COMMUNITY COORDINATED CARE FOR CHILDREN, (4C) HEAD START / EARLY HEAD START

2012 – 2013 ANNUAL REPORT

Patricia E. Frank, MBA, CPA
President and Chief Executive Officer

Gay DeLaughter
Head Start/Early Head Start Director
2012–2013 HEAD START / EARLY HEAD START PROGRAM

CELEBRATING 25 YEARS

Preparing Children for School

Preparing Families for Success

Building A Stronger Community
4C’s MISSION is to be a community leader in providing high quality services that improve the lives of children and families.

VISION: We strive to promote school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social, and other services to expectant mothers, children and families.

VALUES: Our program decisions and program delivery are guided by:

- The uniqueness and strengths of our children and families.
- Partnerships and bonds with families and the community.
- Respect for our employees, our children, our families, and our community.
- Our knowledge of and belief in inclusive, developmentally appropriate learning environments that recognize and honor the strengths and needs of all children and families.
From the Director:

For almost 30 years Community Coordinated Care for Children (4C) has been a Grantee for Head Start programs in the Central Florida area. 4C is committed to quality education and services for children and their families within Central Florida including: Orange, Osceola and Seminole counties.

2012/2013 was a year filled with changes in the Head Start and Early Head Start programs. I was hired as the new Director and several key management positions changed. All changes to the organizational structure were designed to ensure optimal quality programming and service provision.

I believe that all children have the capacity to learn and all families deserve the services required for self sufficiency. It is my goal to meet the unique and individual needs of each child and their family through developmentally appropriate programming and active family and community partnerships. Head Start and Early Head Start are an integral part of Community Coordinated Care for Children which allows for continuity of learning, family services and support.

4C Head Start/Early Head Start is accredited through the Council on Accreditation and has maintained accreditation since 1999.
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4C Head Start operates ten centers in Osceola and Seminole Counties, serving 526 preschoolers. The Early Head Start program operates two centers in Osceola and Orange County, serving 96 infants, toddlers, and pregnant women. The Early Head Start program also partners with nineteen licensed child care facilities and family child care homes across Orange, Osceola, and Seminole Counties, serving an additional 152 infants and toddlers.

Center Locations:
- **Head Start**
  - A. Hamilton
  - B. Lawton
  - C. Midway
  - D. North Street
  - E. Palm Plaza
  - F. Park Avenue
  - G. Pine Crest
  - H. Tennessee
  - I. Altamonte
  - J. Baker

- **Early Head Start**
  - K. A Gateway Rising
  - L. All Gods Children
  - M. Apple Academy
  - N. BETA
  - O. Cross Family Child Care
  - P. First United Methodist
  - Q. Helligar Family Child Care
  - R. KidzKare Preschool
  - S. Light Years Ahead
  - T. Little Angels Family Child Care
  - U. Montoya Family Child Care
  - V. Orlando Day Nursery
  - W. Pine Hills Preschool
  - X. The Little Red Train
  - Y. UCP
  - Z. UCP
  - a. UCP
  - b. UCP
  - c. UCP
  - d. 4C Early Head Start
  - e. 4C Early Head Start
4C Head Start has been a long-standing program in Central Florida for over 25 years. This federally funded program for low income children and children with disabilities focuses on the cognitive, social, emotional, and physical development of the child. The overall goal of the program is to bring about a greater degree of social competence in children of low-income families, as well as to empower these families to become more self-sufficient and successful with reaching short and long term family goals. 4C Head Start serves 526 children and families within two Central Florida counties, Osceola and Seminole.

4C Head Start began providing Early Head Start program services to the community in February 2010, supported by the American Reinvestment and Recovery Act of 2009. Early Head Start offers 248 children and families comprehensive child development services through a center-based program option in a three-county service area in Central Florida, specifically Orange, Osceola and Seminole counties. 4C Early Head Start also serves pregnant women to ensure they have access to comprehensive prenatal and postpartum care.
### HEALTH SERVICES 2012-2013

