

**Responses to MIR RFP
Posted - 4/21/21**

1. **Section 12 Contract Incorporation** – The language indicates the contract between the Council and firm awarded the contract will incorporate “the FHRC’s Services Agreement.” Can this agreement be made available for review prior to the proposal submittal deadline?

FHRC is currently developing the draft agreement template and will post online should it be available and finalized in advance of the submission deadline.

2. **Section 16 Proposal Evaluation Factors & Section 25 Involvement of Minority and Business Enterprises** (regarding the overall proposal evaluation and associated weight factors) – Will only certified small/disadvantaged and minority or women-owned businesses be eligible to receive the full 10 points, or will teams that include such businesses receive partial credit, and if so, what will the criteria be?

Ten points will be granted to certified small/ disadvantaged/ minority or women owned businesses that serve as the primary consultant dedicating a majority time expended on the project.

Five point will be granted to qualifying, certified businesses that are serving in the subcontracting capacity, expending less than half of the allocated hours on the project. Certifications must be included in the proposal as verification and projected hours of each firm clearly outlined.

3. **Section 16.3 Best Value to provide specified services-** Can FHRC provide elaboration about, or criteria to define, “best value to provide specified services”?

The proposal must demonstrate the ability to deliver quality services at a reasonable price. The process for determining best value will take into account the result of the Technical Proposal and total Price submitted by the Bidder. A panel of at least three individuals selected by FHRC will review the contents of the Technical Proposal, assess all evaluation factors, and compare overall ability to deliver quality services that meet the needs of the project at a reasonable price.

$$\text{Best Value} = A.x + B.x + P.x + Q.x$$

A = Cost

B = Time

P = Performance and Qualifications

Q = Quality Management

This may include, but not limited to: (1) the quality of the vendor's or contractor's performance on previous projects; (2) the timeliness of the vendor's or contractor's performance on previous projects; (3) the level of customer satisfaction with the vendor's or contractor's performance on previous projects; (4) the vendor's or contractor's record of performing previous projects on budget and ability to minimize cost overruns; (5) the vendor's or contractor's technical capacities; (6) the individual qualifications of the contractor's key personnel; and/or (7) the vendor's or contractor's ability to assess and minimize risks.

4. **Section 39.9 Proposal Format** – The section mentions the allowance for an electronic copy only option for submissions. Is there a file size limit? Additionally, is there a preferred method of delivery (hard copy and thumb drive OR electronic PDF copy only)? **No preference.** If file size is too large for e-mail, please provide a link (using dropbox or an alternative app) so that the entire proposal may be accessed and downloaded and confirm FHRC receipt.

5. Since the study will include “development of a set of mission critical requirements,” this is highly dependent upon participation from Fort Riley personnel and/or research of documents made available by Fort Riley. Is the consultant to assume that this participation is already confirmed, or would the consultant need to initiate such outreach and interaction with the Fort?

A Regional Project Team has been assembled that includes several representatives from Fort Riley that have agreed to participate and be engaged throughout the project. The selected consultant will have access to all Project Team members, as appropriate. Fort Riley is supportive of this project and the FHRC's efforts.

6. The study will align solutions to prioritized critical needs of the community and the base. Only energy resilience and related needs?

The scope outlines the need to identify risk in a comprehensive manner and develop solutions associated with any risk identified to be outlined within the Action Plan developed by the consultant. The Action Plan will summarize the findings of each element of the scope and outlined detailed recommendations/ solutions that should be considered for implementation.

7. Assess and map all natural & man-made hazards/threats to Fort Riley & the region's facilities & operations. Energy facilities & operations – or – All critical sector facilities & operations?

All critical sector facilities and operations

8. Identify mission-critical activities & infrastructure for Fort Riley and Junction City and surrounding communities

Identify critical facilities/infrastructure in each community and county

Review of existing plans and incorporate into the study

- a. Hazard Mitigation Plan
- b. 2019 Energy Security Resilience and Assessment
- c. 2020 Installation Energy and Water Plan (IEWP)
- d. Others as identified

Assess how these hazards could impact Fort Riley and community operations and facilities--including workshops to convene involved parties in meetings with in-depth discussions, presentations, and activities regarding the project, overview of findings and discussion of potential solutions.

No question listed, but this was listed as a question. This pertains to all critical sector facilities and operations.

9. Identify all-hazard resiliency weaknesses & vulnerabilities & provide recommended solutions & action plan. As related to Energy Resilience? Or to overall regional resilience?

As related to overall regional resilience

10. Identify needed infrastructure improvements such as broadband, highway, railroad, airfield operations. As related to Energy Resilience? Or to overall regional resilience?

As related to overall regional resilience.

11. Understand future regional housing needs and local development patterns (not as important from the pre-meeting).

This item has been removed from the RFP as indicated in Addendum #1.

12. Conduct an assessment of utility assets and overall climate resilience assessment within project area to protect local utilities and mitigate the loss of electrical power and the disruption of electrical services (outside installation) and make recommendations. (Supports 2017 JLUS n Strategy CC2 and 2A Pg.68)

Energy resilience? Energy utilities? Or all utilities general resilience to climate impacts?

All utilities general resilience to climate impacts

13. On the pre-proposal call, broadband was mentioned several times. Is it to be assessed on its own or only as it relates to energy resilience.

Broadband is to be assessed as it relates to energy resilience and natural/man made threats.

14. Does utility & broadband companies refer to multi-sector utilities or just energy utilities?

Multi-sector utilities