/Alaskan: 7%
- Asian: 0%
- Black/American: 0%
- White/European American: 65%
- Bi Racial/Multi Racial: 28%
CHILDREN AND FAMILY STATISTICS

HEAD START PARENT LEVEL OF EDUCATION

- Bachelor's Degree: 5%
- Associate Degree: 26%
- GED: 23%
- High School Diploma: 46%

EARLY HEAD START PARENT LEVEL OF EDUCATION

- Bachelor's Degree: 6%
- Associate Degree: 19%
- GED: 38%
- High School Diploma: 37%
<table>
<thead>
<tr>
<th>PIR Performance Indicator</th>
<th>Head Start (632)</th>
<th>Early Head Start (329)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Children with health insurance</td>
<td>627 (99%)</td>
<td>314 (95%)</td>
</tr>
<tr>
<td>Children with private health insurance</td>
<td>9 (1%)</td>
<td>6 (1%)</td>
</tr>
<tr>
<td>Children enrolled in and/or CHIP (Children’s Health Insurance Program), Medicaid</td>
<td>617 (97%)</td>
<td>308 (93%)</td>
</tr>
<tr>
<td>Children with continuous accessible health care</td>
<td>630 (99%)</td>
<td>298 (90%)</td>
</tr>
<tr>
<td>Children up to date on schedule of EPSDT (Early Periodic Screening, Diagnostic &amp; Treatment) at end of year</td>
<td>568 (89%)</td>
<td>46 (13%)</td>
</tr>
<tr>
<td>Children up to date on immunization</td>
<td>457 (72%)</td>
<td>14 (4%)</td>
</tr>
<tr>
<td>Children who completed professional dental exam</td>
<td>456 (72%)</td>
<td>--</td>
</tr>
<tr>
<td>Of the above children, number who needed dental treatment</td>
<td>37 (5%)</td>
<td>--</td>
</tr>
<tr>
<td>Of the children needing dental treatment, number who received it</td>
<td>16 (2%)</td>
<td>--</td>
</tr>
<tr>
<td>Children with continuous accessible dental care provided by dentist</td>
<td>621 (98%)</td>
<td>297 (90%)</td>
</tr>
<tr>
<td>Children up-to-date on age appropriate and primary oral health on schedule of EPSDT</td>
<td>--</td>
<td>129 (39%)</td>
</tr>
</tbody>
</table>

*Even though a child may have medical coverage (insurance) this does not mean that the child has been attending regular Well Child exams scheduled or has been seen by their PCP on a continuous basis. Some children have insurance and do not go to their scheduled appointments and don’t visit their PCP when they are sick, (possibly using urgent care or ER Facilities).
HEALTH SERVICES

• 4C Health Services staff provided one-on-one home visiting services to six women throughout the tri-county area. Staff followed the FSU Partners for a Healthy Baby Curriculum and covered topics such as: Breastfeeding, Childbirth, Smoking Cessation, Substance Abuse/Prevention, Nutrition, and Child Development.

• 4C Health Services staff conducted parent trainings in February 2014, aimed at increasing the knowledge and awareness of pediatric oral health. Trainings were facilitated in Orange and Osceola counties and parents received free oral health supplies as well as educational resources from the Colgate Bright Smiles.

• 4C EHS and HS implemented the use of the Office of Head Start “Oral Health Form” for all children above the age of 36 months. All dental exams and follow-up visits are now documented on this form which allows the health staff to assess the child’s oral health status.

• Parents in all three counties (Orange, Osceola, and Seminole) received education regarding the new healthcare.gov roll out and were invited to participate in an enrollment fair facilitated by Doctors for America.

• 4C Health Services staff partnered with Children’s Home Society to strengthen their Health Services Advisory Committee. Two meetings were held in 2014 and over 15 representatives from the community attended. Representation from Medicaid, Florida Department of Health, WIC, and other agencies assisted our program in making health related decisions to improve the quality of our program.
MENTAL HEALTH SERVICES

4C supports children who demonstrate delays and/or difficulties in social-emotional skills or behavior. The goal of Mental Health services is the creation and maintenance of a positive learning environment. This effort promotes all children’s developing capacity for self worth, close and secure interpersonal relationships, regulation and expression of emotion, and initiative to explore and learn.