<table>
<thead>
<tr>
<th>Service</th>
<th>HS</th>
<th>EHS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Children were served by a medical home</td>
<td>98%</td>
<td>100%</td>
</tr>
<tr>
<td>Children were enrolled in Medicaid</td>
<td>85%</td>
<td>95%</td>
</tr>
<tr>
<td>Children with private health insurance</td>
<td>5%</td>
<td>5%</td>
</tr>
<tr>
<td>Children were up-to-date on primary, preventative health care</td>
<td>99%</td>
<td>97%</td>
</tr>
<tr>
<td>Children screened for age appropriate oral health/dental care</td>
<td>98%</td>
<td>100%</td>
</tr>
<tr>
<td>Children received dental exams</td>
<td>96%</td>
<td>71%</td>
</tr>
<tr>
<td>Children screened for hearing and vision</td>
<td>91%</td>
<td>100%</td>
</tr>
</tbody>
</table>

**8 Pregnant women enrolled**

- N/A Pregnant women enrolled in Medicaid 100%
- N/A Pregnant women received prenatal health care 100%

**4C EHS** participated in the *Florida Asthma-Friendly Childcare Center Recognition Program* in partnership with local entities across the State and has achieved “gold” level designation as an Asthma-Friendly Certified Center.

**4C EHS** staff participated in the American Lung Association *Asthma Educator Institute* in partnership with Nemours Children’s Hospital and obtained Asthma Educator Certification.

**Healthy children are ready to learn!**
Mental Health Services:
“...Mental health is the developing capacity of children to experience, regulate and express emotions; form close and secure interpersonal relationships, and explore the environment and learn—all in the context of family, community, and cultural expectations for young children... is synonymous with healthy social and emotional development.”
(Zero to Three Task Force, 2001)

<table>
<thead>
<tr>
<th># children or families</th>
<th>Service Provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>16</td>
<td>Children referred to outside agency for services</td>
</tr>
<tr>
<td>6</td>
<td>Children received individual mental health services</td>
</tr>
<tr>
<td>18</td>
<td>Mental Health Professional consultations with Staff</td>
</tr>
<tr>
<td>9</td>
<td>Mental Health Professional consultations with Parents</td>
</tr>
<tr>
<td>8</td>
<td>Pregnant women received post-partum resources</td>
</tr>
<tr>
<td>852</td>
<td>Children screened for Social/Emotional/Development</td>
</tr>
<tr>
<td>11</td>
<td>Referrals made for family service needs</td>
</tr>
</tbody>
</table>

4C works with parents to identify and support the nutritional needs of all children. Our staff takes into account the child’s height, weight, health history, current eating patterns, cultural preferences, and special dietary requirements. As a program whose meals are funded by the Child Care Food Program, 4C implements a nutrition program that meets the nutritional needs and feeding requirements of each child, as well as USDA meal pattern requirements. Menus are approved and shared with parents.

All children are served nutritious meals and snacks each day in family-style meal service.

<table>
<thead>
<tr>
<th>#</th>
<th>Service Description</th>
<th>Number &amp; % of children</th>
<th>Physical Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>37,783</td>
<td>EHS meals served</td>
<td>HS 401 / 526 =</td>
<td>Healthy weight</td>
</tr>
<tr>
<td>219,277</td>
<td>HS meals served</td>
<td>EHS 235 / 248 = 94.7%</td>
<td>Healthy weight</td>
</tr>
<tr>
<td>257,060</td>
<td>Total meals served</td>
<td>HS/EHS 636 / 774 = 82.1%</td>
<td>Healthy weight</td>
</tr>
</tbody>
</table>

Healthy Living Nutrition Services, Inc. provides consultation services for the 4C HS/EHS program, staff, and families. Services are provided by Dr. Patricia Smith, RD, LD/N.
Services for Children with Disabilities:

4C HS/EHS believes every child can learn. The program is committed to ensuring that every child with a disability and their family has access to high quality services that are responsive to their individual strengths and needs.

