



MASITE Board Meeting

September 13, 2019

Meeting Minutes

KEY Meeting Objectives

- Annual Meeting
- Leadership ITE

Location: Conference Call

Agenda Item	Description
Call to Order	<i>Meeting start – 9:00 PM</i>
Previous Minutes	<ul style="list-style-type: none"> • Minutes approved for 07/12/2019 • Minutes approved for 08/16/2019
Board Attendance at Annual Meeting	<ul style="list-style-type: none"> • Confirmed: Al, Steve P, Mahmood, Peter, Jenn, Becky, Steve G and Mike
Leadership ITE	<ul style="list-style-type: none"> • \$500 budgeted per section to be split between section members. There are 3 applications from the section. Mahmood has applied but is okay not taking his share of the \$500. Board will revisit when candidates are chosen.
Sponsorships	<ul style="list-style-type: none"> • Revenues are declining, can we change out sponsorship model? Transoft approached MASITE and said they would like to sponsor more heavily, Al & Sid New met with them. Jenn, Peter and Sid New to discuss on a separate conference call.
By-Laws	<ul style="list-style-type: none"> • Colleen Again emailed new by-law outline to executive members. International Board has standardized charter and by-laws for chapters, sections and districts. All entities will need to approve by June 2020. • International Board is voting on a motion in November that would allow boards to change by-laws with a simple 2/3 board majority and without having to put it to the membership if they so desire. • ITE is also offering a standardized webpage service, which would remove some of the heavy lifting for our section regarding our website. • Kate sending email about associate member conversions, at



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	<p>this stage it is likely we have converted those would be amenable.</p> <ul style="list-style-type: none"> • Outreach to PennDOT: D8-0 indicated they would like to see some types of training.
TESC	<ul style="list-style-type: none"> • MASITE TESC annual social slated for Pickles, Thursday 12/12/2019 from 7:00pm-9:00pm. This will avoid a clash with the TESC anniversary celebration, which will occur from 5:30pm to 7:00pm • Next year is 20th Anniversary of MASITE TESC social. • Our December Board meeting will need to be moved to accommodate the revised schedule. Mahmood to send options.
Annual Meeting	<ul style="list-style-type: none"> • To date: 110 registrants for conference, 54 for Welcome Reception. • Budget is projecting a slight profit
Election	<ul style="list-style-type: none"> • Start Monday. Election has been late 5 of the last 6 years
General	<ul style="list-style-type: none"> • Ask Dean to get next newsletter out after annual meeting
Next Meeting:	<ul style="list-style-type: none"> • Thursday, September 26, 3:00 PM – Hickory Room, Marriott at Penn Square, Lancaster, PA



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Name	Position	Organization	Attendance	
			In Person	Call
Executive Board				
Al Federico	President	Albert Federico Consulting		X
Steve Palmer	First Vice-President	Gannet Fleming		X
Mahmood Shehata	Second Vice-President	RK&K		X
Amy Staud	Treasurer	HDR Engineering		
Peter O'Halloran	Secretary	Urban Engineers		X
Chris Prisk	Past President/ District Representative	Langan Engineers		
Lindsey Ulizio	Western Area Coordinator	WRA		
Michael Davidson	Central Area Coordinator	PA Turnpike		X
Becky Biro	Eastern Area Coordinator	JMT		X
Jenn Walsh	Section Advisor	HDR		X
Other				
Jeff Bergsten	AV Summit Liaison	Michael Baker		
Steve Gault	Membership Coordinator	PennDOT		
Kate Russo	Mid-Colonial District President	JMT		
Liz Schwartz	Annual Meeting Chair	Alfred Benesch		X
			8/14 Attended	