<table>
<thead>
<tr>
<th>Services Provided</th>
<th># of Early Head Start children and families</th>
<th># of Head Start children and families</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Children referred to outside agency for services</td>
<td>4</td>
<td>49</td>
<td>53</td>
</tr>
<tr>
<td>Families who received Mental Health supports</td>
<td>1</td>
<td>63</td>
<td>64</td>
</tr>
<tr>
<td>Families who received education/support for domestic violence and or child abuse</td>
<td>7</td>
<td>13</td>
<td>20</td>
</tr>
<tr>
<td>Children who received screening for social emotional status</td>
<td>151</td>
<td>449</td>
<td>600</td>
</tr>
<tr>
<td>Pregnant women who received services</td>
<td>7</td>
<td>N/A</td>
<td>7</td>
</tr>
<tr>
<td>Pregnant women who received services for postpartum Mental Health intervention</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
</tr>
<tr>
<td>Facilitated agreements with outside Mental Health agencies</td>
<td>4 agencies with outside agreements (applies to both programs)</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Collaboration with new and existing community agencies and providers through MOUs or contracts</td>
<td>4 agencies with outside agreements (applies to both programs)</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>
DISABILITY SERVICES

The services support children who demonstrate delays in communication, physical, self help, social-emotional, and or thinking and reasoning skills. This effort identifies children who may benefit from further evaluation and links families to support services through the school district or Early Intervention Agency.

<table>
<thead>
<tr>
<th>SERVICES PROVIDED</th>
<th># OF EARLY HEAD START CHILDREN AND FAMILIES</th>
<th># OF HEAD START CHILDREN AND FAMILIES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Children identified as Children with Disabilities</td>
<td>28 IFSPs (Individual Family Service Plans)</td>
<td>73 IEPs (Individual Education Plan)</td>
<td>101</td>
</tr>
<tr>
<td></td>
<td>8% by mid 2013-14</td>
<td>10% by May 2014</td>
<td></td>
</tr>
<tr>
<td>Children with identified concerns, (private services, not eligible for special services, undetermined)</td>
<td>40</td>
<td>76</td>
<td>116</td>
</tr>
<tr>
<td>Collaboration with new and existing community agencies and providers through MOUs or contracts</td>
<td></td>
<td>6 agencies</td>
<td></td>
</tr>
</tbody>
</table>

- Recruitment and referrals occur through collaborations with community, Part B, Part C IDEA partners
- Children identified with a possible developmental concern are referred to our community, and/or Part C, Early Intervention or to our LEA partners for further evaluation.
- Therapy services and classroom experiences are coordinated to meet individual children’s needs
- Children with a variety of presenting diagnoses were served in our inclusive learning environments, including autism, deaf/blind impairment, emotional disturbance, health impairment, spina bifida, developmental delay, speech/language impairment.
- By mid 2013-2014, 8% of our enrollment were children identified as having a disability, by May 2014, 10% of our enrollment were identified children with a disability.
4C believes that good nutrition is an important part of leading a healthy lifestyle. For this program year we served breakfast, lunch and PM snacks. Emphasis is on whole grains, fresh fruits, vegetables, protein and dairy products. As a program whose meals are funded by the Child Care Food Program, 4C implements a nutrition program that meets the nutritional needs and feeding requirements of each child, as well as USDA meal pattern requirements. Menus are approved and shared with parents. All meals are served Family Style.

The total meals served are illustrated below:

**Head Start**

- **Breakfast**: 50,775
- **Lunch**: 51,433
- **PM Snack**: 45,997

**Early Head Start**

- **Breakfast**: 17,415
- **Lunch**: 17,738
- **PM Snack**: 15,065
The 4C HS and EHS Program Managers, QA Coordinators, Family & Community Partnership Coordinators, Content Area Specialists and other trained staff (Site Supervisors, Teachers, etc.) have conducted multiple monitoring that includes: meal review, nutrition assessment, health and safety assessment, safe environment checklists, Environment Rating Scales, classroom observations, etc., to ensure compliance to the Head Start Performance Standards and best practices for Infant-Toddler and Preschool care. Ongoing, regular monitoring helps to assess operations to ensure that necessary steps are being taken and appropriate interventions are taken in a timely manner. External monitoring is assessed by local State licensing agencies, fire departments and food service programs. Internal monitoring occurs on a routine and regular basis by Site Supervisors, Area Specialists and on a frequent basis by Program Managers, Coordinators and Program Directors.