- Recruitment and referrals occur through collaborations with Part B and Part C IDEA partners.
- Children identified with a possible developmental concern are referred to our Part C Early Intervention partner or our LEA for further evaluation.
- Therapy services are coordinated with Early Head Start/Head Start services.
- Specialists provide educational materials, workshops, and other supportive resources to staff and families.
- Specialists attend professional development trainings and workshops throughout the program year.
- 21 EHS children were identified and referred to Part C for further evaluation.
- 18 EHS children met Part C eligibility and resulted in an IFSP.
- 47 HS children were determined eligible to receive special education and related services.
- 4C EHS partnered with five United Cerebral Palsy facilities in three counties to provide services for 40 infants and toddlers.
Education Services:

4C HS/EHS utilizes Teaching Strategies Creative Curriculum ® for Infants, Toddlers & Twos and Creative Curriculum ® for Preschool. This curriculum is nationally recognized, aligned with the Teaching Strategies GOLD assessment system, and is the foundation for teaching staff to individualize learning experiences for each child.

HS/EHS children are assessed using a direct observation process three times yearly for preschool and four times yearly for infants and toddlers. GOLD is aligned with the Head Start Early Child Development and Early Learning Framework and Florida Standards for all age groups, including the Florida VPK Standards.

Data from the assessment tool was aggregated throughout the program year and showed that the majority of children in HS/EHS met or exceeded age expectations, showing growth in all areas.

Outcome reports were used to drive professional development for teachers and determine implications for teaching, children’s learning and school readiness plans and goals.
The Teaching Strategies GOLD assessment system measures the knowledge, skills, and behaviors that are most predictive of school success and provides teachers with strategies to promote development and learning.

Program Growth Summary 2012/2013
(Preschool 3)

Program Growth Summary 2012/2013
(Pre K 4)
Preparing Children for School Success

During 2012-2013, 4C Head Start operated 29 classrooms in two Central Florida counties, serving 526 preschool children. Ten of those classrooms were VPK classrooms.

The Early Head Start program was offered in 14 agency operated classes, 14 contracted service provider classes, and five family child care homes across three counties, serving 248 infants, toddlers, and pregnant mothers. Additionally, 4C Early Head Start and Head Start implemented Teaching Strategies GOLD as an ongoing assessment tool to ensure children are making progress toward school readiness. Teaching Strategies GOLD is a research-based child assessment tool that assesses children’s knowledge, skills, and behaviors in areas of development and learning that matter most for school readiness. This includes the areas of: social and emotional, physical, gross and fine motor, general cognitive, mathematics, science, language and literacy, social studies, and the arts. Teaching Strategies GOLD objectives for development and learning reflect the goals and objectives of Creative Curriculum for Infants, Toddlers & Twos, and Creative Curriculum for Preschoolers, both of which are used as the foundation for our program’s individualized experiences and activities for each child.

Data from the assessment tool is analyzed and aggregated during the year to provide information related to how well children are meeting Florida school readiness goals and developmental milestones. This information will also identify any areas in which extra training and/or materials are needed.
The Improving Head Start for School Readiness Act of 2007 reauthorized Head Start for five additional years, with a requirement for programs to establish and implement school readiness goals for children, families, and programs. These goals were to ensure that children are ready to learn, families are ready to support their children’s learning and programs are ready to support children and families. 4C’s School Readiness Plan was developed using curriculum concepts from Teaching Strategies Objectives for Development and Learning: Birth through Kindergarten, as well as the following definition of School Readiness:

School readiness is preparing children for success by enhancing development and health; cognitive and general knowledge; language/literacy; social/emotional development; and approaches to learning, through engaging families in the establishment of strong collaborative partnerships with schools and the community.

4C’s goal is to ensure parents and their children gain the confidence, skills and knowledge needed in order to be prepared for later responsibilities in school and life while honoring each family’s cultural uniqueness. 4C takes a family-centered perspective on school readiness. Children whose families understand how to support Child Learning develop skills and patterns for learning that prepare them for school.

4C understands that children will be ready for sustained school success when they have:

- A family that is in the strongest position possible to assist their child’s learning and development.
- A high-quality, early childhood education, proactive system that promotes healthy child development.
- A community that makes early childhood development their main objective.
SCHOOL READINESS GOALS FOR CHILDREN

Social & Emotional
- Infants will begin to demonstrate self-regulation.
- Children will demonstrate positive social interactions with their peers and adults.
- Children will demonstrate self-confidence and responsibility for themselves and for their interactions with others.

