



March 10, 2020

Temporary Protocol for Visitors Related to COVID-19/Coronavirus

Sterling Systems & Controls has announced the following precautions effective immediately for visitors to our facility. These are in direct response to the global impact of COVID-19/Coronavirus and our responsibility to best ensure the health and safety of our employees and visitors.

Please consider meeting with your Sterling contact by way of phone or electronic correspondence as the safest option until there is more clarity from the CDC (Centers for Disease Control and Prevention) and WHO (World Health Organization) on best practices. If you deem a site visit as necessary, you will not be granted entry if:

- If you have traveled to risk areas (CDC or global comparative) defined as Level 2 or higher within the last 14 days prior to your scheduled visit; this includes China, Iran, South Korea, Italy & Japan
- If you have come into direct contact with persons proven to be infected with COVID-19/Coronavirus
- If you have been in contact with a person currently quarantined or previously quarantined
- If you exhibit all flu-like symptoms including fever, cough or respiratory problems within the last 14 days prior to your visit

If you do plan to visit be aware that you will be required to attest that none of the above apply to you before you will be given access to our facility.

Please contact your Sterling representative if you have any questions, or to arrange an alternative solution.

This protocol is effective immediately and will remain in effect until further notice.