### ERS Overall Score EHS Sites 2013-2014

<table>
<thead>
<tr>
<th>Site</th>
<th>ERS Overall Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGR</td>
<td>4.37</td>
</tr>
<tr>
<td>BETA</td>
<td>4.32</td>
</tr>
<tr>
<td>CROSS</td>
<td>5.43</td>
</tr>
<tr>
<td>ODN</td>
<td>4.12</td>
</tr>
<tr>
<td>PHP</td>
<td>3.98</td>
</tr>
<tr>
<td>LRT</td>
<td>3.62</td>
</tr>
<tr>
<td>RIO</td>
<td>3.53</td>
</tr>
<tr>
<td>KK</td>
<td>3.19</td>
</tr>
<tr>
<td>LYA</td>
<td>3.98</td>
</tr>
<tr>
<td>LITAN</td>
<td>5.94</td>
</tr>
<tr>
<td>MONT</td>
<td>5.78</td>
</tr>
<tr>
<td>NAO</td>
<td>4.82</td>
</tr>
<tr>
<td>PALM</td>
<td>4.87</td>
</tr>
</tbody>
</table>

**LEGEND:**

- AGR – A Gateway Rising
- BETA – Beta
- CROSS – Marina Cross Family Child Care
- ODN – Orlando Day Nursery
- PHP – Pine Hills Preschool
- LRT – Little Red Train
- RIO – Rio Grande
- KK – KidzKare Preschool
- LYA – Light Years Ahead
- LITAN – Little Angels Family Childcare
- MONT – Erica Montoya
- NAO – Naomi Helligar Family Childcare
- PALM – Palm Plaza
Routine Monitoring and Reporting

- Daily & Weekly facility checklists and reports record monthly compliance / health / safety / nutrition reviews
- Information gathered from database and onsite reviews

Formal Monitoring Events

- Occurs 3 – 4 times annually
  - Includes program Self-Assessment and Environment Rating Scales – ITERS, ECERS, FCCERS & CLASS Pre-K
  - Teaching Strategies GOLD®

Follow Up & Tracking

- Concerns are followed up until complete or remedied
- Incomplete follow up is reported monthly
- Centerpiece is Child Plus database system

Training & Technical Assistance

- Important element of monitoring; utilized to help prevent non-compliances and to focus attention on correction when non-compliances or systems issues are identified.
COLLABORATIONS AND PARTNERSHIPS

- The Grove Counseling Center - Budgeting, nutrition, substance abuse, domestic violence, and behavioral health disorders.

- ALCO (Adult Learning Center Osceola) English - provide ESOL (English to Speakers of Other Languages) training for eligible parents.

- Provide ESOL training for eligible parents.

- University of Florida County Extension Services - provides Nutrition training for program staff and parents.

- PNC Bank - provides financial literacy training for eligible parents and families in money management topics, financial education and materials.

- Good Will Industries - Employment and interviewing skills, professional resumes, discovering personal strengths.

- Choices - Changes Counseling Center - Domestic Violence.

- Adult Literacy League - GED courses in grammar, spelling, math and English conversation courses for ESOL.

- GED - Mid Florida Tech and Vo-Tech Orlando.

- Nemours Healthy habits for life.

- Professional Academy of Health - Continuing education opportunities in the medical field for parents.

- New Life Connections, Inc. - Certified batterer’s intervention program.

- Safe House - Outreach crisis counseling, support groups, advocacy, safe shelter/housing, case management for victims of domestic violence. Interviewing skills, professional resumes, discovering personal strengths.

- Open house at all centers, county-wide registration events, collaborations with other grantees, Early Learning Coalitions, School Districts, Part B and Part C providers, local licensing agency, community child care providers.

- Retired and Senior Volunteer Program (RSVP) volunteers also provide services to the 4C program with commitments to assist children with language and literacy development and story-time.
FAMILY AND COMMUNITY ENGAGEMENT

The Head Start/ Early Head Start Family and Community Engagement Framework demonstrates that strong relationship building with families is truly the cornerstone to success for both the family and the child. Parents are encouraged to be active in every aspect of our program. Being elected to Policy Council, attending the monthly parent meeting, volunteering in the classroom, school readiness, transition, and Health Advisory Committees and being involved in new staff interviews are some of the ways that families were engaged in the program this year.

COMMUNITY ENGAGEMENT

Several of the sites participated in the National Early Care & Learning Collaborative: Taking Steps to Healthy Success to Promote Healthy Practices and Prevent Obesity, facilitated by Nemours, and funded by the Center for Disease Control CDC. It was designed to work with the Let’s Move Child Care Initiative established by Michelle Obama targeting younger children and their families in child care centers.

EHS Palm Plaza held a Let’s Move Fun Day and invited all of the parents to participate after a parent meeting describing the growing obesity trends.

TRAINING

In 2013-2014 the Head Start and Early Head Start Program has also provided opportunities for several parents to receive continuing education in institutions such as Seminole State College, Valencia Community College, American College, University of Central Florida and many more.