Approaches to Learning
- Children will demonstrate curiosity, initiative, and persistence in daily activities.
- Children will demonstrate ongoing persistence, exploration, and creativity.
- Children will express curiosity and develop a sense of discovery.

Cognitive and General Knowledge
- Infants and children will begin to develop knowledge in understanding people and how they relate to others and the world around them.
- Children will use math and number concepts in everyday routines to count, compare, relate, pattern, sequence, and problem solve.
- Children will use science and nature in everyday routines to explore, discover, ask questions, and develop theories.
- Children will use logic and reasoning to think through problems and begin to apply strategies for solving them.

Language and Literacy
- Infants and toddlers will begin to use language in daily routines to express understanding and communicate their needs.
- Children will use books and print media in everyday routines to acquire new literacy skills.
- Children will use language in daily routines to express understanding and communicate their needs.
- English language learners will use English to express understanding and communicate their needs.

Physical Development and Health
- Infants will be born healthy.
- Children will be physically healthy.
- Children will develop and display age-appropriate fine and gross motor skills.
- Children will demonstrate knowledge and practice of independence and self-help skills.
### READINESS GOALS FOR FAMILIES

#### FAMILY HEALTH AND WELLNESS
Parents and families will be safe, healthy, have increased financial security and be better able to meet their family needs.

#### FAMILY RELATIONSHIPS
Parents and families will feel welcomed, valued, and respected. They will develop warm relationships that nurture and strengthen their child’s learning and development.

#### PARENTS AS FIRST AND LIFELONG EDUCATORS
Parents and families will participate and be involved in their child’s everyday learning and positively guide their children at home, school, and community.

#### FAMILIES AS LEARNERS
Parents and families will continue their own learning, education, and training that will support their parenting skills and life goals.

#### FAMILIES AND TRANSITIONS
Parents and families will support and advocate for their child as they transition to new learning environments: Early Head Start to Head Start, Early Head Start/Head Start to other community programs, or Head Start to kindergarten and elementary school.

#### FAMILY CONNECTIONS TO COMMUNITY
Parents and families will create formal and informal connections with peers and social networks in the community that are supportive of their social well-being and community life.

#### FAMILIES AS ADVOCATES AND LEADERS
Parents participate in programs and policy development to improve their children’s development and learning experiences.
Routine Monitoring and Reporting
- Daily & Weekly facility checklists and reports
- Monthly compliance / health / safety / nutrition reviews
- Information gathered from database and onsite reviews

Formal Monitoring Events
- Occurs 3 – 4 times annually
- Includes program Self-Assessment
- Environment Rating Scales – ITERS, ECERS, FCCERS
- CLASS Toddler & CLASS Pre-K
- *Teaching Strategies GOLD®*
- Information gathered primarily from onsite reviews

Follow Up & Tracking
- Concerns are followed until complete or remedied
- Incomplete follow up is reported monthly
- Centerpiece is Child Plus database system

Training & Technical Assistance
- Important element of monitoring. Utilized to help prevent non-compliances and to focus attention on correction when non-compliances or systems issues are identified.
To assure program quality and compliance with Federal requirements, 4C conducts regular and ongoing monitoring of its Early Head Start, Head Start and partner operated programs. These procedures include a variety of monitoring activities, corrective actions where needed and acknowledgement of strengths identified within the program.

