



MEETING MINUTES

MEETING: BOD and MSRC Leadership

Date: November 4th, 2016

Next meeting: January 27th, 2017

Minutes By: Keri Ohren

Parliamentarian: Shelly Klein

Issue/Topic	Discussion	Conclusion/Outcome	Comp. Date
Welcome	Barb Sherwood filling in for Greg Morgan who was available via phone.		
Roll Call	<p>Present: Greg Morgan, Barb Sherwood, Coleen Reisdorf, Keri Ohren, Sarah Tennessen, Shelly Klein, Al Kendall, Matt Reilly, Christopher Roberts, Patricia Johnson, Bill LeTourneau</p> <p>Present- 11 voting, Absent- 4, We have a quorum.</p>	<p>Other attendees included, but limited to: Rich Reisdorf, Thelma Apiagye, Sam Anthony, Sean Syverson, Molly, Marissa, Chris Gerlach, Cheryl Sasse, Sue Knight</p>	
Secretary's Report	<p>Motion- Shelly Klein motioned to approve the minutes from August 12, 2016 and Patricia Johnson seconded the motion.</p> <p>No discussion minutes approved.</p>		

Treasurer's Report	Presented by Sarah. See attached: Treasurer Report There is \$46,877.37 in checking and \$33,422.30 in our Black Rocks Fund. We have been making money in the Black Rocks Fund since switching.		
Delegate's Report	See attached: presented by Shelly Klein		
Old Business:			
Go To Meeting	This has been tabled until Curt Merriman can be present.		
MSRC D/C Planning	Presented by Colleen and Matt. A video was done at Mayo and will be available on the MSRC website. Please watch the video and provide feedback. There is a gmail account available for questions. Want to have the video available and showing at the MSRC booth at the Winter Workshop. Hope to present the video at the next metro managers meeting.	Shelly and Al: Consider sending to the HOD for consideration. Greg to send link to video on next email blast.	
Policy and Procedure manual for MSRC	Presented by Greg. Still in the planning and meeting phase. Sean Syverson is going to be on the committee with Greg and Matt as co-chairs. They have received samples from other states.		

Student mentorship program	Rich Reisdorf was chosen to attend the HOD meeting as a student. He will speak about his experience at the next NRCC meeting. The MSRC would like for students to continue to attend HOD meetings. The student does need to apply and be chosen to attend the meeting. Instructors need to encourage students to apply. The student does receive a small per diem but still would have expenses to attend the meeting.	Ideas on how to increase student mentorship: *Survey programs to find out how they are covering professionalism- needs assessment. Bill will create the survey and send to the programs. *Members of the public relations and student affairs committees to go to the schools and speak about mentorship, professionalism, and MSRC. *Fundraising or sponsored scholarships to help with student expenses who are chosen to attend conferences. *Have a student on the BOD (non-voting) and report back to other students.	
New Business:			
Budget	Presented by Colleen and Sarah See attached	Bill motioned to approve the 2017 budget and Matt seconded the motion. No discussion and motion passed.	
Ballot Approval	Presented by Barb and Greg See attached	Colleen motioned to approve the 2017 election ballot and Shelly seconded the motion. No discussion and motion passed.	
Patient Safety Movement	Presented by Colleen. Zero preventable deaths by 2020. www.PatientSafetyMovement.org	Bring ideas to hospital administrators. Ways to submit and share safety data. Develop and share best practice. Link will be available on the MSRC website. Greg will provide link on next email blast.	

Committee Updates:	No reports for: Budget and Audit, Chronic Disease, Elections, International Fellow, Judicial, Legislative, Nominations, Parliamentarian, Tobacco Abuse Prevention, Vendors/Ads, and Website.		
Bylaws:	Shelly: Our bylaws will need to be reviewed soon. Need to get a small group together to review. Needs to be done in 2017.		
Disaster Preparedness:	Sam Anthony emailed other states to see what they had for disaster planning. He met with Nick K. for ideas. He will contact Shawna Strickland for more disaster vent info and how to proceed. Wondered if disaster vent manuals should be placed on the website.		
Education	Winter Workshop will be January 27th, 2017 at Unity. Talk of having a panel of RTs to answer submitted questions. Possible panel members: Hiring manager, Home health RT, HOD member, Rural RT, Student, New Grad. Questions will be able to be submitted via email and social media.		

<p>Membership:</p>	<p>Barb Presented email Betty had sent: Goal: 560 active members by 12/31/16 533 active members (down 7 YTD) 1 honorary member 5 industrial members 1 physician member 3 retired members 107 students 35 have lapsed since 8/31/16 Committee purchased 5 \$100 gift cards to use for the next membership drive. The date for the next membership drive has yet to be determined, but needs to be in advance of the next NRRCC meeting. Committee requested \$500 for 2017 budget to be used for membership recruitment.</p>	<p>Ideas for membership recruitment: Video on why to be a member for RT week Create buttons and send out to those members for RT week that states I'm a professional RT. Look at results from survey finding out why RTs are not becoming members.</p>	
<p>MRCF Scholarships</p>	<p>Presented by Pat: Scholarships require 2 references and they are not always received. The committee has received very good submissions, but they are not eligible since the references were not received. Are references necessary as they have no relation to the submitted paper?</p>	<p>Donor sets requirements of scholarship. Ask Deb S. why references were required. Shelly motioned for the Helmholtz scholarship only, eliminate the need for references and require the program instructor to sign off instead. Pat seconded the motion. There was not a quorum present so the vote will be tabled until next meeting. The voting members present were polled and no one was opposed to the change.</p>	
<p>NRRCC</p>	<p>They are meeting Wednesday 11/9/16.</p>		

Public Relations:	Barb: Bowling for breath was a success and a lot of fun. About \$750 net profit from the event. Submit ideas to the committee for future events.		
Sputum Bowl:	Chris Gerlach: Mayo student team won nationals. Next competition for the students will be at the job fair, St. Cates March 31st, 2017. RT competition at the next NRRCC meeting.		
Student Affairs:	Bill: Planning a student activity for the next NRRCC meeting		
Other:	Brian: 4-5 RTs will be meeting with the MN Board of Directors on 11/9/16 to streamline the license process.		
Adjourn:	Pat motioned to adjourn the meeting and Colleen seconded the motion.	No discussion, motion passes.	