

A-CH GALLERY

ABOUT

A-CH Gallery is a street level foyer-converted exhibition space in Brisbane with an idea to facilitate a platform for community engagement and art. Our initiative is to provide an accessible and intimate exhibition space for emerging artists.

A-CH was established in 2012 through the combined efforts of directors and founding architects of A-CH, Melody Chen and James Hung, and artist-curator Archer Davies.

EXHIBITION PROPOSAL REQUIREMENTS

Please submit a minimum of four high-resolution images, along with a short description of your artistic practice, and an outline of your proposed exhibition. Less formal expressions of interest are also welcome.

Please read the Exhibition Guidelines and Requirements prior to submitting your proposal.

We welcome exhibition proposals from all creative disciplines. Please send submissions to:

Gallery@A-CH.com.au

or mail to:

A-CH Gallery
PO Box 5239
West End QLD 4101

A NOTE FROM THE CURATOR

As a small independent gallery we are able to offer flexibility on some of the requirements listed below. Please contact me with any queries or issues you might have with the requirements.

Kate Mackenzie

A-CH GALLERY

EXHIBITION GUIDELINES

Scheduling

The gallery space is available all year round except during Christmas and New Year holidays.

Openings and exhibition dates are to be organized in conjunction with the curator and gallery directors.

Fees

A fee of \$230+GST per week is charged for each exhibition and is payable upon booking. This contributes to operation and maintenance of the space, and includes equipment as listed in *Fixed Infrastructure*. No commission will be charged on any work sold. If payment is an issue, we are able to provide alternative payment options. Please discuss alternative payment options with the curator or gallery directors.

Promotion

In order to maintain our low exhibition fee, all promotional expenses are the responsibility of the exhibitor(s). Exhibitor(s) will need to provide all promotional material. Such material might include posters, flyers, a list of works and prices (if you intend to sell your work). All promotional material must be approved by A-CH Gallery before distribution.

Installation

Exhibitor(s) will be responsible for installing and de-installing the exhibition. Exhibitions must be fully installed the day prior to the exhibition opening. Access to the gallery for install is available during office hours on weekdays. Alternative arrangements can be negotiated if necessary.

Exhibitor(s) will need to supply set-up material specific to the exhibition. Please check with us during planning to talk about any wall/floor fittings and use of the overhead hanger.

Please restore the gallery to its original condition after your exhibition.

Gallery staffing

A-CH Gallery does not provide staffing. Exhibitor(s) must organize staffing during the intended opening hours.

If exhibitor(s) do not provide staffing during the intended opening hours A-CH Gallery will charge staffing fee of \$30/hr, unless agreed otherwise.

Fixed Infrastructure

The exhibition space is fitted out with a gallery hanging system and fixed lighting. A-CH Gallery also provides the following:

- A-frame sign
 - Ladder
 - Spirit level, measuring equipment
 - Stools and benches
 - Coffee machine for opening, 32 coffee pods, sugar, paper cups and napkins.
- Exhibitor(s) will need to provide milk.

Successful applicants are welcome to supply their own equipment, as long as any electrical appliances are tested and tagged by a qualified electrician.

Sale of Works

A-CH GALLERY

Exhibitor must take the details (name, phone number and email) of their buyers on the day of purchase and issue a tax invoice.

All works sold must be delivered to the buyer within 7 days of the exhibition ending.

It is encouraged that exhibitor(s) personally deliver works to buyers. Alternatively, buyers can pick up their purchase from A-CH studio.

Documentation

Documentation of your exhibition will be required for archival, promotional, and/or publication purposes. Images of your exhibition will be published on our webpage, and will subsequently need to be of high quality. A-CH will contact you for approval if images of your exhibition are to be used by A-CH. Exhibitor(s) will need to arrange for the documentation of their exhibition.

Insurance of Works

Exhibitor(s) is responsible for all insurance of their work. A-CH Gallery takes no responsibility for theft or damage of the works.

A-CH GALLERY

Notes:

- Wall type:
 - "B" White brick wall
 - "C" Brown chipboard
 - "P" White plasterboard
- Ceiling is 3300mm high, white painted concrete finish
- Scale 1:60 @ A4 size print
- There are two 2400mm long x 230mm wide wall hung display shelves available upon

A-CH Gallery Floor Plan