<table>
<thead>
<tr>
<th>SERVICE AREA</th>
<th>WHAT IS MONITORED</th>
<th>RESPONSIBLE STAFF</th>
<th>FREQUENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health &amp; Nutrition</td>
<td>30/45/90 Day Mandates</td>
<td>Family Advocates</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>Health Screenings &amp; Follow Up</td>
<td>Health &amp; Nutrition Specialists</td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Management</td>
<td></td>
</tr>
<tr>
<td>Safe Environments</td>
<td>Classroom and Outdoor Areas</td>
<td>Instructional staff</td>
<td>Daily, Weekly, Monthly</td>
</tr>
<tr>
<td></td>
<td>Safety and Cleanliness / Good Repair</td>
<td>Site Supervisors</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>QA Coordinator</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Service Personnel</td>
<td></td>
</tr>
<tr>
<td>Mental Health &amp;</td>
<td>Mental Health Services</td>
<td>Mental Health &amp; Disabilities Specialists</td>
<td>Monthly</td>
</tr>
<tr>
<td>Disabilities</td>
<td>Disabilities Services</td>
<td>Program Management</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Family Services</td>
<td>Family Needs and Referrals</td>
<td>Family Advocates</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>Family Partnership Process</td>
<td>Family &amp; Community Partnership Coordinator</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Education</td>
<td>Classroom Observations</td>
<td>Education Specialists</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>Teacher Interactions</td>
<td>Instructional Staff</td>
<td>Quarterly</td>
</tr>
<tr>
<td></td>
<td>Quality Environments</td>
<td>Site Supervisors</td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Management</td>
<td></td>
</tr>
<tr>
<td>ERSEA</td>
<td>Attendance, Enrollment, Vacancies, Recruitment, Waiting Lists</td>
<td>Family &amp; Community Partnership Coordinator</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Management</td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annually</td>
</tr>
<tr>
<td>Program Design</td>
<td>PIR Indicators</td>
<td>QA Coordinator</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td>Program Services and School Readiness Objectives</td>
<td>Program Management</td>
<td>Quarterly</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Ongoing</td>
</tr>
</tbody>
</table>
The 4C HS and EHS Program Managers, QA Coordinators, Family & Community Partnership Coordinators, Content Area Specialists and other trained staff (Site Supervisors, Teachers, etc.) have conducted multiple monitoring that includes: meal review, nutrition assessment, health and safety assessment, safe environment checklists, Environment Rating Scales, classroom observations, etc., to ensure compliance to the Head Start Performance Standards and best practices for Infant-Toddler and Preschool care. Ongoing, regular monitoring helps to assess operations to ensure that necessary steps are being taken and appropriate interventions are taken in a timely manner. External monitoring is assessed by local State licensing agencies, fire departments and food service programs. Internal monitoring occurs on a routine and regular basis by Site Supervisors, Area Specialists and on a frequent basis by Program Managers, Coordinators and Program Directors.
Parent & Family Services:

4C makes every contact with a parent an opportunity to engage and collaborate with them to achieve their goals. Each family is provided with a Family Advocate who helps them create an action plan with educational and occupational goals. The Family Advocate serves as a foundation of support for families in need of referrals for food, clothing, employment, education, or health care.

The program engages parents during:

- Parent Orientation
- Parent Meetings
- Family Partnership Agreement Meetings
- Home Connection Activities
- Policy Council
- Community Assessment

Home visits
- Parent Trainings
- Classroom Activities
- Health Screenings
- Self-Assessment
- Advisory Boards

All families receive a comprehensive assessment to determine strengths and needs.

- Parent training topics includes: parenting skills, literacy development, child development, CPR, child safety, financial management, resume writing, job interview skills, and career opportunities.
- Parents are encouraged to be actively involved in their child’s education and engaged in their communities.

Parents play an active role as partners in Early Head Start and Head Start.

- Parents can be found in every aspect of the program from approving staff and budgets, reviewing policies, critiquing new development plans to learning along side their child in classrooms.
- The program accumulated over 45,062 parent volunteer hours during the program year.
- 89% of enrolled parents participated in in-kind activities during the program year.
- The program benefitted from a total of 1,689 program volunteers.
- Four parents traveled to Atlanta, Georgia to attend the 2013 Head Start Conference/Standards of Excellence.