The Head Start and Early Head Start programs have also been providing Financial Literacy Programs for parents. These programs are sponsored by PNC Bank. The Financial Literacy Program teaches parents budgeting and money skills. It also teaches the parents how to teach their children money skills.

Four parents traveled to New Orleans, LA to attend the 31st Head Start Parent Conference. The conference offered over 100 workshops, meet-ups, educational forums and general sessions for parents to choose from.

The Head Start Program sponsors English for Speakers of Other Languages ESOL and encourages parents to attend these classes.
### FAMILY JOB TRAINING / EMPLOYMENT STATISTICS

<table>
<thead>
<tr>
<th></th>
<th>Head Start 594</th>
<th>Early Head Start 289</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Number of Families</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two-parent families</td>
<td>201 (34%)</td>
<td>59 (20%)</td>
</tr>
<tr>
<td>Single-Parent families</td>
<td>393 (66%)</td>
<td>230 (80%)</td>
</tr>
</tbody>
</table>

**Two-parent families**
- Both Parents employed: 26 (13%) vs. 11 (19%)
- One Parent employed: 123 (61%) vs. 35 (59%)
- Both Parents not working: 52 (26%) vs. 13 (22%)

**Single-Parent families**
- Parent employed: 193 (49%) vs. 132 (57%)
- Parent not working: 200 (51%) vs. 98 (43%)
The graph below shows the services that 4C provided along with the number of families that received each service in the Head Start and Early Start Program year 2013-2014.

- Emergency needs:
- Food, clothing, shelter
- Housing assistance: Subsidies, utilities, repairs
- English as a second language training
- Adult education and GED
- Job training
- Substance abuse prevention or treatment
- Child abuse and neglect services
- Domestic violence services
- Child support assistance
- Health education
- Assistance to families of incarcerated individuals
- Parenting education
- Marriage education
- Fatherhood involvement
- Homelessness services
- Foster care/child welfare system
4C HS/EHS continues to support the school readiness of our children and families using the research based curriculum Creative Curriculum for Infants, Toddlers & Twos and Creative Curriculum for Preschool. The curriculum is supplemented by the ongoing, observation based assessment tool Teaching Strategies GOLD which tracks progress in all essential school readiness domains. GOLD aligns with the Head Start Early Child Development and Early Learning Framework and Florida Early Learning and Developmental Standards for Four-Year-Olds. Data collected from this tool is aggregated three times a year and reviewed by the education team to assist with professional development for staff and curriculum review.

**OUTCOMES**

Program Growth Summary 2013 -2014
Early Head Start
Infant to One Year

<table>
<thead>
<tr>
<th>Category</th>
<th>Below (FALL)</th>
<th>Below (SPRING)</th>
<th>Meets / Exceeds (FALL)</th>
<th>Meets / Exceeds (SPRING)</th>
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</thead>
<tbody>
<tr>
<td>Social &amp; Emotional</td>
<td>30%</td>
<td>21%</td>
<td>88%</td>
<td>87%</td>
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<tr>
<td>Gross Motor</td>
<td>12%</td>
<td>6%</td>
<td>79%</td>
<td>70%</td>
</tr>
<tr>
<td>Fine Motor</td>
<td>21%</td>
<td>12%</td>
<td>94%</td>
<td>94%</td>
</tr>
<tr>
<td>Language</td>
<td>13%</td>
<td>13%</td>
<td>40%</td>
<td>30%</td>
</tr>
<tr>
<td>Cognitive</td>
<td>6%</td>
<td>13%</td>
<td>60%</td>
<td>6%</td>
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</table>

Community Coordinated Care for Children Inc. (4C) | Annual Report 2013-2014
Program Growth Summary 2013 - 2014
Early Head Start
One and Two Year Olds

- Social & Emotional
- Gross Motor
- Fine Motor
- Language
- Cognitive
- Literacy
- Mathematics

Below (FALL) | Below (SPRING) | Meets / Exceeds (FALL) | Meets / Exceeds (SPRING)
Program Growth Summary 2013 - 2014
Early Head Start
Two and Three Year Olds

<table>
<thead>
<tr>
<th></th>
<th>Social &amp; Emotional</th>
<th>Gross Motor</th>
<th>Fine Motor</th>
<th>Language</th>
<th>Cognitive</th>
<th>Literacy</th>
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<td>8%</td>
<td>6%</td>
<td>7%</td>
<td>9%</td>
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<tr>
<td>Meets / Exceeds (FALL)</td>
<td>96%</td>
<td>96%</td>
<td>96%</td>
<td>98%</td>
<td>92%</td>
<td>94%</td>
<td>93%</td>
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<tr>
<td>Meets / Exceeds (SPRING)</td>
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<td>89%</td>
<td>82%</td>
<td>94%</td>
<td>68%</td>
<td>83%</td>
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89% 96% 89% 98% 92% 94% 93% 80% 83%
Program Growth Summary 2013-2014
Head Start
Three Year Olds

