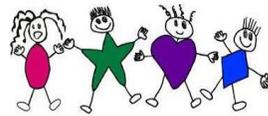




Messiah Lutheran Preschool

2411 West Avenue
Burlington, IA 52601
(319) 754-7591



Dear Parents,

We appreciate your interest in Messiah Preschool. Thank you for requesting our information.

Messiah Lutheran Preschool has been in operation for more than 50 years. Our preschool is a licensed program for three-, four-, and five-year olds, meeting all standards for quality educational preschool programming in the State of Iowa. We offer children opportunities to participate in group experiences related to their social, emotional, physical, and intellectual development. At Messiah Preschool we are dedicated to providing your preschooler an opportunity to learn and grow in a developmentally-appropriate environment rich with many areas of discovery.

ACCREDITATION and AWARDS:

Messiah Preschool has been awarded the State of Iowa's Gold Seal for quality programs. This is a comprehensive process to verify compliance with the criteria for high-quality early childhood education. Our preschool has a 4-Star rating with the State of Iowa's Quality Rating System (QRS).

PROGRAM:

The preschool curriculum (Creative Curriculum) is made up of all the experiences the program makes possible for its children. The program offers experiences in the areas of art, science, music, language, physical coordination, intro to computers, and math and reading readiness. We have a small child-to-teacher ratio in our classes, which gives your child the benefit of working with a well-trained teacher every session. Our licensed pre-school teacher and staff have many years of experience working with preschool children.

Your child will learn through every sense. Planned activities include experiences with various areas such as media, dramatic play, rhythm songs, storytelling, observations of nature, cooking, games, computers and physical coordination activities. Involvement in these activities brings opportunities for the children to develop socially as they interact with their peers. Working well with their peers is a goal for all children. They learn to work and play independently and develop self-confidence.

Experiences outside the classroom are also important, as are having members of our community visit with the children. Parents will be informed throughout the year about family activities through our monthly newsletters. They will hear about their child's progress through conferences in the spring and by periodically getting notes from the teachers. Our staff will give the 4-year-olds developmental screening tests in the spring prior to kindergarten.

The Area Education Agency works closely with our students if a learning issue presents itself.

We offer a two-day program in the mornings for children who are three years of age. Parents of children who are four or five years of age can choose between a three-day program in the morning and a four-day afternoon program. Children enrolled in our programs will have the opportunity to explore numerous enrichment activities that will build upon and broaden their exposure to the world in all educational areas that build on child development.

CLASSES AND SCHOOL YEAR:

The pupil-to-teacher ratio is low: One adult per six or seven students, with a class maximum of 25 children. We have licensed and experienced teachers with Associate degrees in early childhood education, and child development associates (CDAs) on staff. Our director has more than 30 years' experience.

Children enrolled in the three-year-old class meet on Tues. and Thurs. 8:45-11:15 a.m.
The morning three- and four-year-old class meets on Mon., Wed., Fri. 8:45-11:15 a.m.
Children enrolled in the afternoon four- and five-year-old class meet Mon. - Thurs. 12:30 -3:00 p.m.

School times could change with a 30-day notice. Our school calendar closely follows the Burlington Community School District calendar. Holidays and breaks follow this schedule as well. Snow days are built into our calendar.

Messiah's yearly tuition fee can be paid in one lump sum or nine monthly installments for your convenience. **Yearly tuition is due September 1. Monthly tuition is due on the first of each month.**

Fees are:

\$855 yearly or \$95 per month for the three-year-old morning group. (Tuesday and Thursday)
\$1,305 yearly or \$145 per month for the older three-year-old and four-year-old groups. (M-W-F)
\$1,530 yearly or \$170 per month for M-T-W-Th enrollments (four and five-year-olds)

Checks should be made payable to Messiah Preschool.

Community Action also offers the **Vendor Voucher program**, which assists with tuition for those who meet income guidelines and other criteria. Also, because our school is operated on a tight non-profit basis, we do not refund monthly tuition in cases of non-attendance by your child (such as winter vacations, illness, etc.) during the school year.

Admission and dismissal policies:

1. Children should be age three by September 15 to enter the three-year-old class. Children can be 3½ (by March 15) to enter the three-day morning group.
Children should be age four by September 15 to enter the four-year-old class.
2. Your child must be potty-trained.
3. The director will make decisions on class placement if necessary.
4. Each child's file must include an intake information sheet, medical consent form, physical exam, immunization card, pick-up and photo permission slips.
5. The preschool reserves the right to dismiss a child from the program upon consideration by director and teachers.

Registration:

Registration will be accepted subject to limitations on class size. Registration includes the enrollment form and a **\$50 non-refundable registration fee. Your child's name will be put on the class list for the upcoming year when the application and fee have been received.**

A second set of forms will be sent in the spring of 2021. Your child will need to have a current **physical examination and immunization cards** signed by your physician or nurse before the beginning of the school year. Schedule these physicals in early June of 2021. A notice will come before August, telling you when preschool will begin and the date for our parent meetings. Call at any time with questions or email me at msmargie.messiahpreschool@gmail.com.

Because of limitations on class size and demand for placement in our preschool, acceptance of your child for enrollment will mean that a space has been reserved for your child once these forms are in your child's file. **If your plans for preschool change before fall, please let us know immediately so someone from the waiting list can be put in the class.**

Thank you again for your interest in Messiah Lutheran Preschool