



**MEETING MINUTES**

**MEETING: BOD and MSRC Leadership**

**Date: February 6, 2015**

**Next meeting: May 3, 2015**

**Minutes By: Patricia Johnson**

**Parliamentarian: Laurie Tomaszewski**

<b>Issue/Topic</b>	<b>Discussion</b>	<b>Conclusion/Outcome</b>	<b>Comp. Date</b>
Welcome	Barbara Sherwood		
Roll Call	<p><b>Present: Barb Sherwood, Paula Aherns, Betty Sprengeler, Sarah Tennesen, Patricia Johnson, Shelly Klein, Amy Anderson, Molly Quinn-Jensen, Lori Jorgenson, Colleen Reisdorf, Tracy Anderson, Chad Hasselius</b></p> <p><b>Present-12 voting, Absent-2, 1 Delegate position open.</b></p> <p><b>We have a quorum.</b></p>	<p><b>Other attendees: Jeff Anderson, Jen Urbach, Jennifer Johnson-Schmidt, Randy Kuzel, Marty Davig, Denise Johnson, Bryan Wattier, Chris Gerlach, Connie Knipp, Bill LaTourneau, Carrie Bourassa, Laurie Tomaszewski</b></p>	
Secretary's Report	<p><b>Motion- Molly motioned to approve the minutes from Sept. 26, 2014</b></p> <p><b>Colleen seconded the motion.</b></p> <p><b>No discussion, minutes approved and motion carried</b></p>		

<b>Treasurer's Report</b>	<b>See attached: Treasurer Report</b> <b>There is \$37,252.15 in checking. We have \$10,857.78 in unused budget from 2014.</b>		
<b>Delegate's Report</b>	<b>See attached: MSRC Delegates Report. Take note of Hill Day, AARC memberships, and MN recognition on a national level.</b>		
<b>Old Business</b>			
<b>ARCF-Denise Johnson</b>	<b>Denise provided us more information on the ARCF. It is the philanthropic part of the AARC. The easiest way to donate is to go to the site and purchase a virtual brick. The MSRC currently gives \$250 to the ARCF and \$250 to National Disaster.</b>	<b>For more information, the website: <a href="http://www.arcfoundation.org">www.arcfoundation.org</a> was provided.</b>	
<b>Website Ad hoc-Betty Sprengeler and Bryan Wattier</b>	<b>See attached: Website Report</b> <b>It was presented that we currently have no contract with ARI/50 Below. We have efficiency, communication issues and a loss of income using them. Other bids were presented for Web development.</b> <b>Motion-Shelly made the motion to hire Hawley Productions at \$2700 (up to \$3000 without board approval) under the direction of the website co-chairs. Molly seconded the motion.</b> <b>Motion passes as stated</b>	<b>It was under the recommendation from Bryan Wattier to consider Hawley Productions. They provided an estimate of \$3000 for redesign with \$150 annual updates. We could update the website and if we don't have someone to update, they would charge \$30 for a 15-minute increment.</b> <b>Discussion consisted of how long it would take to get new website up (approximately 1 month). Also, to see how much it is to buy out domain with 50 below. Derek Hustevet signed the initial paperwork.</b>	

<p><b>Money Market Monies-Sarah Tennesen</b></p>	<p><b>Sarah brought up two issues. One was what to do with the Money Market monies and then what to do with Budget overages.</b></p> <p><b>It was presented that the Money Market monies are not doing anything and should we consider even transferring it to a Simple Savings account? There was a discussion to maybe split the amount to both a Simple Savings and a Mutual Fund.</b></p> <p><b>There was a motion made by Shelly to create an adhoc committee to research options to invest our American Funds monies.</b></p> <p><b>Betty seconded the motion.</b></p> <p><b>Motion passes.</b></p> <p><b>Many suggestions were brought up with what to do with budget overages remaining from a previous years' budget.</b></p> <p><b>Molly made the Motion at the end of the fiscal year we look at budget overages and see if we are financially sound to give to the ARCF.</b></p> <p><b>Shelly seconded the motion.</b></p> <p><b>Motion passes.</b></p> <p><b>Shelly made an addendum to the original motion, Recommendation for the Budget and Audit Committee to help figure out where overages should go and what that percentage should be.</b></p> <p><b>Sarah seconded the motion.</b></p>	<p><b>Adhoc committee volunteers are: Sarah Tennesen, Amy Anderson and Laurie Tomaszewski</b></p>	
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<b>New Business</b>			
<b>Helmholtz scholarship</b>	<p>Pat and Sarah started the discussion again that although there are 4 scholarship awards given out for the Helmholtz scholarship, the award amounts range from \$100-400 and that more work was required on behalf of the students compared with other available scholarships. It was the consensus that because of the prestige of the award, it should stand out from the others.</p> <p>Shelly made the motion for: A special request of funds for \$500 to be added to the total Helmholtz scholarship awards for a total of \$1500.</p> <p>Seconded: Sarah</p> <p>Vote: Motion passes.</p> <p>A second Motion was made by Shelly: Restructure Helmholtz award to be two \$750 awards to be given out at NRRCC.</p> <p>Seconded: Tracy</p> <p>Vote: Motion passes.</p>		
<b>Social Media</b>	Because of time constraints, this will be tabled.		
<b>Committee Reports</b>			
<b>Budget and Audit</b>	Paula (per Barbara Sherwood) No report		
<b>Bylaws</b>	Denise-no report		

