



**EDUCATIONAL BACKGROUND**

List all schools (including seminary) attended, location, dates attended, degrees earned and graduation if applicable.

NAME OF SCHOOL	LOCATION	Dates Attended	Major Degree Earned	Graduation Date

**ADDITIONAL ACADEMIC EXPERIENCE (post-secondary)**

Please list courses attempted whether or not completed; institutions and awards received. Attach Certifications

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\_\_\_\_\_

\_\_\_\_\_

**PROFESSIONAL LICENSE/CERTIFICATION**

List all Professional license and /or certification you hold as indicated below:

License/Certification	License/Certification #	Date Obtained	Name of Issuing Entity

**ORDINATION**

Are you ordained? YES NO

Name of Ordaining Body: \_\_\_\_\_

Date and Place of Ordination: \_\_\_\_\_

Pastoral Years Experience: \_\_\_\_Pastor \_\_\_\_Assistant Pastor \_\_\_\_Interim-Pastor



Name of Employer:	Name of Immediate Supervisor:
Complete Mailing Address: Phone:	Employment Dates:
Job Title:	Start: <span style="float: right;">End:</span>
Duties/Responsibilities:	Full Time/Part Time (indicate number of hours worked)
Reason for Leaving(be specific):	Ending Salary
May we contact this employer for a reference? YES NO	

*If you answer “Yes” to any of the questions in the following section, please attach a separate sheet indicating the nature of suit, offense, date, court, and disposition of other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.*

1. Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? **YES**      **NO**
2. Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer’s sexual misconduct or harassment policy? **YES**      **NO**
3. Have you ever been charged in civil or criminal proceeding with improprieties regarding children? **YES**      **NO**
4. Have you ever entered a plea of guilty, a plea of “no contest” or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? **YES**      **NO**
5. Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? **YES**      **NO**
6. **HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES**      **NO**

If yes, please state the nature of the crime(s) when and where convicted and disposition of the case:

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All applicants **MUST** include the following support documentation with your application:

1. Cover letter and current resume
2. Recent color photograph
3. List of three (3) sealed reference letters that include contact information for future use, if needed. References should state their affiliation with you and years they have known you. Please note these individual/references should not be family members or relatives.
4. Copy of all official transcripts from college and/or seminary.
5. Copy of Ordination certificate.
6. List all associations, achievements, professional affiliations and honors received .
7. List of all publications.

**UNDERSTANDING AND AGREEMENTS**

As an applicant for the position of Pastor with the Second Baptist Church, I understand and agree that I must include all requested information in order for my application to be complete, as incomplete applications will not be considered. I further understand that I must provide truthful and accurate information in this application and all supporting documents. I understand that I may be separated from the position if it is later discovered (at any time) that information on this form or supporting documents was incomplete, untrue, or inaccurate. I give the Second Baptist Church Pulpit Search Committee the right to investigate the information provided, contact listed references and talk with former employees (except where I have indicated they may not be contacted). I give the Second Baptist Church Pulpit Search Committee the right to secure additional pastoral and/or job-related information about me. I release the Second Baptist Church and its representatives from all liability for seeking such information. I understand the Second Baptist Church is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that if employed/installed as pastor, I may resign at any time and that the Second Baptist Church may terminate me at any time in accordance with its established policies, procedures and contract. No representative of the Second Baptist Church may make any assurances to the contrary.

I understand that if selected as one of the final candidates for the position of pastor, I am subject to a thorough reference check, background checks (including credit, motor vehicle, sexual, criminal history, education and credentials), medical/physical and drug screening. I further understand that I may be required to remit appropriate fees to the Second Baptist Church associated with background check.

I understand that ***ALL SUBMITTED DOCUMENTS AND MEDIA ARE CONFIDENTIAL AND BECOME THE PROPERTY OF THE SECOND BAPTIST CHURCH. ALL DOCUMENTS AND OTHER ITEMS WILL BE SHREDDED AFTER DELIBERATION IS COMPLETE AND THE PASTOR HAS BEEN INSTALLED.***

I certify that all information presented in this application is true. Any false statements contained in this application or related documents will result in immediate disqualification from the process and /or immediate dismissal.

For your application to be considered, you must print, sign and date below.

**Applicant's Printed Name:** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_