When parents are actively engaged in their child’s education, outcomes for both the children and the family improve. Parents become connected to peers and the community and are empowered to advocate for the services and support their family needs.
<table>
<thead>
<tr>
<th>Family Service</th>
<th># of families that received services</th>
<th># of families that received services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency needs:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food, clothing, shelter</td>
<td>30</td>
<td>22</td>
</tr>
<tr>
<td>Housing assistance:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subsidies, utilities, repairs</td>
<td>36</td>
<td>46</td>
</tr>
<tr>
<td>English as a second language training</td>
<td>46</td>
<td>26</td>
</tr>
<tr>
<td>Adult education and GED</td>
<td>66</td>
<td>57</td>
</tr>
<tr>
<td>Job training</td>
<td>42</td>
<td>75</td>
</tr>
<tr>
<td>Substance abuse prevention or treatment</td>
<td>18</td>
<td>21</td>
</tr>
<tr>
<td>Child abuse and neglect services</td>
<td>14</td>
<td>15</td>
</tr>
<tr>
<td>Domestic violence services</td>
<td>16</td>
<td>12</td>
</tr>
<tr>
<td>Child support assistance</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>Health education</td>
<td>38</td>
<td>27</td>
</tr>
<tr>
<td>Assistance to families of incarceratedindividuals</td>
<td>8</td>
<td>12</td>
</tr>
<tr>
<td>Parenting education</td>
<td>36</td>
<td>29</td>
</tr>
<tr>
<td>Marriage education</td>
<td>12</td>
<td>15</td>
</tr>
<tr>
<td>Fatherhood involvement</td>
<td>83</td>
<td>58</td>
</tr>
<tr>
<td>Homelessness services</td>
<td>22</td>
<td>22</td>
</tr>
<tr>
<td>Foster care/child welfare system</td>
<td>6</td>
<td>3</td>
</tr>
</tbody>
</table>
Program Governance

The governance of Head Start and Early Head Start is shared by the 4C Board of Directors and Policy Council. These parties share the responsibility for policy oversights related to program design and implementation, as well as the quality services for Head Start children and families. The Policy Council is comprised mainly of parents of currently enrolled children (at least 51%) and community members with an interest in early childhood education and knowledge of the resources and services available for Head Start families in the community.

Policy Council meetings are held throughout the year. Representatives have the opportunity to make suggestions and offer ideas for: program improvements, assist in the development of hiring policies and procedures, plan agency wide activities for parents and work with other parents and the community to recruit volunteers for the Head Start and Early Head Start programs.

Policy Council meets for regularly scheduled meetings on the last Monday of each month at 6:30PM. All parents of Head Start or Early Head Start are welcome to attend, but only elected representatives are given the opportunity to vote on presented issues. Meetings are held at 4C’s administrative offices and via Go To Meeting at satellite sites.

"Parents are the program’s most valuable asset. They are given the opportunity to be policy makers for their children’s program."
4C Recruitment, Collaborations and Partnerships:

4C aims to ensure full enrollment at all times and use a variety of recruitment strategies:

- Open house at all centers, County-wide registration events, collaborations with other grantees, Early Learning Coalitions, School Districts, Part B and Part C providers, local licensing agency, community child care providers.

- 4C partners with Volunteers for Community Impact, Inc. to provide 19 Foster Grandparents volunteers at 10 of the program’s sites, providing over 7,8560 hours of volunteer service. Foster Grandparents are language and literacy models, nurturers, and caregivers to children in 4C programs.

- Retired and Senior Volunteer Program (RSVP) volunteers also provide services to the 4C program with commitments to assist children with language and literacy development and story-time.

- Adult Literacy League - GED courses in grammar, spelling, math and English conversation courses for ESOL.

- The Grove Counseling Center - Budgeting, nutrition, substance abuse, domestic violence, and behavioral health disorders.

- Professional Academy of Health - Continuing education opportunities in the medical field for parents.

- Choice-Changes Counseling Center - Domestic Violence.

- New Life Connections, Inc. - Certified batterer’s intervention program.

- Safe House - Outreach crisis counseling, support groups, advocacy, safe shelter/housing, case management for victims of domestic violence.

- Good Will Industries - Employment skills, interviewing, professional resumes, discovering personal strengths.

- KISS English - Provides ESOL training for eligible parents.

- University of Florida County Extension Services - Provides nutrition training for program staff and parents.

- PNC Bank - Provides financial literacy training for eligible parents and families in money management topics, financial education and materials.
Transition planning is an ongoing process. It effectively transitions children three years old out of the Early Head Start program and is individualized for each child and family. Teachers and Family Advocates, with parent/family input, facilitate three-phase transition plans for children exiting Early Head Start.

- **Phase 1** occurs at 30 months of age. At this time, transition options and goals for the child and family are reviewed with parents.

- **Phase 2** occurs at 33 months of age. Transition options, goals, and objectives are revisited and a child / family health overview takes place. Parents are given a new enrollment / application packet to determine eligibility for the Head Start program.

