



## TERMS OF REFERENCE SEPTEMBER 2020

### **PURPOSE:**

Creating a partnership between artists and the community, to provide an all inclusive artistic experience for all.

### **HISTORY:**

WTAG was established under the auspices of Tasmanian Regional Arts, on 21st July ,2010.

WTAG became an incorporated Association on 15<sup>th</sup> April, 2016.

### **AIMS & RESPONSIBILITIES:**

To provide a resource for art groups and artists in the Tamar Valley.

To raise the profile and sustainability of artists.

To encourage the artistic potential of all in our community.

To provide access to a diverse range of art events and performances.

To collaborate and support art events within our region.

To be socially inclusive and responsive to the community's creativity.

### **MEMBERSHIP:**

Membership is open to all individuals in the community with an interest in the arts.

Membership is paid annually and must be paid by the AGM.

An application for membership of the Association is made by the applicant, on the form approved by the committee of the Association.

### **REVIEW PROCESSES:**

Terms of reference; business plan, membership and other relevant materials are reviewed annually by the management committee.

**COMMITTEE:**

The management committee is 5 or more members elected by the members. They meet at least 10 times per year ( unless there are unprecedented circumstances). A quorum is 4 members. All expenditures/ budgets are subject to approval by the management committee.

Sub- committees can be convened with management committee approval and these must consist of at least one management committee member. Minutes must be kept of all meetings.

Any urgent matters arising between committee meetings can be resolved by the executive committee ( chair person, vice chair person, treasurer and secretary) .

**ANNUAL GENERAL MEETING:**

To be held in April each year, or within 3mths of 31st March.

**REPORTING:**

The management committee will keep its website and face book page up to date, providing information on upcoming events, workshops and exhibitions.

**INSURANCE:**

Members and volunteers are covered for insurance and public liability; volunteers who are not members of WTAG must register and sign in and out of any event or activity.

**COPY RIGHT:**

WTAG respects the rights of all artists to their own copyright.

**LIFE MEMBERSHIP:**

Life membership can be given to someone, who in the committee's view , has given an extraordinary contribution to the arts community. A life member's membership fees will be waived.