<b>Chronic Disease</b>	<b>No report</b>		
<b>Education</b>	<b>Molly-The Winter Workshop was successful. A discussion was stemmed from the fact that RT's in northern MN want to put on their own Winter Workshop without MSRC involvement. They don't feel involved/welcome currently. A discussion was started that maybe we should consider doing quarterly education workshops around the state to get all RT's involved.</b>		
<b>Elections</b>	<b>Barbara reported that we currently have 75 votes (which is better than the final count from last year). Another blast would go out to remind everyone once again to vote.</b>		
<b>International Fellow</b>	<b>No report</b>		
<b>Judicial</b>	<b>No report</b>		

<p><b>Legislative</b></p>	<p><b>Jeff Anderson/Curt Merriman: reported that Bill 261-Community Paramedic Act is being sought for community outreach. The question we face now is how will this impinge on RT's? The bills for both House and Senate have been referred back to the dept of HHS. This bill is taking a similar track to the Community Paramedic bill a few years back and will likely pass.</b></p> <p><b>AARC's Legislative Initiative for 2015 is enclosed.</b></p>		
<p><b>Long Range Planning</b></p>	<p><b>No report</b></p>		

<b>Membership</b>	<p>Betty-We currently have 548 active members out of 1896 Licensed Respiratory Therapists = 28%. Our goal was 10% growth, and we had a 3% growth. A positive growth is good, there are many states that have had no growth or a negative growth. MN is in the top 5 states for growth.</p> <p>We wanted to do a March Madness Drive, but maybe it is better to wait until April after the new website is up. Also, maybe there should be an effort to focus on Department Heads to help with this.</p> <p>One last idea was to have a board member bring a nonmember to a board meeting to increase involvement.</p>		
<b>MRCF Scholarships</b>	Pat/Sarah Already discussed with New Business		
<b>Nominations</b>	No report		
<b>NRRCC</b>	See attached report. Also new this year is being able to choose a printed program vs. phone app for speakers/ breakout sessions.		
<b>Parliamentarian</b>	No report		

<b>Public Relations</b>	<b>Barbara Sherwood reporting for Greg Morgan that the RT walk went well. They will be having a booth at the NRRCC and lastly that no site has been found for the Celebrity Bartender Night yet.</b>		
<b>Sputum Bowl</b>	<b>Chris Gerlach: Mayo got 3<sup>rd</sup> place at Nationals. There will be 4 student teams for the Job Fair at the end of the month.</b>		
<b>Student Affairs</b>	<b>Bill Letourneau: The Job Fair will be Feb. 27, 2015 at St. Kate's. So far there are 9 vendors and 1 speaker at the Job Fair. The vendor application just became available on the MSRC website for this.</b>		
<b>Tobacco Abuse Prev.</b>	<b>Lori Jorgenson: Currently working on getting cessation out to the clinics.</b>		
<b>Vendors/Ads</b>	<b>No report</b>		
<b>Website</b>	<b>Bryan/Betty: See Old Business: discussions, motions and voting noted above.</b>		
<b>Adjourn</b>	<b>Molly- motioned to adjourn Colleen-seconded motion Motion passes</b>		



<b>Added motion made Thurs., March 26<sup>th</sup>, 2015</b>	<b>Colleen Reisdorf made the motion to move the management of the funds from Merrill Lynch to Larson &amp; Larson, take the money out of American Funds and move to Black Rock Funds (Black Rock Global Asset) as recommended by Sandra Larson from Larson and Larson Financial. Pat Johnson seconded the motion.</b>	<b>The discussion was left open until April 8, 2015. Online voting was initiated and a majority vote passes motion as stated.</b>	
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