- **Phase 3** occurs at 35-36 months and includes a final discussion of transition options, introduction of the child/parent to Head Start staff, authorization for release of information is signed, and a parent/child transitional visitation schedule is created.

Family Advocates, Teachers, Coordinators, and Managers follow up with families to ensure a continuation of services in Head Start.

4C collaborated with another HS grantee, Orange County Government, to provide seamless services for families of EHS children transitioning to HS.

4C provided multiple opportunities for EHS families to complete applications for Head Start as their children prepare to transition to Head Start or another community placement.

4C worked with EHS expectant families to transition six-week old newborns into center-based services.
TRANSITIONS (continued)

Family Advocates and Head Start staff facilitate discussions and meetings with families to discover their priorities, resources, and concerns regarding their child’s transition from Head Start into Kindergarten. Teachers review specific skills a child may need in preparation of the move and collaborate with the Education Specialist to provide families with suggestions and activities to help them prepare.

Teaching teams and Family Advocates provide families with opportunities to discuss their child’s development and progress during home visits and conferences.

The Family and Community Partnership Coordinator performs outreach to encourage communication between teaching teams and their school counterparts and facilitates transition related trainings to parents and staff throughout the year.

Family Advocates promote meetings involving Head Start staff, parents, and kindergarten teachers and collaborates with teaching teams to implement opportunities for transitioning children to visit their next placement.

The Mental Health and Disabilities Specialists manage transition planning for children with disabilities. This includes collaborations with Local Education Agencies and families to facilitate any required adaptations or modifications that may be required for a child’s optimum success in his/her least restrictive environment.

At the end of the 2012-2013 school year, 313 children have been sent off to Kindergarten or, as the children say, “big kid school”.
Our Children and Their Families

Early Head Start Children by Age 2012-2013

- Infants: 23%
- One Year: 35%
- Two Year: 42%

Head Start Children by Ages 2012-2013

- Threes: 39%
- Fours: 61%

Types of Eligibility - Early Head Start

<table>
<thead>
<tr>
<th>Eligibility</th>
<th>Number</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>224</td>
<td>66%</td>
</tr>
<tr>
<td>Public Assistance</td>
<td>92</td>
<td>28%</td>
</tr>
<tr>
<td>Foster Care</td>
<td>1</td>
<td>&lt;1%</td>
</tr>
<tr>
<td>Homeless</td>
<td>18</td>
<td>5%</td>
</tr>
</tbody>
</table>

Types of Eligibility - Head Start

<table>
<thead>
<tr>
<th>Eligibility</th>
<th>Number</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>472</td>
<td>78%</td>
</tr>
<tr>
<td>Public Assistance</td>
<td>105</td>
<td>17%</td>
</tr>
<tr>
<td>Foster Care</td>
<td>1</td>
<td>&lt;1%</td>
</tr>
<tr>
<td>Homeless</td>
<td>23</td>
<td>4%</td>
</tr>
</tbody>
</table>

152 Children served in EHS in Orange County.
56 Children served in EHS in Osceola County.
40 Children served in Seminole County.
300+ Children served in Seminole County
200+ Children served in Osceola County
HS ENROLLMENT 2012-2013 BY RACE / ETHNICITY

Primary languages of families at home include English, Spanish, Native Central American, South American, Caribbean Languages, Middle Eastern and South Asian

