



Office phone: 210-523-2522
Toll free: 866-523-2522
Fax: 210-706-2860

SPRING FORWARD.....FALL BACK

How to change the time on your Aspire or UX5000 phone system

From any display phone, with the handset in the cradle:

Press CALL1

Dial 828

Dial two digits for the hour (24-hour clock, 13=1:00)

Dial two digits for the minutes (00-59)

You will hear confirmation tones

Press SPK to hang up

**PLEASE SAVE THESE INSTRUCTIONS
FOR THE NEXT TIME CHANGE**