<table>
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<tr>
<th></th>
<th>Social &amp; Emotional</th>
<th>Physical</th>
<th>Language</th>
<th>Cognitive</th>
<th>Literacy</th>
<th>Mathematics</th>
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<tr>
<td>Below (FALL)</td>
<td>78.2%</td>
<td>77.4%</td>
<td>68.4%</td>
<td>72.1%</td>
<td>66.6%</td>
<td>67.3%</td>
</tr>
<tr>
<td>Below (SPRING)</td>
<td>9%</td>
<td>3.8%</td>
<td>9%</td>
<td>6.6%</td>
<td>3.8%</td>
<td>9%</td>
</tr>
<tr>
<td>Meets/Exceeds (FALL)</td>
<td>91%</td>
<td>91%</td>
<td>91%</td>
<td>93.4%</td>
<td>96.2%</td>
<td>91%</td>
</tr>
<tr>
<td>Meets/Exceeds (SPRING)</td>
<td>21.8%</td>
<td>22.6%</td>
<td>31.6%</td>
<td>28%</td>
<td>33.3%</td>
<td>32.7%</td>
</tr>
<tr>
<td></td>
<td>21.8%</td>
<td>22.6%</td>
<td>31.6%</td>
<td>28%</td>
<td>33.3%</td>
<td>32.7%</td>
</tr>
</tbody>
</table>
CLASS

4C HS/EHS values the importance of powerful teacher child interactions and provides support through ongoing trainings and assistance. Ten of our teachers and assistants were selected to participate in a CLASS observer training and were successful in achieving reliability. This training enabled teachers to see the classroom from an observer’s lens and perspective providing in depth knowledge of the tool. By acquiring reliability, teachers and assistants serve as peer mentors for classroom staff in need of more support and as guides to beginning teachers.
TRANSITION TO KINDERGARTEN

In addition to providing engaging learning environments that are immersed in developmentally appropriate practice and curriculum, our program provides opportunities for children and families to participate in transition activities prior to their entrance in a new learning environment. How quickly a child adjusts to their new environment is critical to school success. We support a “best practice” model of transition by partnering with our local education agencies and community partners that provide services in early childhood education. Our transition activities prepare parents to advocate for their child’s learning, allowing opportunities to engage in curriculum building and interact with staff to build relationships ensuring that schools are ready to receive our children fostering academic success.
Cultural and Linguistic Responsiveness

Our program continues to support our population of dual language learners by participating in trainings geared towards the diverse population we serve. We embrace the research that supports a child’s abilities to simultaneously learn two languages. Through training events such as “Bilingual Learning through Music” and “The ABC’s of Diversity”, staff is informed of best practices and strategies that are conducive to better outcomes for not only dual language learners but all children.

Homelessness and Outcomes

Community partners such as Shepherd’s House and United Way share first hand experiences of how homelessness effects child development. Not only do they share their background knowledge of the issues families face while homeless but also bring awareness of the resources available for families in crisis. This wealth of information assists teachers with careful and intentional planning for the social-emotional well-being of a child.
PROGRAM ACCOMPLISHMENTS

- 4C developed a multi-tiered monitoring system to ensure compliance with Performance Standards.

- Established a joint Health Advisory Committee with Children’s Home Society to gather community and parent input on service delivery systems for our Health Services component.

- Improved collaborations with the Local Education Agencies/Early Childhood Intervention Programs resulting in an increase in the number of children being served with disabilities.

- Received funding for the next five years through the competitive application process.

- At the end of the school year a majority of the children were meeting or exceeding the widely held expectations and developmental milestones in all domains.

- Increased collaborative relationships with each of the three county government systems; namely, Orange, Osceola and Seminole Counties.
(4C) Office Locations

Community Coordinated Care for Children, Inc. (4C) has two administrative office locations in Central Florida.

Orange County Location
3500 West Colonial Dr.
Orlando, FL 32808
Phone: (407) 522-2252
Fax: 407-445-7360
www.4cflorida.org

Osceola County Location
2220 E. Irlo Bronson Memorial Hwy, Unit #7
Kissimmee, FL 32750
Phone: (321) 219-6300