35% Hispanic/Latino
65% Non-Hispanic/Non-Latino

51% Hispanic/Latino
49% Non-Hispanic/Non-Latino
# Revenue and Expenditures

## (Annual Report Figures)

### Revenues for 2012-2013

<table>
<thead>
<tr>
<th>Source</th>
<th>Head Start</th>
<th>Early Head Start</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td>HHS Operating Funding</td>
<td>$3,819,968</td>
<td>$3,142,722</td>
<td>$6,962,690</td>
</tr>
<tr>
<td>HHS Training &amp; Technical Assistance</td>
<td>$37,624</td>
<td>$21,009</td>
<td>$58,633</td>
</tr>
<tr>
<td>VPK State Funding</td>
<td>$511,907</td>
<td>$-</td>
<td>$511,907</td>
</tr>
<tr>
<td>Osceola Board of County Commissioners</td>
<td>$113,000</td>
<td>$20,000</td>
<td>$133,000</td>
</tr>
<tr>
<td>City of Kissimmee</td>
<td>$8,000</td>
<td>$-</td>
<td>$8,000</td>
</tr>
<tr>
<td>Other cash donations</td>
<td>$272</td>
<td>$128</td>
<td>$400</td>
</tr>
<tr>
<td>Non-cash In-kind donations</td>
<td>$514,098</td>
<td>$398,682</td>
<td>$912,780</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>$5,004,869</strong></td>
<td><strong>$3,582,542</strong></td>
<td><strong>$8,587,411</strong></td>
</tr>
</tbody>
</table>

### Expenditures for 2012-2013

<table>
<thead>
<tr>
<th>Source</th>
<th>Head Start</th>
<th>Early Head Start</th>
<th>Combined</th>
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</thead>
<tbody>
<tr>
<td>Program Expenditures</td>
<td>$4,967,245</td>
<td>$3,561,533</td>
<td>$8,528,778</td>
</tr>
<tr>
<td>Training &amp; Technical Assistance</td>
<td>$37,624</td>
<td>$21,009</td>
<td>$58,633</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$5,004,869</strong></td>
<td><strong>$3,582,542</strong></td>
<td><strong>$8,587,411</strong></td>
</tr>
</tbody>
</table>

### Proposed Budget (7/1/13 - 6/30/14)

<table>
<thead>
<tr>
<th>Source</th>
<th>Head Start</th>
<th>Early Head Start</th>
<th>Combined</th>
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</thead>
<tbody>
<tr>
<td>HHS Operating Funding</td>
<td>$3,536,665</td>
<td>$2,663,246</td>
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<td>HHS Training &amp; Technical Assistance</td>
<td>$42,625</td>
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<tr>
<td>VPK State Funding</td>
<td>$507,065</td>
<td>$-</td>
<td>$507,065</td>
</tr>
<tr>
<td>Osceola Board of County Commissioners</td>
<td>$113,000</td>
<td>$20,000</td>
<td>$133,000</td>
</tr>
<tr>
<td>City of Kissimmee</td>
<td>$8,000</td>
<td>$-</td>
<td>$8,000</td>
</tr>
<tr>
<td>Other cash donations</td>
<td>$1,500</td>
<td>$-</td>
<td>$1,500</td>
</tr>
<tr>
<td>Non-cash In-kind donations</td>
<td>$265,258</td>
<td>$664,443</td>
<td>$929,701</td>
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<tr>
<td><strong>Total Anticipated Funding</strong></td>
<td><strong>$4,474,114</strong></td>
<td><strong>$3,422,218</strong></td>
<td><strong>$7,896,332</strong></td>
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Program Accomplishments

- 79% of Head Start instructional staff currently meet Federal mandates regarding educational degrees.
- Selection of Florida State University Center for Prevention & Early Intervention Policy *Partners for a Healthy Baby Home Visiting Curriculum: Before Baby Arrives* for EHS services to pregnant women.
- Staff participated in the first annual Infant and Toddler Conscious Discipline Summer Training Institute.
- 6 Head Start staff successfully trained to reliability on the CLASS Pre-K tool.
- 2 Early Head Start staff achieved *Trainer* status for Toddler CLASS.
- "Gold" level achievement in the Florida Asthma-Friendly Childcare Center Recognition Program.
- Health Services staff participated in the American Lung Association Asthma-Educator Institute with *Asthma Educator Certification* achievement.
- Program awarded a multiple-year grant from PNC Bank ($50,000) to promote and support family financial literacy.
- 17 parents/families completed programs utilizing HS/EHS funds.
- 10 parents/families attended trainings/conferences utilizing HS/EHS funds.
- Program provided registration and accommodation scholarships to 80% of the EHS Family Child Care providers to attend the Florida Annual Family Child Care Provider conference.
- Development of Memorandums of Understanding with Orange County Head Start and Children's Home Society of Florida to facilitate more effective, efficient transitions, conduct joint recruitment and training opportunities, and strengthen service delivery.
- Program awarded $133,000 from the Osceola County Board of County Commissioners for program services.